Curriculum Committee
Reviews and recommends to the College President all new courses, new programs, modifications to existing courses and programs, and graduation requirements. This committee’s charge include these academic and professional matters as identified in Education Code 53200(c): curriculum, including establishing prerequisites and placing courses within disciplines; degree and certificate requirements; and educational program development.

GOALS for 2013-2014
Implement course cycle of review (5-Year Review)

- Continue implementation of COR/program cycle of review
- Work towards compliance on repeatability issues
- Review prerequisite/corequisite establishment process
- Work towards compliance on degrees
- Work on development for additional 1440 degrees

- Develop program review processes
- Develop rubric for GE course qualification, outcomes, and assessment
- Develop SLO component in CurricUNET
- Review DE procedures and standard policy

Curriculum Committee Members:

- Co-Chair, EVP: Lori Bennett
- Co-Chair, Faculty: Jerry Mansfield
- Curriculum Technician: Carmen Leiva (non-voting)
- Instructional Data Specialist: Alan Courter (non-voting)
- Instructional Data Specialist: Kim Watters (non-voting)
- Articulation: Letrisha Mai
- Library Resources: Mary LaBarge
- Academic Senate President: Mary Rees (ex officio)
- AFT Representative: Rex Edwards (non-voting)
- Dean: Amanuel Gebru
- Dean: Lisa Putnam
- Dean: Julius Sokenu
- Student Representative: Diego Medina (non-voting)
- Student Representative: Jesse Alcala (non-voting)
- Student Representative: Andrew Anderson (non-voting)
- ACCESS/LS: Sile Bassi
- Behavioral Sciences: Elisa Setmire
- Business: Janice Feingold
- Chemistry & Earth Science: Robert Keil
- Communication Studies/Theatre Arts/FTVM: Candice Larson
- Computer Science & Networking: Christine Aguilera
- Counseling: Denice Avila
- EATM: Cynthia Stringfield
- English/ESL/World Languages: Wade Bradford
- Health Science: Olga Myshina
- Kinesiology, Athletics & Health Education: Vacant
- Life Sciences: Sandy Bryant
- Mathematics: Kathy Fink
- Music & Dance: Beth Megill
- Physics, Astronomy & Engineering: Scarlet Relle
- Social Sciences: Hugo Hernandez
- Visual & Applied Arts: Timothy Samoff

Guests
- Del Parker
- Leeann Mulville
Meeting began at 1:05 p.m.

APPROVAL OF MINUTES: January 7th, 2014
Co-Chair Jerry Mansfield called for a motion to approve the January 7th, 2014 Meeting Minutes. Candice Larson motioned for approval. Tim Samoff seconded the motion. Motion carried.

INFORMATION ITEMS:
A. CORs for January – Criminal Justice, Kinesiology/Health Education, Music
B. CORs for February – Health Science, Nutritional Science
C. CORs for March – Radiologic Technology, Radiologic Technology (CTE)

DISCUSSION:
A. Introductions
Jerry Mansfield welcomed everyone and continued with introductions by all members throughout the room.

Jerry informed the committee that curricular changes will become effective each Fall of the following academic year. For example disciplines with curricular review in Fall 2013 and Spring 2014, their changes will become effective in Fall 2014. There will be exceptions made for those disciplines whose programs and/or courses need to activate their changes prior to the following Fall.

It was noted the ballot has a new format: You can either check the box on top, or sign each individual line as an approval for the Consent Agenda.

B. Curriculum Rep Approvals – No discussion.

C. Distance Ed (DE) Committee Report
Joanna Miller and Elisa Setmire presented their proposed draft of the Moorpark College Distance Education Course Outline Addendum. Joanna informed they reached out to the DE faculty throughout the campus and held various meetings to gather the information to complete the drafted addendum. She also made mentioned that one of their priorities while drafting the addendum was to define “Regular and Effective Faculty-Initiated Contact.” To define this, they reached out to the faculty and researched what other colleges have done to come up with a model for the addendum. Elisa explained that while designing the template for the addendum, they came up not only with check boxes, but also with the option to have a dropdown menu or box below for the required example or explanation for each of the six sections. It was also suggested additional examples and/or information for each disciple, or general statements should be drafted so faculty could have a reference for the required example or explanation for each of the sections. It was discussed if the current program, Desire2Learn (D2L), is able to capture social media links and contact with students through social media, and Joanna mentioned that Ashley Chelonis could make the changes to do so. Lori Bennett and Mary Rees thanked Joanna and Elisa for their work on the proposed addendum, as this will aid with fulfilling the accreditation requirements in regards to DE.
CURRICULUM REVIEW (24 voting members/19 ballots returned):

Consent Agenda:

A. Technical:

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<tr>
<th>Course</th>
<th>Units</th>
<th>GE</th>
<th>DE</th>
<th>Title</th>
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<tr>
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<td>Body Conditioning/Fitness</td>
<td>Approved w/19 votes</td>
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<tr>
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<td>E2</td>
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<td>Body Conditioning/Free Weights</td>
<td>Approved w/19 votes</td>
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<tr>
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B. Outline Update:

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<td>Cardio Kickboxing</td>
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C. Course Inactivation: No items to discuss.

D. Course Deletion: No items to discuss.

E. Program Inactivation: No items to discuss.

F. Program Deletion: No items to discuss.

G. Curricular Modifications: No items to discuss.

Action Agenda

A. New Course Stand Alone (pending program update): No items to discuss.
B. New Course: No items to discuss.
C. Substantial: No items to discuss.
D. Technical: No items to discuss.
E. Outline Update (action item due to distance education): No items to discuss.
F. Degrees/Programs:

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Meeting adjourned at 2:18 p.m.

NEXT MEETING: Tuesday, February 4, 2014, 1:00-4:00 p.m.