



Ventura County Community College District  
**RECOMMENDATION FOR SPECIAL ADMISSION**  
**GRADES K - 8**

Name \_\_\_\_\_ SSN/ID No. \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_ Birth date \_\_\_\_\_

Address \_\_\_\_\_  
(Number) (Street, Apt #) (City) (State) (Zip)

Home Phone (\_\_\_\_) \_\_\_\_\_ Present Grade \_\_\_\_\_ GPA/Rank \_\_\_\_\_ Middle School \_\_\_\_\_

**CRITERIA FOR SPECIAL ADMISSION TO VENTURA COLLEGE**

- Apply online at [www.vcccd.edu/apply](http://www.vcccd.edu/apply) at least 15 days before the registration date. Students 13 and under must apply in person.
- Students must be present and show a picture I.D. to register.
- Registration is limited to 6 semester units, and students are exempt from paying enrollment fees. All other fees apply including nonresident tuition if applicable.
- Submit the following at registration: completed, signed Recommendation for Special Admission, Memorandum of Understanding, transcripts or grade reports, and a letter from your principal supporting your ability to benefit from advanced scholastic or vocational (college level) education.
- College credit will be granted for courses taken, and the recommending school may also grant credit. Student must request an official transcript to be sent to the recommending school if requesting credit from them.
- K-8 students are required to obtain college instructor's permission and an add code *before registering*.

**COLLEGE COURSE (S) RECOMMENDED BY SCHOOL OFFICIAL**

**(Courses must be listed by the school official only – do not leave blanks, or your student will be sent back to you!)**

1. \_\_\_\_\_ 2. \_\_\_\_\_

I certify that the above information is valid and represents a special admission request. The student is enrolled for at least a minimum day program on the parent school campus and has demonstrated the ability to benefit from advanced scholastic or vocational educational courses offered at the community college level. I am approving this recommendation for special admission in compliance with California Ed. Code sections 76000 et al, and 48800 et al.

\_\_\_\_\_  
Signature of principal or designee Date

By signing below I certify that I have read and understand this petition and all documents accompanying it I hereby request that my child be allowed to enroll in the community college courses listed above.

\_\_\_\_\_  
Parent Signature Date

By signing below I certify that I have read and understand this petition and all documents accompanying it. I hereby request that I be allowed to enroll in those community college courses listed above.

\_\_\_\_\_  
Student Signature Date