

Moorpark College Foundation
Bi-Monthly Board Meeting
8:00am, January 11, 2018 (Rescheduled from December 6, 2017)
A-138, Moorpark College

MINUTES

MCF Board of Directors Present:

<input checked="" type="checkbox"/> Phil Adler	<input checked="" type="checkbox"/> Dana Apple (Chair)	<input type="checkbox"/> Charles Champion	<input checked="" type="checkbox"/> Scott Farrenkopf
<input checked="" type="checkbox"/> Jill Haney	<input checked="" type="checkbox"/> Tom Harris	<input checked="" type="checkbox"/> Michael Hoffman	<input checked="" type="checkbox"/> Bill Klepper
<input checked="" type="checkbox"/> Wendy Mayea	<input checked="" type="checkbox"/> David Pollock	<input checked="" type="checkbox"/> Luis P. Sanchez	<input checked="" type="checkbox"/> Sylvia Sullivan
<input checked="" type="checkbox"/> Tim Weaver			

C=Chair, VC=Vice Chair, T=Treasurer, MAL=Member-At-Large, EC=Executive Coordinator

Staff Members (Ex-Officio) Present:

<input checked="" type="checkbox"/> Silvia Barajas	<input checked="" type="checkbox"/> Amanuel Gebru	<input type="checkbox"/> Julius Sokenu	<input checked="" type="checkbox"/> Tracy Stewart (EC)
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- I. **Meeting called to order by Chair Dana Apple at 8:05am.** Introductions were made. The following guests were in attendance: Vance Manakas (AD), Chris Housel, CPA, Farber Hass Hurley, LLP, Dr. Antonio Castro and Randy Sundeen, Esq.
- II. **APPROVAL OF MINUTES**
Minutes were approved as written.
- III. **FINANCIAL REPORT**
Silvia Barajas introduced Chris Housel, CPA, Farber Hass Hurley, LLP. Mr. Housel and staff conducted the Foundation's annual fiscal audit. Mr. Housel stated that our books are in order, and recommended the Foundation's audit be submitted to the Ventura County Community College District Board of Trustees for approval. Tom Harris moved to accept the Annual Fiscal Audit as presented, Wendy Mayea seconded the motion. Motion carried unanimously.
- IV. **COLLEGE PRESIDENT'S REPORT**
 - A. President Sanchez stated that enrollment is up slightly from last year. There is a new directive with the California Promise Scholarship, this will help take some pressure off the Moorpark Promise funding first year students. President Sanchez shared that our outreach will be focused toward middle school students and those who might not have college in their sight.
 - B. Moorpark College has applied for a grant through the Institutional Effectiveness Partnership Initiative. The Foundation has been identified as one of the areas of interested for suggested improvement. The PRT has recommended a Strategic Plan for the Foundation. President Sanchez said he would like to revisit this topic further during an upcoming Board Retreat.
 - C. President Sanchez reported that Mr. James Schulke has been hired as the interim Director of Marketing and Institutional Development. He will begin on February 1, 2018.
- V. **2018 STRATEGIC PLAN & DEVELOPMENT**
President Sanchez is considering hiring a consultant to help us develop a new strategic plan at an upcoming Board retreat.

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VI. FOUNDATION COORDINATOR'S REPORT

Foundation Coordinator Tracy Stewart reported on the following:

A. Record Retention Policy

Tracy reported that our accountant's Farber Hass Hurley have suggested that the Foundation adopt a Record Retention Policy. She presented a draft Policy for review. This item will be continued at the next Board meeting in February.

B. 50th Anniversary

Tracy reported the final accounting for the Gala has been completed. The event brought in a total of \$14K for the Moorpark College Promise.

C. Bowling

Tracy shared the 3rd Annual Bowling for Scholars is scheduled for Saturday, February 10th at Harley's Simi Bowl. We have the entire location from 11am to 1:30pm, for a total of 40 lanes, which allows us to host 200 guests. Tickets are \$50/person or \$200/team of 5. We will be hosting a raffle with 3 high-end items, along with giving trophies to the top team, male and female players.

D. Golf

Tracy confirmed with the Board the hosting of a golf tournament this year. Bill Klepper offered to lead this event. Bill will be in touch with Rick at the Moorpark Country Club to select a date in either June or July. More information to follow at next meeting.

E. Annual Dinner/Educators Ball

The question arose regarding hosting an annual dinner on a smaller scale from the Gala. Tracy said she would look into the idea.

F. Community Yard Sale

There was a brief discussion regarding hosting a Community Yard Sale. President Sanchez reported that Tracy Stewart has been in communication with the City of Moorpark regarding the requirements. We hope to host 2 such events this year, Spring and Fall. There was some brief discussion regarding adding food trucks to the event.

VII. MOORPARK COLLEGE PROMISE

David Pollock reported with the recent announcement from the Governor office regarding the California Promise Scholarship he has been awaiting the terms of this newest legislation. President Sanchez reported that the new legislation should cover first year tuition for all eligible full-time students, thus allowing the Foundation to re-identify the parameters for the Scholarship Promise, along with finding a new name to help ease any confusion between the two programs.

VIII. PENDING BUSINESS

No pending business at this time.

IX. NEW BUSINESS

A. Business Partnerships

Scott Farrenkopf brought up the idea of revisiting the importance of connecting and creating relationships with local businesses.

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B. Educational Partnership

Wendy Mayea touched on the partnership between Simi Valley Unified School District and Moorpark College. There are currently 4 college classes begin offered after school at Simi Valley High School. In addition, she invited everyone to the Pathways Expo on February 5th at the Reagan Library.

C. Auto Show

Bill Klepper mentioned the car club Roman Relics, who used to hold a car show locally in Moorpark. Bill thought it might be a good idea to see if they would be interested in hosting their event on campus in connection with the Community Yard Sale. The Board liked the idea, and asked him to look into it.

X. FUTURE AGENDA TOPICS

- A. Board Retreat/Strategic Plan**
- B. Tailgate Party with Football**
- C. Partnering with local charities**

XI. MEMBERSHIP

- A.** Antonio Castro, Ed. D., President of Ruben Castro Charities introduced himself. Ruben Castro Charities has a strong presence in the community, serving under privileged youth by way of scholarships and food. Ruben Castro Charities currently partners with Moorpark College on a food pantry here on campus every Tuesday. Antonio believes greatly in the work the Foundation is doing, and is excited to join the Board.
- B.** Randy Sundeen, Esq. introduced himself to the Board. Mr. Sundeen is a former student of Moorpark College, and played on the tennis team during his time at Moorpark. Mr. Sundeen has served on several other Foundations in the past, and feels that his talents and services would be an added benefit to the Foundation.

Both gentlemen were excused from the room, and a vote was taken on their election to the Board. Scott Farrenkopf moved to accept both Dr. Castro and Mr. Sundeen to the Foundation Board of Directors, David Pollock seconded the motion. Motion carried unanimously. President Sanchez said he would notify both gentlemen of the outcome.

XII. Adjourn at 9:18AM

NEXT SCHEDULED BOARD MEETING: Wednesday, February 7, 2018, 8-9:30am, A-138