

ADMISSION & REGISTRATION REQUIREMENTS FOR SPECIAL ADMISSION STUDENTS

Grades 11 & 12, Grades 10 & Below (including home-schooled students)

To be eligible for admission and registration, Special Admissions students must submit the following:

- Application for admission. Apply at www.moorparkcollege.edu/apply. The application for admission must be on file before the student's first registration as a Special Admission student. Students do not need to file a new application each semester.
- Special Admission Form signed by the student's school principal or counselor and a parent. Required for every semester of attendance as a special admission student.
- Unofficial copy of the student's most recent school transcript. Required for every semester of attendance as a special admission student.

NEW REQUIREMENTS EFFECTIVE SPRING 2010 REGISTRATION

- **All Special Admission students** must register in person.
- **All Special Admission students** may register in a **maximum** of 6.0 units per semester.
- **All Special Admission students** must submit a Memorandum of Understanding signed by the student and a parent. The Memorandum of Understanding provides supplemental information regarding the admission of minors to the Ventura County Community Colleges.
- **Home-schooled students** must present the completed Private School Affidavit. For more information, visit www.cde.ca.gov/sp/ps

REGISTRATION INSTRUCTIONS: Grades 11 & 12:

- Refer to the calendar for registration dates and times.
- Must have the Moorpark College Pre-requisite Approval Form signed by a Moorpark College counselor for any course requiring an enforced prerequisite and/or must complete the on-line English Self-Assessment if enrolling in Engl M01A.
- May register in any open class or waitlist in any closed class as long as the combined unit total does not exceed 6.0 units

Grades 10 & Below:

- May not register until the semester begins.
- Must have instructor approval.
- Must attend the first meeting of the class for which they plan to enroll to obtain an add authorization number from the instructor. The add authorization number has replaced the instructor signature.
- Must have the Moorpark College Pre-requisite Approval Form signed by a Moorpark College counselor for any course requiring an enforced prerequisite and/or must complete the on-line English Self-Assessment if enrolling in Engl M01A.
- With instructor approval, may register in a maximum of 6.0 units

Special Admission students are exempt from the \$26.00 per unit enrollment fee. All other fees apply.