Moorpark College
Fall 2015
Student Services Syllabus

Monday \ Thursday 8:00 AM - 5:00 PM
Tuesday \ Wednesday 8:00 AM - 7:00 PM
Friday 8:00 AM - 12:00 PM

Service and office hours unless otherwise noted.
All information is subject to change.
Alternate holiday schedules will be posted at each office.

This is a Smoke-Free Campus
In the interest of the health and welfare of students, employees, and the public, other than in specified parking lots, smoking is not permitted anywhere on the Moorpark College campus.
Thank you for your cooperation.

ACCESS and Health Services

ACCESS — Reviews disabilities documentation, facilitates accommodations, and provides classes and support services for students with physical, learning, or psychological disabilities. Call for an appointment, or come to a drop-in appointment offered each Monday through Thursday. Stop by our reception desk for the schedule of drop-in appointment times.
Open M-Th 8 am to 6 pm, Fri 8 am to 12 pm
LMC 1st Floor | (805) 378-1461

Student Health Services — Provides acute medical care, mental health counseling, first aid, immunizations, physicals for academic programs, sexual health care (exam, STD testing, birth control, pregnancy testing/counseling), referrals for smoking cessation, nutritional counseling, over-the-counter medication, community referrals. Nominal charge for lab work and prescriptions. Most services are free. Confidential. M/Th 8 am to 5 pm, T/W 9 am to 6 pm, F 8 am to 12 pm
Administration Building 111 | (805) 378-1413

Open Access Computer Labs

Library Learning Resources
PC lab on Floor 1

Physical Science Building
MAC lab in PS-225

Labs are open:
Mon-Thurs 8:00 am to 8:00 pm
Friday 8:00 am to 12:00 pm

Things you need to know...

Police Station by Parking Structure (Lower Campus) (805) 378-1455

Evening & Weekend Activities Attendant
Fountain Hall Welcome Area (805) 378-1406
Mon-Thur: 5:00 pm - 10:30 pm
Saturday 9 am - 1 pm

Check out My NAV from the Portal or website for information to help you navigate your academic journey

Division Offices

Enrollment Services, Mathematics & Physical Sciences
AC 232

Business, Science, Child Development and DE
AA 101

EATM, Health & Life Sciences
EATM 212

Athletics, Arts & Institutional Effectiveness
A 136

Performing Arts & Student Life
PA 141

Behavioral & Social Sciences
HSS 217

Languages & Learning Resources
LLR 314

Please visit
www.moorparkcollege.edu/services_for_students

7075 Campus Rd., Moorpark, CA 93021 (805) 378-1400

www.moorparkcollege.edu
Questions?

Fountain Hall
Welcome Center:
M-Th 8 am to 10 pm
F-Sat 8 am to 12 pm
The Welcome Center is open to provide assistance and answer your questions
805-378-1400 Option 5

Fountain Hall 1st Floor

Business Office—Is the place where you pay fees, request refunds, pay for your transcripts, purchase print, photography, and clay cards, report problems with vending machines, and get change. (805) 378-1437

Career Transfer Center & Internships—Offers career and transfer assistance to students. This one-stop center has valuable resources to Explore a range of job, career, and college options. (805) 378-1536

Counseling—Provides everything you need to know about choosing the right classes to achieve your goals. You may call for individual counseling appointments or drop by for quick answers at the Express counter. Last student is seen 15 minutes before closing. (805) 378-1428

Admissions & Records
—Registration, enrollment verification, official transcripts, GE certification, athletic eligibility, and enrollment certifications for Veterans benefits. (805) 378-1429

Outreach, Student Success, & International Students—Provides enrollment and program information on admissions, student success, and campus tours. Also assists international students with F1 or J1 visas.
Outreach—(805) 378-1409
International—(805) 378-1414

Fountain Hall 2nd Floor

EOPS—Is a state funded student support program offering a variety of services to eligible community college students, including academic/personal counseling, and supplemental book assistance. (805) 378-1464

CalWORKs—Is a program that assists students receiving County CalWORKs to achieve educational goals and transition from public assistance to employment self-sufficiency. (805) 553-4055

CARE—supports the unique needs of EOPS students who are single parents receiving Temporary Assistance for Needy Families (TANF).

Scholarships—Assists students in finding a variety of scholarship opportunities. (805) 553-4187

Financial Aid—Provides access to an array of financial resources. Students may receive assistance in filling out the FAFSA, California Dream Act, BOG, Cal Grant, and Chafee Applications and receive information on the various forms of aid available. Other services offered include foster youth liaison, loan default and overpayment assistance, FA SAP/BOG/Transfer workshops, letters of financial hardship, loan counseling, federal work study, BOG fee waiver, and myvcccddebitcard/higher one ATMs. (805) 378-1462

Library Learning Resources

Library
Services include a curriculum-oriented collection of books, music CDs, and videos; one-on-one research assistance; class orientations; course reserve books; copying and printing; group study rooms; open computer lab; and interlibrary loan.

Circulation: (805) 378-1450 | Reference: (805) 378-1472
www.moorparkcollege.edu/library

The Learning, Math, and Writing Centers 3rd Floor

Mon-Thurs 8 am to 8 pm, Friday 8 am to 12 noon

The Learning, Math, and Writing Centers
Offer tutoring, workshops, and academic resources for math, writing, reading, study skills, English, ESL, science, and other academic subjects.
*New* now offering Pearson Smarthinking online tutoring. Please visit our website for hours and to make appointments.

www.moorparkcollege.edu/tlc
Math Center: mcmc@vcccd.edu, 805-378-1556
Writing Center: mcwritingcenter@vcccd.edu, 805-553-4850

Campus Center

Associated Students & Student Activities—Houses student government and makes student photo IDs. This office also oversees student organizations. (805) 553-4976

Vending Food Court—In addition to the standard snack and soda machines, the Food Court vending area has six cold food machines with microwavable food available for sale. Microwaves available.

ATM—is available in the Campus Center

Bookstore—Carries textbooks and supplies for all classes.
Mon / Thurs 8 am to 6 pm
Tues / Wed 8 am to 7 pm
Friday 8 am to 12 pm
(805) 378-1436

7075 Campus Rd., Moorpark, CA 93021 (805) 378-1400
www.moorparkcollege.edu