

Moorpark College Foundation
Monthly Board Meeting
7:30 a.m., Sept. 2, 2020
Via Zoom

MINUTES

MCF Board of Directors Present:

- | | | | |
|---|--|---|--|
| <input checked="" type="checkbox"/> Chuck Champion | <input checked="" type="checkbox"/> Jill Haney (C) | <input checked="" type="checkbox"/> Tom Harris | <input checked="" type="checkbox"/> Kelli Hays |
| <input checked="" type="checkbox"/> Mike Hoffman | <input checked="" type="checkbox"/> Tim Holland | <input checked="" type="checkbox"/> Bill Klepper | <input checked="" type="checkbox"/> John Loprieno |
| <input checked="" type="checkbox"/> Jason Peplinski | <input checked="" type="checkbox"/> David Pollock | <input checked="" type="checkbox"/> Julius Sokenu | <input checked="" type="checkbox"/> Kathryn Stiles |
| <input type="checkbox"/> Sylvia Sullivan | <input type="checkbox"/> Randy Sundeen | <input checked="" type="checkbox"/> Tim Weaver (VC) | |

Staff Members (Ex-Officio) Present:

- | | | |
|---|---|---|
| <input checked="" type="checkbox"/> Jennifer Clark(T) | <input checked="" type="checkbox"/> Amanuel Gebru | <input checked="" type="checkbox"/> Mary Rees |
| <input checked="" type="checkbox"/> Alicia Hoffman (FC) | <input type="checkbox"/> Maria Perez-Mederios | |

Guests: Subhash Karkare, professor in Biotechnology, Biology, and Kathy Kraas, Consultant

C=Chair, VC=Vice Chair, T=Treasurer, MAL=Member-At-Large, FC=Foundation Coordinator

Meeting called to order by Chair Jill Haney at 7:32 am, a quorum was present.

I. OPENING AND UPDATE

- A. **Opening thoughts** – Jill Haney welcomed the board and noted the board's progress in a number of matters.
- B. **Introduction of Tim Holland** – Jill welcomed and introduced new board member Tim Holland, President of H& S Insurance Services and a former MC Student. Tim discussed his ties to the college and his desire to contribute to the community.
- C. **Approval of the Agenda and Minutes** - The board reviewed the Agenda and Jill called for a motion to approve the Agenda

Bill Klepper moved to approve the agenda as presented. Chuck Champion seconded the motion and the minutes were unanimously approved.

The board reviewed the Minutes of the Aug 5, 2020, meeting. Mike Hoffman noted that the meetings are now monthly rather than bi-monthly as stated in the header.

Mike Hoffman moved to approve the Aug. 5, 2020, minutes with the recommended change to the header. Bill Klepper seconded the motion and the minutes were unanimously approved.

II. COLLEGE PRESIDENT'S REPORT

- A. **Welcome Home** - Moorpark College President Julius Sokenu reported that classes are now in session at the college with 90% of students in distance learning and 10% of students on ground for classes difficult to transfer to online learning and still meet requirement. He stated there has been no reticence to wearing masks on-campus and things are running smoothly
- B. Moorpark College- The aspiration fueled by the opportunity to make life better - Julius Provided the multimedia presentation "We Are Moorpark" and challenged the board to be active advocates for students by telling their stories, supporting financially and bringing the story to their networks and communities. He challenged them to be intentional in supporting students, college and the community.

III. FINANCE COMMITTEE

The report was presented by Chuck Champion who provided a balance sheet, Profit & Loss statement and fund summary for the board. He reported he, Jennifer Clark and her financial team are working to bring a monthly report to the board and determine which funds are EATM, Unrestricted, Restricted and temporarily restricted. The committee will be reviewing the investment

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strategies and determining if adjustments need to be made at this time. He mentioned he may tap additional board members to assist with this. Chuck outlined the need for focusing on unrestricted donations to boost operations and make the foundation more self-sufficient outlining the campaign and the programs for which the board will be raising funds.

IV. ANNUAL CAMPAIGN

The report was presented by Chuck Champion and Kathy Kraas. Chuck announced that Tim Holland will be taking over as team leader for his team so he can focus on assisting other team leaders and members in meeting their goals for the campaign.

Chuck discussed the timeline and the need for adjustments to the dates for team orientation and training as well as the Kickoff, which will be an in-person, social-distancing, outdoor event either in October with a date to be determined.

Kathy Kraas discussed the possible dates and noted a poll will be sent to board members to determine these dates

Jill thanked Chuck for his work on the campaign and for meeting his contribution goal to the campaign already.

V. BOARD DEVELOPMENT COMMITTEE

The report was presented by Tim Weaver. Tim noted that he and Jill have met personally with all board members and received their annual commitments to moving forward and joining the President's Circle. One-on-one meetings will continue on a quarterly basis.

Chuck noted that the board is still actively looking for additional members and asked that members submit names for consideration. He also requested member promptly respond to communications from staff and Kathy Kraas.

Jill Haney announced that the executive committee is working on a confidentiality agreement for board members and hopes to have that out for signatures soon

VI. MC BIOTECH ALUMNI RESPOND

The report was presented by Subhash Karkare, Instructor in Biotechnology, Biology. Subhash discussed the Biotech program at Moorpark College, saying it is one of the best kept secrets in Ventura County. The report noted that 80% of program graduates are making good wage after 2 years with a 15% increase in pay with their first jobs. He said the challenge is in recruitment and getting students to understand that there are many biotech jobs that do not require high levels of math and science. The program focuses on hands-on skills.

Kathryn Stiles asked how Adventist Health could establish a scholarship to support this program.

VII. ALUMNI EVENT

John Loprieno reported on the rehearsal for tonight's Job Ready Alumni Forum focusing on the Nursing program. He said the rehearsal was a success and the discussion will cover the program, application process and industry tips as well as the personal experiences of the alumni and industry advisor on how Moorpark students are ready to meet the industry's challenges. The event is at 6 p.m. tonight on zoom and requires pre-registration. He asked board members to promote the event to their networks

Kathy Kraas noted that the purpose of the event is to showcase Moorpark College program and brand the Foundation in the community as well as touch base with alumni.

Jill Haney requested a motion to adjourn the meeting.

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David Pollock moved to adjourn the meeting at 8:47 a.m. and Tim Weaver seconded the motion. Motion was unanimously approved.

Meeting adjourned at 8:47 am

NEXT SCHEDULED BOARD MEETING: Wednesday, Oct. 28, 7:30 a.m. via Zoom