

Moorpark College Foundation
Bimonthly Board Meeting
7:45 am, Wednesday, March 4, 2015
President's Conference Room, Moorpark College
AGENDA

MCF Board of Directors Present:

- | | | |
|---|---|---|
| <input checked="" type="checkbox"/> Ted Bagley | <input type="checkbox"/> Tom Harris | <input checked="" type="checkbox"/> Sylvia Sullivan (MAL) |
| <input checked="" type="checkbox"/> Howard Davis (VC) | <input type="checkbox"/> Roberta Isaeff | <input type="checkbox"/> Jodi Santino (C) |
| <input checked="" type="checkbox"/> Elad Goren | <input checked="" type="checkbox"/> David Pollock | |

C=Chair, VC=Vice Chair, T=Treasurer, MAL=Member-At-Large

Staff Members (Ex-Officio) Present:

- | | | | |
|--|---------------------------------------|---|--|
| <input checked="" type="checkbox"/> Luis Sanchez | <input type="checkbox"/> Iris Ingram | <input checked="" type="checkbox"/> Andrea Rambo | <input checked="" type="checkbox"/> Alisa German |
| <input type="checkbox"/> Maria Medeiros | <input type="checkbox"/> Marsha Klipp | <input checked="" type="checkbox"/> Darlene Melby | <input checked="" type="checkbox"/> Lori Bennett |

Guest: Dr. Martin Palmer – Not present

Meeting began at 8:06 am.

1. OVERVIEW

A. Welcoming President Sanchez and our guest Martin Palmer (Jodi Santino, Chair)

Chair Santino submitted a resignation letter in advance of the meeting to ED German and did not attend the meeting. Vice Chair Davis presided over the meeting in her absence.

i. Welcome our New President: Luis Pablo Sanchez, JD, LLM

ii. Welcome our guest Dr. Martin Palmer (we vote on Dr. Palmer as a board member today)

Due to a miscommunication of the meeting date, Dr. Martin was absent from the meeting.

2. CEO WELCOME (Luis Sanchez)

3. VOTING OF NEW MEMBER

A. Dr. Martin Palmer

Vice Chair Davis calls for a motion to approve Dr. Martin Palmer as a member of the Foundation Board. Member Goren motions for approval, Member Pollock seconds the motion. The motion carries with unanimous consent.

4. REPORTS

A. Executive Director Report (Alisa German, Executive Director)

i. EATM and Ira's Birthday

a. Additional funds being donated

ED German notes Roberta Weintraub gave \$10,000 under the condition of a match, which was raised.

b. Issues raised where the foundation can help

ED German emphasizes the need to use credit cards to donate. Ms. Melby adds the District is currently talking with two vendors for credit card machines.

i. Meeting with Felix Masci (potential board member)

Member Goren and ED German met with Felix Masci. Member Goren notes Mr. Masci is very busy and needs to finish getting his Masters from USC first. Dr. Bennett suggests potential members could be given tasks for the Foundation before becoming members.

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President Sanchez asked the board members to begin the discussion of how the board should be made up. Member-at-Large Sullivan suggests finding former students who are doing something in the community. Member Pollock mentions the foundation should grow in general to be able to host its own event. Dr. Bennett would like to see representatives from the different cities that Moorpark College represents. Member Bagley would like to have a feel for where current members reside. Sylvia Sullivan (Thousand Oaks), David Pollock (Moorpark), Lori Bennett (Thousand Oaks), Andrea Rambo (Ojai), Darlene Melby (Ventura), Elad Goren (Westlake), Howard Davis (Oxnard), Martin Palmer (Westlake), Tom Harris (Thousand Oaks), Alisa German (Westlake), Luis Sanchez (Moorpark).

Ms. Melby suggests finding a few members with big donor connections.

Member Goren would like to have a few members who are excited to be a part of the Foundation. ED German suggests philanthropic members with big business connections. Vice Chair Davis would like more outside members with involvement from different segments, to serve the mission of the foundation.

Action: Determine the percentage the board wants of college staff versus outside people before inviting new members.

ii. **Michael Hoffman (bio and resume attached)**

iii. **Moorpark College 50th Birthday**

a. **Year long event? Gala event?**

ED German asks the board for consent to move forward with the tri school fundraising gala. The board consents.

ED German discusses the 2017 50th Birthday event. The board determines a year long event is appropriate. Member-at-Large Sullivan and Dr. Bennett volunteer to be on the planning committee for the events.

Action: ED German to bring back to the board more information from the Tri School planning meetings.

B. Chair/Executive Committee Report (Jodi Santino, Chair)

i. **Nominating committee:**

President Sanchez, Vice Chair Davis, Member Goren, and Ms. Melby will participate on the nominating committee for the July 2015 elections.

a. **Chair**

b. **Treasurer**

c. **Two Members-at-Large**

1. **Sylvia can be voted in to serve again**

2. **second Member-at-Large has been vacant since Alan Mann**

5. AUDIT REPORT

A. Update report (Darlene Melby)

Ms. Melby mentions the audit was completed last October and was reported to the board in November. She notes the foundation shows a loss of \$25,000, which is on target for the budgeted loss. Member Bagley suggests reinstating incentives to donate to the President's Circle to encourage participation and help make up for the loss.

Action: Reinstate benefits for President's Circle members

6. COMMITTEE REPORTS

A. Special Events Past and Future (Jodi Santino, Chair)

i. **Scholarship Event**

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- a. Howard gave us the name of a person who may be interested in sponsorship for the event.
- ii. Spring EATM Event
 - a. They are interested in using our Credit Card machines for this event

7. GENERAL DISCUSSION OF 2014/15 ACTIVITIES

8. CONSENT AGENDA

A. Approval of January, 2015 MCF Bimonthly Minutes

Vice Chair Davis calls for a motion to approve the January 2015 MCF bimonthly minutes, Member Bagley motions for approval, Member Pollock seconds the motion. The motion carries with unanimous consent.

Meeting ends at 9:08 am

Attachments:

Minutes of January, 2015 MCF Bimonthly Meeting

Calendar for MCF

Bio/Resume of Felix Masci

Bio/Resume of Martin Palmer

Bio/Resume of Michael Hoffman

NEXT MEETING: May 6, 2015