FALL 2013 Newsletter

Want to work on campus?

CalWORKs Work-Study program subsidizes student employment while providing CalWORKs students with valuable work experience.

The CalWORKs Work-Study program provides the following services:

- Supports student employment through subsidizing the On-Campus employers a portion of student wages. The CalWORKs program is able to reimburse employers up to 50-75% of a student’s wages.
- Participation in the CalWORKs Work-Study program allows students to keep 100% of their cash grant.
- Provides students with opportunity to complete activity hours.
- Provides CalWORKs students with work experience that will build their job skills

Contact Linda for an appointment. Call 378-1400 Ext. 1894 EMAIL linda_corrigan1@vcccd.edu

EOPS/CARE/CalWORKs WORKSHOP SERIES 2013-2014

Attend a workshop to learn more about the following:

CSU/UC Transfer/TAG Information
Thursday, September 12th at 11:00am Room: CC-CR A/B

How to Choose a Major?

Wednesday, October 9th at 1:00pm Room: T-212

CSU/UC Application Assistance

Wednesday, November 13th at 1:00pm Room: T-212

Financial Aid/Dream Act/Scholarships
Thursday, February 13th at 11:00am

Job Search Skills
Thursday, April 10th 11:00am

IMPORTANT DATES:

July 1 at 10:00am Special population registration. (ACCESS, EOPS, Foster Youth, Veterans)

July 8 Special population registration 5:00am CalWORKs & Continuing Student Athletes

August 1st - 30th CalWORKs Students must submit their TANF Verification Form to the CalWORKs Office. (FALL TERM)

August 14 EOPS/CARE/CW Fall Mandatory Orientations 11-12:30pm

August 15 EOPS/CARE/CW Fall Mandatory Orientations 1:30-3:00pm

August 16 EOPS/CARE/CW Fall Mandatory Orientations 10-11:30am

August 19 Fall 2013 semester begins

August 30 *Last day to drop with full refund

August 31 -September 2 Campus Closed

September 6 Last day to drop without a “W”

September 12 CSU/UC Transfer/TAG Information Workshop

September 20 * Last day to apply for pass/no pass for a class.

November 7 Graduation/Certificate Petition Deadline

November 11 Holiday - Campus Closed
All MC CalWORKs students (new and enrolled) are required to attend a CalWORKs orientation at the start of FALL 2013 semester. We have partnered with EOPS/CARE to hold our orientations during the same dates. We will present during the last 30 minutes of each orientation. Appointments for FALL can be made to update required forms and receive your Educational Supplies. RSVP with EOPS or CW Office

Choose a date/Time:
Wednesday, August 14
11-12:30pm CC - CR
Thursday, August 15
1:30-3:00pm CC - CR
Friday, August 16
10-11:30am. CC - CR

*LAST 30 MINUTES WILL BE ONLY FOR CalWORKs Students

Forward Your my.vcccd.edu Email to Personal

What email account do you use on a daily basis? Yahoo? Gmail? Moorpark College communicates mostly by email and that includes important reminders and deadline dates. Make sure that you are in the loop of communication. Follow these steps to forward your account:
- Log in to your my.vcccd.edu portal account
- Go to My Account (top left corner)
- Under Email Settings, forward your email to your primary email address.
- It’s that easy!

We can text you REMINDERS!

Our CalWORKs office can now text you important reminders for appointments, workshops, orientations, and priority registration. To subscribe please follow these steps:
Send a text from your phone to the following e-mail:
- mccalworks@vcccd.edu
- Include your full name in this text.

We will send you a confirmation once your text is received.
Inside Story Headline

This story can fit 150-200 words.
One benefit of using your newsletter as a promotional tool is that you can reuse content from other marketing materials, such as press releases, market studies, and reports.

While your main goal of distributing a newsletter might be to sell your product or service, the key to a successful newsletter is making it useful to your readers. A great way to add useful content to your newsletter is to develop and write your own articles, or include a calendar of upcoming events or a special offer that promotes a new product.

You can also research articles or find “filler” articles by accessing the World Wide Web.

You can write about a variety of topics but try to keep your articles short.

Much of the content you put in your newsletter can also be used for your Web site. Microsoft Publisher offers a simple way to convert your newsletter to a Web publication. So, when you’re finished writing your newsletter, convert it to a Web site and post it.

Caption describing picture or graphic.

Inside Story Headline

This story can fit 100-150 words.
The subject matter that appears in newsletters is virtually endless. You can include stories that focus on current technologies or innovations in your field.

You may also want to note business or economic trends, or make predictions for your customers or clients.

If the newsletter is distributed internally, you might comment upon new procedures or improvements to the business. Sales figures or earnings will show how your business is growing.

Some newsletters include a column that is updated every issue, for instance, an advice column, a book review, a letter from the president, or an editorial. You can also profile new employees or top customers or vendors.

“To catch the reader’s attention, place an interesting sentence or quote from the story here.”

Inside Story Headline

This story can fit 75-125 words.
Selecting pictures or graphics is an important part of adding content to your newsletter.

Think about your article and ask yourself if the picture supports or enhances the message you’re trying to convey. Avoid selecting images that appear to be out of context.

Microsoft Publisher includes thousands of clip art images from which you can choose and import into your newsletter. There are also several tools you can use to draw shapes and symbols. Once you have chosen an image, place it close to the article. Be sure to place the caption of the image near the image.

Caption describing picture or graphic.
This would be a good place to insert a short paragraph about your organization. It might include the purpose of the organization, its mission, founding date, and a brief history. You could also include a brief list of the types of products, services, or programs your organization offers, the geographic area covered (for example, western U.S. or European markets), and a profile of the types of customers or members served.

It would also be useful to include a contact name for readers who want more information about the organization.

We’re on the Web!
example.com

Back Page Story Headline

This story can fit 175-225 words.
If your newsletter is folded and mailed, this story will appear on the back. So, it’s a good idea to make it easy to read at a glance.
A question and answer session is a good way to quickly capture the attention of readers. You can either compile questions that you’ve received since the last edition or you can summarize some generic questions that are frequently asked about your organization.
A listing of names and titles of managers in your organization is a good way to give your newsletter a personal touch. If your organization is small, you may want to list the names of all employees.
If you have any prices of standard products or services, you can include a listing of those here. You may want to refer your readers to any other forms of communication that you’ve created for your organization.
You can also use this space to remind readers to mark their calendars for a regular event, such as a breakfast meeting for vendors every third Tuesday of the month, or a biannual charity auction.
If space is available, this is a good place to insert a clip art image or some other graphic.

Example.com

Caption describing picture or graphic.