DRAFT Moorpark College Distance Education Course Outline Addendum

1. Please indicate the mode(s) of delivery for this course.
   - Online (course will be delivered 100% online)
   - Online with onsite examinations (100% of the instruction will occur online, but examinations and an orientation will be scheduled onsite)
   - Online/Hybrid (a percentage of instruction will be held online and the remaining percentage of instruction will be held onsite)
   - Other:

2. Select the need and/or justification for offering this course via distance education in accordance with your department’s enrollment management plan. If you choose “Other,” please specify.
   - Improve General Student Access
   - Other:

3. Select from the following list of possible methods of content delivery to be used in this course.
   - Text
   - Audio
   - Photos and Graphic Elements
   - Video
   - Interactive Technology Programs
   - Other:

4. Select from the following list of possible methods of evaluation to be used in this course.
   - Rubrics
   - Instructor and/or Peer Critiques
   - Exams and/or Quizzes
   - Discussions
   - Assignments and/or Projects
   - Experiments, lab work, or fieldwork
   - Group work
   - Presentations
   - Other:
5. Select from the following list of possible methods of regular and substantial faculty-initiated contact. For each selected method, provide a detailed and course-specific explanation and/or example.

Note: For further explanation of the term “Regular and Substantial Faculty-Initiated Contact,” see the attached best practices document.

- Announcements/News/Bulletin Board Posts
- Discussion Boards
- Lectures (CCC Confer, live lecture with voice over, PowerPoint, lecture with audio, text, etc.)
- Assignment Feedback
- Webcasts/Podcasts/Listserv
- Chat Rooms
- Email Communication
- Social Media (Twitter, Facebook Pages, Google+ Groups, Tumblr, etc.)
- Collaboration Sites (Blogs, Wikis)
- Online Office Hours (Chat rooms, instant messaging or LMS Pager, CCC Confer, Microsoft Lync, Google Hangouts, etc.)
- Interactive Videoconferencing (CCC Confer, Microsoft Lync, Google Hangouts, etc.)
- Scheduled Face-to-Face Meetings ( Orientations, review periods, office hours, etc.)
- Telephone Communication
- Other:
6. Select from the following list of possible methods to ensure that students are engaged in active learning. For each selected method, provide a detailed and course-specific explanation and/or example.

Note: For further explanation of the term “Active Learning,” see the attached best practices document.

☐ Group assignments with pre-arranged or self-assigned groups that work together to complete an assigned and graded project, paper, or other goal
☐ Faculty-led discussions that require student original posts and replies to other students
☐ Peer-led discussions that require student original posts and replies to other students
☐ Peer assessments of group partners
☐ Peer critiques of student work
☐ Individual student assignments requiring application of material or concept to real world examples or personal experiences or situations
☐ Individual student assignment requiring action outside of course based on student findings or conclusions on research assignment
☐ Opportunities for student feedback on course, or course learning objectives
☐ Opportunities for students to use technology with interactive components
☐ Other: