MEETING MINUTES
Tuesday, April 23, 2013
1:00 – 2:20 p.m.
Campus Center Conference Rooms

AGENDA TOPIC |
ACTION

1. WELCOME, COME TO ORDER, INTRODUCTIONS |
The meeting was called to order at 1:05 p.m. and a quorum was established.

2. MEETING NOTES |
The meeting notes were approved with changes made to motion and discussion area.

o Approval of Meeting Notes | February 26, 2013
### AGENDA TOPIC

3. REPORTS
   - Co-Curricular Committee – Ms. Darlene Melby
     No updates
   - Campus Environment Committee – Mr. John Sinutko
     No facilities updates. The Committee discussed the no smoking policy in regards to the signage and stenciling around campus. They have seen little to no affect on the smoking around campus.

4. DISCUSSION
   - Classified Request Prioritization
     Discussion regarding the prioritization list: items that should be moved to a separate list. Items that should be removed due to redundancy, or positions that have been filled, or positions not hired at the campus level.
     - Items moved to ILT Restoration list are ID #'s 3 & 4. Requests are to restore the ILT’s to 100%
     - ID #7 deleted since this position has been filled
     - ID #8 has been added to #21 in order to make the position 60%
     - ID’s #10 & 11 have been deleted since IT staff are hired at the District level
     - ID #15 #23 have been deleted because it was a duplicate and this position has been filled
     - ID #20 deleted because it is a duplicate of ID #21
     - ID #26 has been deleted because it is a duplicate of #25

5. ACTION
   - Items being voted on today by the committee are ID #'s: 1,2,5,6,9,12,13,14,16,17,18,19,21,22,24,25 Sixteen items remain on the list, so it is asked that the committee vote 6 High, 5 Medium and 5 Low.
   - Items read out of the vote to be moved to the ILT Restoration list are ID #'s 3, 4
   - This priorities list will be updated and sent out to those that were not in attendance today and have until April 30th to submit their vote to Co-Chair Ingram’s office.
   - The ILT Restoration Priorities List will be sent out to the entire committee for vote and will have until April 30th to submit their vote to Co-Chair Ingram’s office.
   - The ILT Restoration Priorities list will be a recommendation from this committee to restore the ILT’s to 100%.
   - It is a request from the committee to no longer call the minutes from this meeting “notes” but rather call them “minutes” from here on.

6. ADJOURNMENT
   - The meeting was adjourned at 1:48 p.m.

### HANDOUTS

<table>
<thead>
<tr>
<th>FPC 2012-13 MEETING CALENDAR, 4th Tuesday at 1:00 p.m., CCCR</th>
</tr>
</thead>
<tbody>
<tr>
<td>FPC Agenda</td>
</tr>
<tr>
<td>FPC Meeting Notes</td>
</tr>
<tr>
<td>FPC Charge/Membership – Included on Agenda, Website</td>
</tr>
</tbody>
</table>
### FISCAL PLANNING COMMITTEE

<table>
<thead>
<tr>
<th>COLLGE-WIDE COMMITTEE</th>
<th>CHARGE AND SOURCE OF AUTHORITY</th>
<th>MEMBERSHIP</th>
</tr>
</thead>
</table>
| Fiscal Planning Reports: | Plans, monitors, and evaluates college-wide fiscal operations | Co-Chairs:  
Vice President, Business Services  
Academic Senate President |
| 1. Campus Environment | **The Fiscal Planning Committee makes recommendations on college-wide fiscal processes. Responsible to plan, monitor and evaluate the college-wide fiscal operations: Ed Code 53200(c): - processes for budget development** |   |
| 2. Co-Curricular | The specific tasks of this committee are:  
- Annually review the District Budget Allocation Model and make recommendations for changes as necessary  
- Receives reports on the development of the college General Fund budget in alignment with District processes  
- Review emergent budget needs and constraints, and  
- Implement the annual Classified Hiring Prioritization process. |   |

| Members: |   |
| Faculty Appointed by AFT (1) |   |
| Associated Students Representative (1) |   |
| Classified Supervisors’ Representative (1) |   |
| Classified Representatives (3) |   |
| Dean Appointees (3) |   |
| Director of Facilities, Maintenance & Operations |   |
| All Department Chairs and Coordinators or Designees |   |
| Executive Vice President (Ex-officio) |   |
MOORPARK COLLEGE
Fiscal Planning Committee

The Fiscal Planning Committee makes recommendations on college-wide fiscal processes. Responsible to plan, monitor and evaluate the college-wide fiscal operations: Ed Code 53200(c): processes for budget development.

GOALS & ACCOMPLISHMENTS
2012-13

<table>
<thead>
<tr>
<th>GOALS</th>
<th>ACCOMPLISHMENTS</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Annually review the revised District Allocation Model and Infrastructure Funding Model and its supporting documentation to determine its impact on College operations and continued efficacy.</td>
<td>Completed</td>
</tr>
<tr>
<td>2. In light of current budget conditions, review current Classified Hiring Prioritization Process.</td>
<td>Completed</td>
</tr>
<tr>
<td>3. Look for opportunities to strengthen the links among planning, assessment, and resource allocation processes.</td>
<td>Ongoing</td>
</tr>
</tbody>
</table>
MEETING INFORMATION
4th Tuesday, 1:00-2:30 p.m., CCCRs

2013
09/24
10/22
11/26

2014
01/28
02/25
03/25
04/22