## TOPIC 2: Approval of Minutes December 3, 2014 meeting

The minutes were approved with discussed changes.

## TOPIC 3: INFORMATION/REPORTS

### IT UPDATE – Dave Fuhrmann/Dan McMichael

- **Dan McMichael** – The wireless project is continuing. We are working on gaps in coverages around campus including the exterior. New POE switches being installed which help in this process. The Adobe Acrobat roll out is almost done. There are some laptops and MAC’s that still require the download. It is installed and working in the ACCESS lab. The smart classrooms HSS cabling is complete. There is some delay on completing the smart classrooms in HSS because some of the equipment needed is at a crossroads with a newer model being available. Meaning one model is
being phased out while another is being phased in. IT is working with vendors and trying to get the cost down and the HSS smart classrooms should be ready for fall. Most of the virtual desktop servers for the thin clients have been upgraded with the rest completed by this Friday. The server room in the Administration Building has been cleared and is being prepared for new services. M&O has completed the A/C work in the room. The Help Desk currently has 92 open tickets and has closed 480 tickets in the past month.

- **INSTRUCTIONAL TECHNOLOGY – Ashley Chelonis**
  The Online Education Initiative has widdled down their options for the learning management systems and none of them include Desire to Learn. They are Blackboard, Canvas, and Moodle. Once they make their final decision, it will take a long time to implement and there would be a transition period for us of probably 2 years.

- **FACILITIES PROJECTS UPDATE – John Sinutko**
  We will have the Energy audit results on 2/13. We started year two Prop 39 work. It will include LED exterior lighting that will be motion censored. Year three will be to put LED lighting inside the buildings. They will be 100% programmable and dimmable so that everyone can create their own lighting pattern. The track and field will be starting soon along with the roofing and decking of the Gym plaza. Had a job walk today for fire alarm upgrade in PA. Working on the acoustical issues in LMC and ACCESS area along with the center of FH, too. Replacing dimmer panels, working on the emergency lighting as well as replacing the dance floor in the PAC. The LLR emergency lighting had a battery backup and it is now dead so we are installing a generator that will last approximately 40 years. Conducting a maintenance water conservation program by installing low flow valves and experimenting with fixtures. We are trying them out before buying them. Co-Chair Ingram advised the committee that before ordering a major piece of equipment, please check with John Sinutko to make sure it will work in the space for size and/or electricity needs.

- **TRAWG Update – Julius Sokenu**
  TRAWG has met, gone through the requests and went back to a few departments for clarification of requests. We have identified the high and low priorities. We have also sorted out the smart classroom requests. Will have the final recommendations for the committee by the end of the month. Discussion in regards to the use of other streams of funds alongside the general funds and how to align the new money into our program planning process. We need to assure that the process is part of an integrated system so that we are ok with accreditation. This item needs to be agendize for discussion before the end of this fiscal year.

- **FRAWG Update – Inajane Nicklas**
  The recommendations from the FRAWG committee has been sent out as a spreadsheet to FCAP/TCAP for review. Since the spreadsheet was sent out, there have been 2 changes. Found out that one of the requests was completed and another request now knows the cost. This item will be reviewed at next month’s FCAP/TCAP meeting. We will put together the Smart classrooms recommendation after both technology and facilities are complete.

**4. Facilities Master Plan –**

- **Consultants will be having a meeting with IT to discuss vision for campus and technology.**
- **Since the EATM draft is ready to move forward in the process, John Sinutko asked the committee to allow them to use the material and move forward to Academic Senate & VPC. The committee agreed and a motion was made and passed.**
5. EATM Master Plan – Kim Hoffmans brought handouts of the proposed map of EATM and had a slide show presentation. EATM piggybacked on college master plan with Gensler to get this draft (brought 1 copy for the committee to look at) proposal put together. EATM spent about a year getting in order what they need. Increased square footage that include circulation areas, pathways leading to each animal and ADA assess ability. There will be a Kids play areas and picnic areas. It will be completed in a 4-phase approach so to maintain the zoo while the changes are taking place. All money to pay for this came from EATM fundraising. Currently looking into investors and conducting a capital campaign. Betty White had a party and had guests give money to EATM in lieu of gifts. Will be putting the proposed plan in the master planning website.

6. ADJOURNMENT

The meeting was adjourned at 2:35 p.m.