

Unit Name	Resource Type	Resource Request	Requested Budget Year	Action Name	Action Step	Notes (Optional)	Aggregate Cost	Priority	Replacement Item	Funding Source	Resource Request Date	Resource Follow-Up	Follow-Up Date	Follow-Up	Follow-Up Date
_Prog Plan ACCESS	(C1) Facilities: Space Allocation, Master Plan or Renovations	A larger room and additional rooms for private testing; one full time staff member and a part-time provisional were expected to handle 4,773 exams during the Fall 14 and Spring 15 semesters.	Year 2015-2016	Testing Center	Increase the size of the testing center to include 4 more private testing rooms and additional open seating. One full-time staff member and one part time provisional handled 4,773 exams during the Fall 2014 and Spring 2015 semester. Assistance with staffing and space is required.	Private testing rooms were lost to offices; more testing requests as population increases; ACCESS Spring 2015 survey indicated students find testing space too crowded which brings too much noise and distractions as students enter and exit.		High			09/26/2014				
_Prog Plan ACCESS	(C1) Facilities: Space Allocation, Master Plan or Renovations	Additional restroom inside LMC building, closer to Testing Center.	Immediate Need	Restroom Inside LMC	Access to restroom LMC 126 from inside the building instead of only an outside entrance. Facilities could also add a unisex accessible bathroom by using some of the space in the storage room which shares a wall with the restroom plumbing.			Medium		General Fund	06/17/2014	Campus Facilities & EVP of Fiscal services denied request; will continue to request; when building in lock-down, no restroom facilities are available to those sequestered in building.	09/04/2013		
_Prog Plan Anthropology	(C1) Facilities: Space Allocation, Master Plan or Renovations	designate space on campus for the VCAS trailer.	Long Term Planning	Update of facilities, equipment, and technology to keep students engaged	Continue to improve equipment in PS-115, FH-217, PS-228, and PS-136. Also, continue to maintain these five rooms as Anthropology-specific locations. In addition, beautify the ethnobotanical garden at the Earth Shell in the PAC parking lot.			Medium	No	Other	07/03/2013				

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_Prog Plan Art	(C1) Facilities: Space Allocation, Master Plan or Renovations	<p>Offer Printmaking course again.</p> <p>Option 1 - AA-143 - In order to have printmaking classes in this room, printmaking equipment from T-120 would need to be moved into side room (AA-144A and AA-144B). Acid Hood with ventilation to roof would need to be installed, hot plate needs 210V. See detail drawing.</p> <p>Option 2 - Printmaking remains in T-120 where it can be offered as it has in the past, along with silk screen (if graphics/mm gets moved to T building).</p>	Immediate Need	AA-143 2D Studio	AA -143 , Maintain and improve student learning within the 2D studio	Partially complete		Medium		General Fund	07/02/2011	RETRACT			
_Prog Plan Astronomy/Physics/PhysScience	(C1) Facilities: Space Allocation, Master Plan or Renovations	In consultation with the M&O staff, the department technician will draft a plan to renovate the electrical outlets in PS-207 to address classroom safety issues.	Immediate Need	AC Power to Lab Benches	The "Modern Physics Laboratory" (PS-207) could be utilized more efficiently while also addressing the safety issue of supplying AC power to the lab benches.	WORK ORDER					07/02/2013	In consultation with the M&O staff, the department technician will draft a plan to renovate the electrical outlets in PS-207 to address classroom safety issues.	07/02/2013		

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_Prog Plan Astronomy/Physics/PhysScience	(C1) Facilities: Space Allocation, Master Plan or Renovations	We need a classroom near the observatory with a seating capacity for two rooms with 60 persons each a movable partition to allow for a total space of 120 persons.	Immediate Need	Updated Observatory Facilities	Secure a classroom near the observatory with seating capacity for two rooms with 60 persons each with a movable partition to allow for a total space of 120 persons. The portable toilet needs to be upgraded to a better model so its more user friendly.			Medium		General Fund	07/02/2011	Better facility to accommodate Astronomy lab classes and lectures as well as outside presentations from civic groups such as the Ventura County Astronomical Society. Classroom facility that is adjacent to the observatory will allow more robust instruction and free classroom space in other buildings. There is also a need for better restroom facilities than the outhouse currently in use.	07/02/2011	EXPLORE OPTIONS AT EATM	
_Prog Plan Astronomy/Physics/PhysScience	(C1) Facilities: Space Allocation, Master Plan or Renovations	1 Planetarium	Immediate Need	Updated Observatory Facilities	Secure a classroom near the observatory with seating capacity for two rooms with 60 persons each with a movable partition to allow for a total space of 120 persons. The portable toilet needs to be upgraded to a better model so its more user friendly.	DUPLICATE	Unknown.	Medium	No	General Fund	07/03/2011	The astronomy program and its students would benefit from having access to a planetarium, whether we build one or use EATM-207. Projection equipment would be necessary to run Starry Nights Program.	07/03/2011		
_Prog Plan Business/Accounting	(C1) Facilities: Space Allocation, Master Plan or Renovations	Request classrooms in the T-building (such as T-210 OR T-211) that can hold 50+ students for ACCT and BUS.	Immediate Need	Need classrooms urgently	Investigate and acquire classrooms (such as T-210 or T-211) that can be used to accommodate larger class sizes for ACCT and BUS (need at least two classrooms). Acquire classrooms to account for growth in the program			High		General Fund	09/06/2013	Classrooms for ACCT and BUS are spread out all over the campus at the moment. Classes that hold 50+ students that are in close proximity would help create a dynamic environment that would help students and faculty network with each other.	09/06/2013	REFER TO DEAN'S COUNCIL DUPLICATE	

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_Prog Plan Career Transfer Ctr	(C1) Facilities: Space Allocation, Master Plan or Renovations	The conversion of FH 111 and FH 112A to accommodate space for current classified/faculty staff, visiting university representatives for one-on-one appointments, and computers/student work space. Our space is very limited currently after two full time counselors moved to the CTC; one full time classified was moved to the main office and a work station was created in the corner for her. Currently visiting representatives have been scheduled for one-on-one appointments in various classrooms throughout Fountain Hall. Cost is a an estimate though could be more.	Immediate Need	Expansion of office for CTC faculty/staff and visiting university representatives	Expand our office into the quadrant in the Fountain Hall central area and/or expand our office to include the storage area (FH111) and/or conference room (FH112A); our space is very limited for additional adjunct counselors if they are hired, for visiting University representative one-on-one appointments, and space for our current classified/faculty staff.	Office expansion is mandatory as we are very packed in the office. There is need for additional counselors to meet the needs of the career counseling component for undecided/undeclared students and Wendy Berg can meet the demands. Our space to host visiting campuses has forced us to send students to various rooms in FH and other buildings for student one-on-one appointments. If would be great to have all Student Services only in FH and utilized the upper level classrooms and convert them to a full Career/Transfer Center that is more open. Converting FH 111 an FH 112A is another possibility.	25000	High	No	General Fund	09/13/2015			FOUNTAIN HALL V3	
_Prog Plan Career Transfer Ctr	(C1) Facilities: Space Allocation, Master Plan or Renovations	Conversion of FH112A into 'Career Corner' with 3 cubicles and 3 small tables with 4 chairs	Year 2015-2016	Resources for Specific Majors	Develop resources for Majors and opportunities for collaboration with Major-specific faculty.	Development of toolbox of career and transfer exercises for classroom faculty to be posted online; Coordinating the ADT brochure project which is summarizing program, careers, and ADT for each of existing 23 ADTs. Faculty developed transfer exercises for Transfer Day.	3 cubicles 3 desks 3 chairs ??	High	No	CTE Funds	09/30/2014	One of major at risk populations for 3SP is 'undecided' students. Creating a space to help students decide majors, develop internships, make CTE connections with CTE faculty. Requesting assistance in personnel in CTC and this would provide a space to focus on Career, CTE, and internships and allow for use of space in CTC for increased transfer presence	09/30/2014	DUPLICATE	
_Prog Plan Chemistry	(C1) Facilities: Space Allocation, Master Plan or Renovations	Increase access to lecture halls with 60 person rooms.	Year 2015-2016	Increase CRN count	Identify ways to increase the number of sections.		0	High	No		09/11/2014			CREATE LARGE CLASSROOM ON CAMPUS	

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_Prog Plan Child Development	(C1) Facilities: Space Allocation, Master Plan or Renovations	The CDC will become a certified outdoor classroom environment through Natures Playground. The CDC will need appropriate outdoor learning areas, storage containers, gardening supplies and outdoor enhancements to the playground.	Year 2017-2018	Outdoor Classroom	As part of the current trends and practices in the field of Child Development, the CDC will become a certified outdoor classroom environment.		\$10,000	Medium			09/05/2014				
_Prog Plan Counseling	(C1) Facilities: Space Allocation, Master Plan or Renovations	Need a computer lab room solely for use of Counseling/CTC office to serve as a Workshop area to continue to increase group format workshops. Due to high demand of FH 117 we are limited in our availability to offer what we would like.	Immediate Need	Need for Space	Create a dedicated Counseling Workshop/Computer Lab room for more group format Counseling as well as additional PT/FT offices for one-on-one Counseling appointments required for increasing availability of appointments.			High	No	General Fund	09/14/2015			FOUNTAIN HALL DISCUSSION	
_Prog Plan Counseling	(C1) Facilities: Space Allocation, Master Plan or Renovations	Request for additional new office space or renovation within Fountain Hall to accommodate new PT/FT Counselor office to serve students in one-on-one Counseling appointments	Immediate Need	Need for Space	Create a dedicated Counseling Workshop/Computer Lab room for more group format Counseling as well as additional PT/FT offices for one-on-one Counseling appointments required for increasing availability of appointments.			High	No	General Fund	09/14/2015			FOUNTAIN HALL	
_Prog Plan Counseling	(C1) Facilities: Space Allocation, Master Plan or Renovations	In order to increase the offerings of our Probation Workshops in a volume to try to reach the 2,000+ students on probation, a Counseling only use "Workshop Classroom" is required as we are limited to how many workshops we can offer due to high demand of FH 117 which is used by all Student Services.	Long Term Planning	Probation Workshops	Maintain/Increase workshops and explore making workshops mandatory for all students on Probation status prior to registration for next term.	Will improve student success for at risk students	25,000	Medium		General Fund	09/14/2015			FOUNTAIN HALL	

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_Prog Plan Criminal Justice	(C1) Facilities: Space Allocation, Master Plan or Renovations	Permanent assignment of an Instructional facility large enough to support 35+ students in Self defense using demonstration equipment, providing safety mats, and storage for equipment as well as lecture technical support. Current room assignment (SSA111AB) size appropriate with additional upgrades and equipment. CJ department would like to have this permanent facility to also support our CJ club meetings and programs that facilitates lecture series, demonstrations and practical scenarios for CJ M11 and CJ M09	Immediate Need	Instructional Support Materials	Update DVD's relating to criminal investigation, self defense, and corrections. Digital cameras, recording devices and Articulate Manneguin for Criminal Investigations Course. Demonstration equipment, safety mats and assigned practice room/space for Practical Self defense class. Additional white boards for FH220	CJ department would like to have a permanent facility to offer self defense classes and to expand our CJ club meeting programs that facilitates lecture series, demonstrations and practical scenarios for CJ M11 and CJ M09	\$10,000	High	No	CTE Funds	08/31/2015			GYM RENOVATION	
_Prog Plan Criminal Justice	(C1) Facilities: Space Allocation, Master Plan or Renovations	Renovate SSA111AB (remove chalk board, install storage and mats, secure room for CJ equipment, keep AV equipment for lecture series	Immediate Need	CJ Student Club	Facilitate a student CJ Club supporting expanded activities in self defense, internships, field trips, guest lecture series and ride a longs.	CJ Students have started the process for club recognition and need meeting facility to participate in ongoing self defense and guest lecture series.	unknown	High	No	General Fund	09/01/2015			GYM RENOVATION	
_Prog Plan Custodial Svcs	(C1) Facilities: Space Allocation, Master Plan or Renovations	Supervisor Office	Immediate Need	Location of Supervisor Office	Relocate supervisor office from Warehouse to office Bldg. Current office is inside the back of the warehouse in a make shift room.	Develop plan to move office.	\$5000	High	No	General Fund	08/07/2013			IN PROCESS	

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_Prog Plan Dance	(C1) Facilities: Space Allocation, Master Plan or Renovations	Ventilation system in Dance Studio (PA-107) is inadequate for the level of physical activity in this room - Still not done. They tried to adjust with air conditioner.	Immediate Need	Dance Studio Maintenance	Dance Studio needs to be secure, safe and healthy	<p>Discussion have begun with members of the Health and Safety Committee. There was some confusion in regards to the process of cleaning blood off the studio floors (blood born pathogens) Looking into specialized equipment and cleaner for this.</p> <p>This is an ongoing issue. We started with blood born pathogens but it really extends to the following: a safe marley floor (we are waiting to replace the one we have), keeping the studio clear of the ant infestation that we are currently having, and lastly to the proper ventilation to keep the room comfortable and not so over heated where it become an issue for the student and a fertile ground for bacteria.</p>		High	Yes	General Fund	08/04/2013	There was an attempt to address this concern with an increase use of the air condition but the air conditioner would generate it's own problems during the winter months. I am wondering if we could add quiet ceiling ventilation fans in the studio to help with this issue vs an air conditioner. I am not sure if this would be a problem with the stage lights we currently have in the studio. FRAWG 80K	09/26/2014	FRAWG 80K	
_Prog Plan Dance	(C1) Facilities: Space Allocation, Master Plan or Renovations	Providing a space for students to congregate in close proximity to the PAC visit, eat, study, rehearse, etc.	Year 2015-2016	Student Congregation Area	Student Congregation Area :	Theatre Arts students tend to spend a great deal of time in the PAC either waiting for classes or for rehearsal to start. As the Theatre Arts program grows, there is a growing need to have a lounge area for students other than the lower lobby of the PAC which causes noise issues for the division offices.		High	No	General Fund	09/23/2014				

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_Prog Plan EATM	(C1) Facilities: Space Allocation, Master Plan or Renovations	Funding for zoo master plan implementation	Year 2016-2017	Architectural Master Plan for Zoo space	Work with ATZ to develop architectural master plan for zoo space and facilities	The masterplan is done and awaiting board approval and funding.		High	Yes	Other	09/10/2014	CAPITAL PROJECT			
_Prog Plan Economics	(C1) Facilities: Space Allocation, Master Plan or Renovations	Repair and paint walls and update stalls in the bathrooms in HSS.	Immediate Need	Update facilities	<p>A few classrooms in the HSS building are in need of updating. All rooms are dilapidated. Clocks frequently fail. AV & tech issues are more important. Safety issues are present with inadequate internet access. A recent presentation on safety issues failed to work on even the closed internet access. Any internet emergency notices will be largely futile. The HSS is a venerable dress worn too often and out of style with more than a few moth eaten holes. Room numbering baffles and thwarts students every semester. Campus safety issues need to be explored as well for this building.</p> <p>Internet access has considerably improved in the HSS building at least.</p>						08/07/2013	WORK ORDER			

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_Prog Plan Economics	(C1) Facilities: Space Allocation, Master Plan or Renovations	Add 'dimmer's to AC 108, AC109 and AC 110.	Immediate Need	Update facilities	<p>A few classrooms in the HSS building are in need of updating. All rooms are dilapidated. Clocks frequently fail. AV & tech issues are more important. Safety issues are present with inadequate internet access. A recent presentation on safety issues failed to work on even the closed internet access. Any internet emergency notices will be largely futile. The HSS is a venerable dress worn too often and out of style with more than a few moth eaten holes. Room numbering baffles and thwarts students every semester. Campus safety issues need to be explored as well for this building.</p> <p>Internet access has considerably improved in the HSS building at least.</p>	AC		High			08/07/2013	WORK ORDER			

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_Prog Plan Economics	(C1) Facilities: Space Allocation, Master Plan or Renovations	Convert HSS 115 (unused office space) in to a space where all Division adjunct faculty can meet with students.	Immediate Need	Update facilities	<p>A few classrooms in the HSS building are in need of updating. All rooms are dilapidated. Clocks frequently fail. AV & tech issues are more important. Safety issues are present with inadequate internet access. A recent presentation on safety issues failed to work on even the closed internet access. Any internet emergency notices will be largely futile. The HSS is a venerable dress worn too often and out of style with more than a few moth eaten holes. Room numbering baffles and thwarts students every semester. Campus safety issues need to be explored as well for this building.</p> <p>Internet access has considerably improved in the HSS building at least.</p>			Medium		General Fund	08/07/2013	DONE. EVP/DEAN COUNCIL			
_Prog Plan Engineering	(C1) Facilities: Space Allocation, Master Plan or Renovations	Engineering laboratory space which can also be shared with the physics program	Immediate Need	Curriculum - Improve transfer patterns/rates	Work on curriculum to better align engineering courses at Moorpark College with those taught at the degree completion universities where our students typically transfer to.	Develop another new course, Matlab. Look into developing a certificate program and also curriculum for a new Robotics program and Environmental Engineering program.	This could be resolved simply by space allocation so \$0.00	High	No	Other	09/13/2015	IN PROCESS			

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_Prog Plan Engineering	(C1) Facilities: Space Allocation, Master Plan or Renovations	Engineering laboratory space which can be shared with the physics program	Immediate Need	Granting vocational degrees or certificates	Explore the possibility of granting vocational degrees or certificates for immediate job placement.	Develop allied programs in the "applied sciences" such as environmental science with the goal of granting vocational degree and certificates with immediate job outcome. This would require additional market research and staffing, along with multidepartmental collaboration and agreement such as the departments of mathematics, sciences, computer science, English, and engineering.	None, as it could be handled with space allocation	High	No	Other	09/13/2015	DUPLICATE			
_Prog Plan EOPS	(C1) Facilities: Space Allocation, Master Plan or Renovations	Computer Lab/Work space for EOPS Students	Immediate Need	Computer lab/work area for EOPS student	Students lost their computer lab work area space with the move to Fountain Hall. This has diminished the interaction opportunities for EOPS students. Students who have been on campus prior to the loss have noted the lack of dedicated area			High	Yes	Categorical Funds	09/03/2015	FOUNTAIN HALL			
_Prog Plan EVP Student Learning	(C1) Facilities: Space Allocation, Master Plan or Renovations	Create a permanent Foster Youth Center.	Long Term Planning	Foster Youth	Create a Foster Youth Center	Tied to Veteran's Center	TBD	High	No	General Fund	09/15/2014	HAVE TEMP FACILITY			
_Prog Plan EVP Student Learning	(C1) Facilities: Space Allocation, Master Plan or Renovations	Create a Permanent Veteran's Center	Long Term Planning	Veterans	Create a Permanent Veteran's Center	Include in Facilities Master Plan process	TBD	High	No	General Fund	09/15/2014	HAVE TEMP FACILITY			

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_Prog Plan EVP Student Learning	(C1) Facilities: Space Allocation, Master Plan or Renovations	Secure space to house and document collection of College historical items	Immediate Need	College Historical Documentation	Create a secure space to house collection of College historical items			Medium		General Fund	09/15/2015	MOVE TO WAREHOUSE			
_Prog Plan EVP Student Learning	(C1) Facilities: Space Allocation, Master Plan or Renovations	Forum Renovation	Long Term Planning	Facilities	Provide/improve instructional space			Medium	No	General Fund	09/15/2015	FRAWG			
_Prog Plan Facilities Svcs	(C1) Facilities: Space Allocation, Master Plan or Renovations	Funds for Renovation Project	Year 2015-2016	Improve FM&O Offices	Hire architect to help create more efficient working environment			High	No	General Fund	08/17/2013	Funds for Renovation project	09/18/2014	IN PROCESS	
_Prog Plan Facilities Svcs	(C1) Facilities: Space Allocation, Master Plan or Renovations	Hire Architectural Firm to develop a plan for the renovation of the Administration Building	Year 2015-2016	Administration Building	Perform a secondary effects renovation in the Administration Building.		\$100,000.00	High	Yes	Other	09/18/2014			IN PROCESS	
_Prog Plan Facilities Svcs	(C1) Facilities: Space Allocation, Master Plan or Renovations	Explore the possibility of using outside vendors to complete this work.	Year 2015-2016	Convert campus building plans to BIM	Use REVIT to convert to 3D building plans. Explore possibility of student participation to develop plans.		\$100,000.00	Medium	No	Other	09/18/2014				

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_Prog Plan Film TV Media	(C1) Facilities: Space Allocation, Master Plan or Renovations	Build storage area for sets and props	Immediate Need	instructional environment	Improve the instructional environment			High	No		04/11/2013	Culled Prop area and established layout for sets and props.	09/06/2013		
_Prog Plan Film TV Media	(C1) Facilities: Space Allocation, Master Plan or Renovations	Build storage area for sets and props	Immediate Need	instructional environment	Improve the instructional environment			High	No		04/11/2013	Need additional area to store sets and props.	09/12/2013		
_Prog Plan Film TV Media	(C1) Facilities: Space Allocation, Master Plan or Renovations	Need a dedicated classroom to be able to teach FTVM academic and production classes in.	Immediate Need	instructional environment	Improve the instructional environment			High	No	General Fund	09/06/2013	Begin conversation regarding needs for program.	09/06/2013		
_Prog Plan Film TV Media	(C1) Facilities: Space Allocation, Master Plan or Renovations	Lab Room	Year 2015-2016	instructional environment	Improve the instructional environment		Unknown	High	Yes	Other	09/07/2014	FTVCM has 5 (fully licensed) editing stations balanced for >20 students in a space for 4 people. This is possibly outside of OSHA and fire regulations. Students don't have time to load in video, audio and graphic elements AND edit with adequate timeframes. In	09/11/2014		
_Prog Plan Film TV Media	(C1) Facilities: Space Allocation, Master Plan or Renovations	New Building	Year: Future	instructional environment	Improve the instructional environment		Unknown	High	Yes	Other	09/07/2014				

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_Prog Plan Financial Aid	(C1) Facilities: Space Allocation, Master Plan or Renovations	Additional office space for staff.	Year 2015-2016	Operational Efficiency_1	Increase Operational Efficiency and Capacity			High		General Fund	09/03/2014	not received, in the works in the future.	09/25/2015	FOUNTAIN HALL	
_Prog Plan Financial Aid	(C1) Facilities: Space Allocation, Master Plan or Renovations	Redesign downstairs corner area for kiosk, literature, signage, storage, functional use by students, student assistants, and staff. Include plenty of data and phones (higher one and lync), technology to promote future growth.	Year 2015-2016	Operational Efficiency_1	Increase Operational Efficiency and Capacity			High		General Fund	09/03/2014	counter has been installed, still waiting on literature racks and equipment to implement.	09/14/2015	DONE. NEED SIGNAGE	
_Prog Plan Financial Aid	(C1) Facilities: Space Allocation, Master Plan or Renovations	Redesign front counter area to accommodate more than one staff member to assist students. Design and construct area with multiple stations where staff can check in and assist students.	Year 2015-2016	Operational Efficiency_1	Increase Operational Efficiency and Capacity			High	Yes	General Fund	09/03/2014	I have received no information on plans to redesign front intake area	09/25/2015	FOUNTAIN HALL	

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_Prog Plan Game Design	(C1) Facilities: Space Allocation, Master Plan or Renovations	<p>New instructional environment required:</p> <p>The Game Design program requires a classroom/lab that can serve at least 30 students and one instructor at a time. This classroom must include state-of-the-art computer workstations (and software) as well as a production area in which students can construct analog/tabletop games and paper prototypes.</p> <p>Additionally, a "gaming lounge" should be included where the latest game consoles and devices would be accessible to the students for both QA and usability testing purposes.</p> <p>This space will be equally valuable as a classroom space for Multimedia, Graphics Design, Computer Science, Engineering, and FTVM.</p> <p>See attached documents (images).</p>	Immediate Need	Improve Student Access & Success	<p>In order to increase course caps, as well as provide an adequate learning environment, a classroom/lab should provide at least 30 student seats and one instructor seat. Currently, there are two Communications building labs that provide 24 student seats and one Communications building lab that provides 19.</p> <p>In order to increase WSCH above 525 we must increase the lecture/lab class caps to 30 by adding more space and/or stations.</p>			High	No	General Fund	09/02/2015			NEW COMPUTER LAB FOR USE BY VARIOUS PROGRAMS	

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_Prog Plan Game Design	(C1) Facilities: Space Allocation, Master Plan or Renovations	Self-locking supply closet.	Immediate Need	Improve Student Access & Success	<p>In order to increase course caps, as well as provide an adequate learning environment, a classroom/lab should provide at least 30 student seats and one instructor seat. Currently, there are two Communications building labs that provide 24 student seats and one Communications building lab that provides 19.</p> <p>In order to increase WSCH above 525 we must increase the lecture/lab class caps to 30 by adding more space and/or stations.</p>			High	No	General Fund	09/04/2015	FRAWG			
_Prog Plan Graphics/Multimedia	(C1) Facilities: Space Allocation, Master Plan or Renovations	COM 150/151: Remodel classrooms	Year 2015-2016	Improve Student Access & Success	<p>In order to increase our course caps, as well as provide an adequate learning environment, each of the COM labs should provide at least 30 student seats and one instructor seat. Currently, two labs provide 24 student seats and one lab provides 19. Instructional Equipment also needs regular update and repair.</p> <p>In order to increase WSCH above 525 we must keep lecture class CAPs at 55, and increase the lecture/lab class CAPs to 30 by adding more stations.</p>			High		General Fund	08/07/2013	NEED MORE INFO			

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_Prog Plan Health Education	(C1) Facilities: Space Allocation, Master Plan or Renovations	Develop at least one additional classroom that can be used for classes that need large floor space for classroom activity, but could also have seating available for lecture.	Immediate Need	Instructional area(s) improvements	Improvements that assist instructors to aid student retention and success			High		General Fund	07/26/2014	GYM REMODEL			
_Prog Plan Health Science	(C1) Facilities: Space Allocation, Master Plan or Renovations	Space for the skills lab	Immediate Need	Optician Technician Program	Develop the Optician Technician program in Spring 2017 or Fall 2017.	Need a professional expert for curriculum development. Secure space for the skills laboratory. Obtain instructional equipment and supplies to support program. Hire part-time instructors in the discipline.		High	No	CTE Funds	09/09/2015	IN PROCESS, SHARE WITH PHYSIOLOGY		FRAWG	
_Prog Plan Health Science	(C1) Facilities: Space Allocation, Master Plan or Renovations	Kitchen laboratory	Immediate Need	Nutrition AST	Revise the Nutrition AST to start in Spring 2016.			Medium			09/08/2015	COMPLETED			
_Prog Plan History	(C1) Facilities: Space Allocation, Master Plan or Renovations	Wireless internet access	Immediate Need	Improve Classroom Environment	Update and replace technology to promote academic excellence and student success.			High		Other	09/02/2014	TRAWG			
_Prog Plan Information Technology	(C1) Facilities: Space Allocation, Master Plan or Renovations	09/12/2014 - Space needed for staff	Year 2015-2016	Staffing Levels & Training needs	Need additional staff and training to provide appropriate service levels for a campus of this size.	Staff should be more fully cross trained Local talent needs to be further developed to support diverse systems Continued specialized training for Virtual environment Continued specialized training for Crestron environment		High	Yes	General Fund	09/12/2014	ADMINISTRATION BUILDING REMODEL			

Unit Name	Resource Type	Resource Request	Requested Budget Year	Action Name	Action Step	Notes (Optional)	Aggregate Cost	Priority	Replacement Item	Funding Source	Resource Request Date	Resource Follow-Up	Follow-Up Date	Follow-Up	Follow-Up Date
_Prog Plan International Students	(C1) Facilities: Space Allocation, Master Plan or Renovations	xpanded office facilities : As this program grows there will be a need for expanded facilities to house additional staffing, and allow for a gathering area for students to come together and form relationships and a sense of community. This are would also work for holding workshops and social events.	Year 2017-2018	Expanded office facilities	As this program grows there will be a need for expanded facilities to house additional staffing, and allow for a gathering area for students to come together and form relationships and a sense of community. This are would also work for holding workshops and social events.	This target date coincides with the target of growing the program by 50% by that same semester		Medium		General Fund	09/25/2014	FOUNTAIN HALL			
_Prog Plan Kinesiology/ICA	(C1) Facilities: Space Allocation, Master Plan or Renovations	Replace flooring in G-127 & G-127	Immediate Need	Upgrade equipment	Update equipment for Kinesiology classes		\$20,000		Yes	General Fund	09/07/2012	GYM RENOVATION			
_Prog Plan Kinesiology/ICA	(C1) Facilities: Space Allocation, Master Plan or Renovations	Expand Athletic Training Room Facilities, 2500 sq. ft., Privacy offices for exams, easy access to both locker rooms, plumbing for water and drains, access for emergency vehicles.	Immediate Need	Instructional area(s) improvements	Gym Renovation/classroom improvements			High	Yes	General Fund	08/31/2015	GYM RENOVATION			
_Prog Plan Kinesiology/ICA	(C1) Facilities: Space Allocation, Master Plan or Renovations	G-211 (wrestling deck): improve safety and functionality of this space.	Immediate Need	Instructional area(s) improvements	Gym Renovation/classroom improvements			High	Yes	General Fund	08/07/2013	GYM RENOVATION			

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_Prog Plan Kinesiology/ICA	(C1) Facilities: Space Allocation, Master Plan or Renovations	Renovate Men's Locker room -- total face lift required to improve security and functionality. We need to develop permanent walls structures, improving security and privacy for the entry/exits to both shower and toilet areas; and develop a workable locker room area that includes athletic lockers for teams.	Immediate Need	Instructional area(s) improvements	Gym Renovation/classroom improvements			High	No	General Fund	09/07/2012	GYM RENOVATION			
_Prog Plan Kinesiology/ICA	(C1) Facilities: Space Allocation, Master Plan or Renovations	G-127 (Weight Room) expand space for 12 Power racks with platforms and dumbbell weight areas with 500 sq. ft. of open exercise area, improved ventilation with Air Conditioning	Immediate Need	Instructional area(s) improvements	Gym Renovation/classroom improvements			Low		General Fund	08/07/2013	GYM RENOVATION			
_Prog Plan Kinesiology/ICA	(C1) Facilities: Space Allocation, Master Plan or Renovations	G-122 Aerobic Studio - Expand size to accommodate 40-45 students, provide adequate ventilation, replace flooring, improve storage for equipment storage	Immediate Need	Instructional area(s) improvements	Gym Renovation/classroom improvements			Medium		General Fund	08/07/2013	GYM RENOVATION			
_Prog Plan Kinesiology/ICA	(C1) Facilities: Space Allocation, Master Plan or Renovations	G-211-(wrestling deck) develop ventilation for room	Immediate Need	Instructional area(s) improvements	Gym Renovation/classroom improvements			Medium		General Fund	08/07/2013	GYM RENOVATION			
_Prog Plan Kinesiology/ICA	(C1) Facilities: Space Allocation, Master Plan or Renovations	G-227 (Fitness Lab) Expand area for free exercise, place all fans on a control panel, improve safety of the flooring (current floor is slick).	Immediate Need	Instructional area(s) improvements	Gym Renovation/classroom improvements			Medium	Yes	General Fund	08/07/2013	GYM RENOVATION			

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_Prog Plan Kinesiology/ICA	(C1) Facilities: Space Allocation, Master Plan or Renovations	Renovate Women's Lockers	Immediate Need	Instructional area(s) improvements	Gym Renovation/classroom improvements			Medium		General Fund	09/07/2012	GYM RENOVATION			
_Prog Plan Kinesiology/ICA	(C1) Facilities: Space Allocation, Master Plan or Renovations	Update the gym foyer areas. Remove old trophy cases and replace with more modern and attractive common areas.	Immediate Need	Instructional area(s) improvements	Gym Renovation/classroom improvements			Medium		General Fund	09/07/2012	GYM RENOVATION			
_Prog Plan Kinesiology/ICA	(C1) Facilities: Space Allocation, Master Plan or Renovations	Build or relocate a facility near the stadium that student athletes can change, meet, shower and securely store personal belongings for classes and competitions.	Long Term Planning	Stadium Changing Facility	Build or relocate a facility near the stadium that student athletes can change, meet, shower and securely store personal belongings for classes and competitions.	A 3,000-4,000 square foot facility with matching and identical men's and women's locker, meeting and shower areas. Included should be a separate, but attached to both locker rooms, area for a Training Room.		Medium		General Fund	09/07/2012	GYM RENOVATION			
_Prog Plan Kinesiology/ICA	(C1) Facilities: Space Allocation, Master Plan or Renovations	G-211(wrestling deck) Storage for equipment	Long Term Planning	Instructional area(s) improvements	Gym Renovation/classroom improvements			Medium		General Fund	08/07/2013	GYM RENOVATION			
_Prog Plan Kinesiology/ICA	(C1) Facilities: Space Allocation, Master Plan or Renovations	G-116 classroom ventilation	Year 2015-2016	Instructional area(s) improvements	Gym Renovation/classroom improvements			Medium		General Fund	08/07/2013	GYM RENOVATION			

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_Prog Plan Math	(C1) Facilities: Space Allocation, Master Plan or Renovations	A computer-based Math classroom is needed: The mathematics department would like at least one classroom with dedicated computers with mathematical and statistical software.	Immediate Need	Computer Lab Request	A computer-based Math classroom is needed: The mathematics department would like at least one classroom with dedicated computers with mathematical and statistical software.	While technology is no substitute for teaching the essentials of a course in the Mathematics Department, every mathematics course could benefit from the use of computers during lecture. Courses that could benefit from this classroom include: 1. higher level courses such as Math M25C, M31, M35: These courses demonstrate how the correct use of such software will not only supplement a lecture course, but make it pedagogically more sound. Computer programs such as MATLAB or Mathematica can demonstrate higher dimensions and applications that are difficult to visualize in two dimensions. 2. Math M15, Statistics:The CI-D for Introductory Statistics makes it clear that students completing that course need to use technology for statistics. SPSS and Minitab are specifically designed in order to be used in conjunction with an introductory statistics class. Also, based on the research of Professor Brendan Purdy's Spring 2015 Sabbatical, in order to make the emphasis of Math M15 more relevant to students,		High	No	General Fund	09/08/2015	CREATE 2 COMPUTER ROOMS. ONE MAC. ONE PC. FOR USE BY VARIOUS PROGRAMS			

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_Prog Plan Math	(C1) Facilities: Space Allocation, Master Plan or Renovations	Each of the fourteen (14) designated math classrooms is efficiently scheduled to capacity during teaching hours. Due to the 4-6 unit load of most math classes, that means that we can schedule 5 classes per room on MW and five classes per room on TR, or 10 classes per room. Since we now have 14 classrooms, that means we can schedule no more than 140 classes, and this is not even addressing that some time periods are in higher demand. Therefore, we do not have enough classroom space to schedule our current listing of 150+ sections per semester. We also need to have the space to add additional sections when necessary due to high demand and full capacity.	Immediate Need	Additional Math Classrooms	One to two additional classrooms are needed to schedule the full listing of 150+ math sections offered each semester.			High	No	General Fund	09/07/2015	EVP/DEAN'S COUNCIL			

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_Prog Plan Math	(C1) Facilities: Space Allocation, Master Plan or Renovations	A computer-based Math classroom could be used for several purposes: 1. A classroom with dedicated computers with mathematical and statistical software that instructors can use for remediation, enrichment, or for integrating online HW into their course. 2. A testing and assessment center for math placement. 3. For self-pace math courses or remediation.	Long Term Planning	Computer Lab Request	A computer-based Math classroom is needed: The mathematics department would like at least one classroom with dedicated computers with mathematical and statistical software.	While technology is no substitute for teaching the essentials of a course in the Mathematics Department, every mathematics course could benefit from the use of computers during lecture. Courses that could benefit from this classroom include: 1. higher level courses such as Math M25C, M31, M35: These courses demonstrate how the correct use of such software will not only supplement a lecture course, but make it pedagogically more sound. Computer programs such as MATLAB or Mathematica can demonstrate higher dimensions and applications that are difficult to visualize in two dimensions. 2. Math M15, Statistics:The CI-D for Introductory Statistics makes it clear that students completing that course need to use technology for statistics. SPSS and Minitab are specifically designed in order to be used in conjunction with an introductory statistics class. Also, based on the research of Professor Brendan Purdy's Spring 2015 Sabbatical, in order to make the emphasis of Math M15 more relevant to students,		High	No	General Fund	09/09/2015	DUPLICATE			
_Prog Plan Math	(C1) Facilities: Space Allocation, Master Plan or Renovations	A larger space is needed to house The Math Center .	Immediate Need	Math Center	More qualified tutors are needed to meet student demand for tutoring and improve student success in math classes.			High		General Fund	04/01/2014	NEED MORE INFO			
_Prog Plan Math	(C1) Facilities: Space Allocation, Master Plan or Renovations	Math Center location near Math Classrooms, in Academic Center .	Year 2015-2016	Math Center	More qualified tutors are needed to meet student demand for tutoring and improve student success in math classes.			Medium	No	General Fund	09/13/2014	NEED MORE INFO			

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_Prog Plan Music	(C1) Facilities: Space Allocation, Master Plan or Renovations	Remove carpet in room M 109 & M114 for suitable ensembles rehearsals; replace with wood or tiles.	Immediate Need	Acoustics in M114and M109	Acoustics in M114and M109 are not optimal for ensemble rehearsals.	Replace the existing carpets and linoleum tiles with materials that would give us better acoustic environment suitable for choral and orchestra rehearsals.		High	Yes	General Fund	08/31/2012	Until we secure a recital hall/rehearsal space to accommodate 150 students, we must rehearse our larger productions in the room M-114. Rooms M-109 and M-114 have carpets, and holding rehearsals in those rooms can be very frustrating. Both choral groups and the instrumental groups typically get just one rehearsal on the PAC Main Stage to adjust to the much better acoustic environment and it's always difficult to get it done in just one rehearsal. So, if the rooms M-109 and M-114 provide more closer acoustic setting to the PAC, then better quality music product would most certainly occur.	09/09/2015	FRAWG	
_Prog Plan Music	(C1) Facilities: Space Allocation, Master Plan or Renovations	this facility request is for a large space to accommodate the large orchestra with the large chorus for a combined rehearsal	Immediate Need	Rehearsal and Practice rooms	Rehearsal space for the larger instrumental ensembles and the larger choral ensembles. And, increase the number of Practice Rooms	With the current Facility Plan, it would be worthwhile to re-visit the need for a recital hall that we have planned in the previous decade.		High	No	General Fund	09/09/2014	EATM auditorium has been surveyed as an option, but the transportation of instruments, music stands, etc. are problematic. It is not adequate to handle rehearsals that include 200+ musicians. We need to look at options.	10/14/2012		

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_Prog Plan Music	(C1) Facilities: Space Allocation, Master Plan or Renovations	As part of the master facility planning, we need a space for centralized music library for both instrumental and choral programs. also, for centralized music library database system and a computer complete with a printer. Currently, music scores are stored in shelves and closets in either faculty offices, classrooms, or small storage rooms.	Long Term Planning	centralized music library	Secure a space for a centralized music library (improvements to the current facility)	Musical scores are currently decentralized, and it's difficult for faculty to know who has what. There is currently no space set aside for a centralized music library		High		General Fund	09/09/2014	Our choral music program is growing and continue to add repertoire to its library as then instrumental groups have in the past years. We have reached the saturation point where the current facility can't adequately hold these items.	09/09/2015	NEED MORE INFO	
_Prog Plan Music	(C1) Facilities: Space Allocation, Master Plan or Renovations	Install white board with the staff lines already drawn on them and place them all around the classroom.	Year 2015-2016	replace all electronic keyboards in the piano lab	Our electronic keyboards are vary outdated as they are more than 3 decades old, they must be updated to comply with the current standards.	this has been completed in spring, 2015		High		General Fund	09/09/2014			NEED MORE INFO	
_Prog Plan Music	(C1) Facilities: Space Allocation, Master Plan or Renovations	Continue our efforts to secure a recital hall, a smaller venue,	Immediate Need	Rehearsal and Practice rooms	Rehearsal space for the larger instrumental ensembles and the larger choral ensembles. And, increase the number of Practice Rooms	With the current Facility Plan, it would be worthwhile to re-visit the need for a recital hall that we have planned in the previous decade.		Medium	No	General Fund	08/31/2012	Our current rehearsal rooms are not adequate to accommodate rehearsals when both orchestra and choral programs join forces. the PAC Main Stage is usually not available for these rehearsals, so a venue that can hold 150 musicians or more is in desperate need.	09/09/2015	MASTER PLAN	
_Prog Plan Music	(C1) Facilities: Space Allocation, Master Plan or Renovations	the Music Department needs additional practice rooms and teaching studios	Immediate Need	Rehearsal and Practice rooms	Rehearsal space for the larger instrumental ensembles and the larger choral ensembles. And, increase the number of Practice Rooms	With the current Facility Plan, it would be worthwhile to re-visit the need for a recital hall that we have planned in the previous decade.		Medium	No	General Fund	08/31/2012	The applied music program has been adjusted to meet the state CI-D, and we have increased the number of student in the program to double the number, meaning more practice rooms and smaller teaching studios are desperately needed.	09/09/2015	MASTER PLAN	
_Prog Plan Music	(C1) Facilities: Space Allocation, Master Plan or Renovations	the Music Department needs additional practice rooms and teaching studios	Immediate Need	Rehearsal and Practice rooms	Rehearsal space for the larger instrumental ensembles and the larger choral ensembles. And, increase the number of Practice Rooms	With the current Facility Plan, it would be worthwhile to re-visit the need for a recital hall that we have planned in the previous decade.		Medium	No	General Fund	08/31/2012	The department still needs this item.	08/12/2014	MASTER PLAN	

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_Prog Plan Nursing	(C1) Facilities: Space Allocation, Master Plan or Renovations	Construct a HSC Bridge to connect the Parking lot D & E to HSC building.	Year: Future	Resource Support for Student Learning	Continue to upgrade Skills Lab to focus on clinical simulations to be in line with the new technology in nursing education and meet industry expectations.						08/14/2013			NEED MORE INFO	
_Prog Plan Performing Arts Ctr	(C1) Facilities: Space Allocation, Master Plan or Renovations	Expansion of PAC Costume Shop into basement "hallway" by walling off the hall, and turning it into a room	Immediate Need	Facility Upkeep, Upgrades, and Maintenance	There are areas of the PAC and surrounding area that have general replacement and upkeep needs.	This is an on-going step that will have resource requests in need of completion each fiscal year.		High	Yes	General Fund	09/09/2015				
_Prog Plan Performing Arts Ctr	(C1) Facilities: Space Allocation, Master Plan or Renovations	Discuss with M&O the option of building a permanent storage structure behind the PAC Scene Shop to replace rented storage trailers	Immediate Need	Increase Storage Options	We need to look into options for increasing our PAC storage options, as we are quickly outgrowing the limited space available. As we look to increase our stock of supplies, equipment, scenery, future, props, and so forth it is necessary to look into new options for storage. This will also give us new opportunities to teach our students how this aspect of the industry is handled in the professional world. It can also be coupled with the growing storage needs of FTMV.	Look into off-site storage options. I would like to strongly suggest we look into a permanent structure to replace the rented storage trailers outside the PAC Scene Shop. I have ideas for a multi-functioning space, that would greatly assist in storage as well as supply movement.		High	Yes	General Fund	07/07/2014			EXPLORE OFF SITE OPTIONS	
_Prog Plan Performing Arts Ctr	(C1) Facilities: Space Allocation, Master Plan or Renovations	Construct an inclosed space behind the PAC with electricity, air, and heat	Year 2016-2017	PAC Student Space	PAC Students need a place to gather and work that is not the lobby or hallways. There simply is no current available space that meets these needs effectively; out behind the PAC is not an option due to heat, wind, lack of power outlets, and general space efficiency.			High	No	General Fund	07/07/2014			EXPLORE FEASIBILITY	

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_Prog Plan Performing Arts Ctr	(C1) Facilities: Space Allocation, Master Plan or Renovations	Paint/repair Main Theatre walls	Immediate Need	Facility Upkeep, Upgrades, and Mainteneace	There are areas of the PAC and surrounding area that have general replacement and upkeep needs.	This is an on-going step that will have resource requests in need of completion each fiscal year.		Low	No	General Fund	09/28/2012	I am unclear on the status of this, as it is being handled by personnel outside of the PAC.	09/28/2012	NEED MORE INFO & CHECK STATUS	
_Prog Plan Performing Arts Ctr	(C1) Facilities: Space Allocation, Master Plan or Renovations	Paint/repair Main Theatre walls	Immediate Need	Facility Upkeep, Upgrades, and Mainteneace	There are areas of the PAC and surrounding area that have general replacement and upkeep needs.	This is an on-going step that will have resource requests in need of completion each fiscal year.		Low	No	General Fund	09/28/2012	I have been informed that this project has been put on indefinite hold.	07/31/2015	NEED MORE INFO & CHECK STATUS	
_Prog Plan Performing Arts Ctr	(C1) Facilities: Space Allocation, Master Plan or Renovations	Paint/repair Main Theatre walls	Immediate Need	Facility Upkeep, Upgrades, and Mainteneace	There are areas of the PAC and surrounding area that have general replacement and upkeep needs.	This is an on-going step that will have resource requests in need of completion each fiscal year.		Low	No	General Fund	09/28/2012	I have been involved in discussions regarding this, and am of the understanding that this work will be done during the 2014/2015 winter break.	06/23/2014	NEED MORE INFO & CHECK STATUS	
_Prog Plan Performing Arts Ctr	(C1) Facilities: Space Allocation, Master Plan or Renovations	Look into options for an outdoor performance space.	Year: Future	Expansion of Performance Venues	We would like to expand our performance venues to facilitate the current demands of the division and campus, and also provide our students with different venues to utilize.	Look into the option of an outdoor stage		Low	No	General Fund	09/02/2014				
_Prog Plan Performing Arts Ctr	(C1) Facilities: Space Allocation, Master Plan or Renovations	Look into the option of additional on-campus performance venues, such as a Music Hall	Year: Future	Expansion of Performance Venues	We would like to expand our performance venues to facilitate the current demands of the division and campus, and also provide our students with different venues to utilize.	Look into the option of an outdoor stage		Medium	No	General Fund	06/04/2013	While I know it is unlikely that a new building request will be met, I figure it could not hurt to put the idea out there, just in case.	07/27/2014		

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_Prog Plan Philosophy	(C1) Facilities: Space Allocation, Master Plan or Renovations	Make the empty HSS 115 office in to an adjunct faculty office for all Division adjunct faculty.	Immediate Need	Enhanced classroom instruction	Greater diversity of teaching techniques. With the hiring of Dr. Matthew Morgan, we have experienced increased diversity not only in teaching techniques but also in approaches to philosophy.	goal accomplished with hiring of new full time faculty member with expertise in Paolo Friere pedagogy and experience as a tenured full time faculty member at another community college.		High			09/18/2013			DONE	
_Prog Plan Student Activities	(C1) Facilities: Space Allocation, Master Plan or Renovations	Student Union Building (renovation/expansion of the existing Campus Center)	Year 2015-2016	Getting the Campus Center (student union) renovation/expansion project onto the college's Facilities Master Plan.	At the 2015 "Fall Fling" (Oct. 16th) continue the discussions to get this project onto the college Facilities Master Plan. This will be the main focus of the Associated Students Board for this year. Associated Students will attend Facilities/Tech CAP meetings.	Progress has been made by the Associated Students since last Fall 2014. With the seating of a new permanent college president who arrived mid spring semester 2015, AS will continue the discussions with this new president to have the student union building a top priority for the colleges Facilities Master Plan	\$25 million	High	No	Trust Account	09/15/2015			SELF SUPPORT	
_Prog Plan Student Health Center	(C1) Facilities: Space Allocation, Master Plan or Renovations	Expand health center space to include 2 additional offices. Include office furnishings for health educator and another mental health provider or stress reduction opportunity (massage).	Immediate Need	NCHA Natl College Health Assessment Spring 2016: Evaluate Student Health Needs	Compare recent student health research needs with the programs/services we currently offer and adjust as needed. Use NCHA data to assist planning health education & service offerings.	NCHA survey to be done Spring 2016.	35,000	High		Program Specific Funds	09/05/2012	Received 3 temporary offices Spring 2014 for health educator, mental health provider, and interns.	09/22/2014	ADMIN/STUDENT CENTER	

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_Prog Plan Student Health Center	(C1) Facilities: Space Allocation, Master Plan or Renovations	Facilities to include: Large waiting room for privacy and check in receptionist area with room for records. Three exam rooms, 8 offices (for coordinator, mental health, health educator, medical providers, health center assistant). Two utility rooms, (clean/dirty), Clean to be able to house full size refrigerator/freezer for immunizations. Conference Room. Bathroom with place for lab specimens. All need to be handicap accessible. Easy access for Emergency Personnel (Fire & Ambulance).	Year 2015-2016	Health Center Expansion/Relocation	Explore expanding the student health center in its current location. Explore moving to a student central location, such as campus center/student union remodel, or another area.	Submitted wish list to Simi Valley Hospital Foundation for consideration of new center 9/15.	?	High	No	General Fund	09/22/2014			DUPLICATE	
_Prog Plan Teaching & Learning Ctr	(C1) Facilities: Space Allocation, Master Plan or Renovations	Expand tutoring space for Learning Center. The tables on the 3rd floor of the library would have first priority for use by the Learning Center tutoring staff.	Year 2015-2016	Increased demands for TLC services (1 of 2)	Increase number of tutors for Math and Writing Centers to match with increased demand for services. ▪ Recruit tutors from across the disciplines to help students with writing across the curriculum.	In Fall 2014, offer as many tutoring hours as budget will allow and hire enough staff to cover those hours.	cost for table-top signage	High	No	Program Specific Funds	09/05/2014	The TLC displayed laminated signs on the large round tables that state "You may study here until this table is needed by TLC tutors." This seemed to help students realize that there is a priority system in place.	09/15/2015	NEED MORE INFO	

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_Prog Plan Teaching & Learning Ctr	(C1) Facilities: Space Allocation, Master Plan or Renovations	Expand tutoring space for Learning Center. The tables on the 3rd floor of the library would have first priority for use by the Learning Center tutoring staff.	Year 2015-2016	Increased demands for TLC services (1 of 2)	<p>Increase number of tutors for Math and Writing Centers to match with increased demand for services.</p> <ul style="list-style-type: none"> Recruit tutors from across the disciplines to help students with writing across the curriculum. 	In Fall 2014, offer as many tutoring hours as budget will allow and hire enough staff to cover those hours.	cost for table-top signage	High	No	Program Specific Funds	09/05/2014	<p>We were able to increase tutoring for the 2014-15 school year, but this year we are contracting somewhat due to budgeting changes (2014-15 had extra budget, apparently). However, by having the extra tutoring available last year, we feel we were better able to meet student need. We were able to have a drop-by writing tutor in addition to tutoring by appointments in the writing center. This was very helpful to last-minute tutoring needs of our students. We were also more able to send tutors into classrooms to do in-class tutoring and on-demand workshops when requested by instructors. Currently, we have all tutors scheduled only for appointments in the writing center, and they are very booked. In the math center, coverage has significantly decreased from approx. 160 paid tutor hours per week in 2014-15 to now 119 paid tutor hours per week this year. We are grateful for the assistance of our volunteer tutors who fill critical needs of the math center (both in terms of subject expertise and availability) however this reduction in</p>	09/15/2015	NEED MORE INFO	

Unit Name	Resource Type	Resource Request	Requested Budget Year	Action Name	Action Step	Notes (Optional)	Aggregate Cost	Priority	Replacement Item	Funding Source	Resource Request Date	Resource Follow-Up	Follow-Up Date	Follow-Up	Follow-Up Date
_Prog Plan Theatre Arts	(C1) Facilities: Space Allocation, Master Plan or Renovations	Access to a large warehouse facility to store scenery, furniture and props.	Year 2015-2016	Scenic Storage	On or off campus warehouse scenery storage	Depending on the location or availability on campus, this could be an off campus site that offers climate control and security.	Rental or purchase	High	No	General Fund	09/02/2013	This is becoming a bigger issue. Thetare Arts/PAC are being asked to support many programs and events campus wide. Last year alone, the scenic elements from "Pirates of Penzance" were re-purposed for FTVM, Photography and the academic senate luncheon. Most of not all of those elements will have to be recycled or disposed of due to lack of storage. Increased support for events like TEDEx events, Holiday Lights and any and all other programs and events on campus could be enhanced significantly with proper storage facilities. This would also serve FTVM, Photography, Music and Dance on an ongoing basis.	08/08/2014	DUPLICATE	

Unit Name	Resource Type	Resource Request	Requested Budget Year	Action Name	Action Step	Notes (Optional)	Aggregate Cost	Priority	Replacement Item	Funding Source	Resource Request Date	Resource Follow-Up	Follow-Up Date	Follow-Up	Follow-Up Date
_Prog Plan Theatre Arts	(C1) Facilities: Space Allocation, Master Plan or Renovations	Access to a large warehouse facility to store scenery, furniture and props.	Year 2015-2016	Scenic Storage	On or off campus warehouse scenery storage	Depending on the location or availability on campus, this could be an off campus site that offers climate control and security.	Rental or purchase	High	No	General Fund	09/02/2013	We are also in discussions to present a summer production outside in the space behind the library. If we should chose to do a production of Shakespeare, we will utilize the "Globe-esque" set that was originally designed for "Henry IV" in the Spring of 2012 for a third time. By creating a stock of scenic elements that can be reused on a regular basis, Theatre Arts can continue to amortize the costs of various shows over several years as well as creating the ability to serve the entire campus and its programs by having stock elements readily available for classes, community events and campus celebrations. Storage space for scenery continues to be an issue. This set can illustrate the kind of savings our program can enjoy if we have more storage space at our disposal. Additionally, through the offering of the Theatre for Young Audiences class in the Spring of 2016, Theatre Arts will have a Children's Theatre production ready for both this potential performance space and as an offering for children enrolled in the Childhood Development Center and the	09/11/2015	DUPLICATE	
_Prog Plan Theatre Arts	(C1) Facilities: Space Allocation, Master Plan or Renovations	Access to a large warehouse facility to store scenery, furniture and props.	Year 2015-2016	Scenic Storage	On or off campus warehouse scenery storage	Depending on the location or availability on campus, this could be an off campus site that offers climate control and security.	Rental or purchase	High	No	General Fund	09/02/2013	When we moved the materials storage cabinets from the Costume Lab into the trap room, we actually LOST storage space.	09/11/2015	DUPLICATE	

Unit Name	Resource Type	Resource Request	Requested Budget Year	Action Name	Action Step	Notes (Optional)	Aggregate Cost	Priority	Replacement Item	Funding Source	Resource Request Date	Resource Follow-Up	Follow-Up Date	Follow-Up	Follow-Up Date
_Prog Plan Theatre Arts	(C1) Facilities: Space Allocation, Master Plan or Renovations	Find/Develop an area in or around the PAC for students to congregate during he day.	Year 2015-2016	Student Congregation Area	Theatre Arts students tend to spend a great deal of time in the PAC either waiting for classes or for rehearsal to start. As the Theatre Arts program grows, there is a growing need to have a lounge area for students other than the lower lobby of the PAC which causes noise issues for the division offices.	Find/develop and area in or around the PAC for students to congregate/rehearse.	???	High	No	Categorical Funds	09/10/2014			DUPLICATE	

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Org. #	Unit Name	Resource Type	Resource Request	Action Name	Action Step	Notes (Optional)	Follow-Up
1	_Prog Plan ACCESS	(C1) Facilities: Space Allocation, Master Plan or Renovations	A larger room and additional rooms for private testing; one full time staff member and a part-time provisional were expected to handle 4,773 exams during the Fall 14 and Spring 15 semesters.	Testing Center	Increase the size of the testing center to include 4 more private testing rooms and additional open seating. One full-time staff member and one part time provisional handled 4,773 exams during the Fall 2014 and Spring 2015 semester. Assistance with staffing and space is required.	Private testing rooms were lost to offices; more testing requests as population increases; ACCESS Spring 2015 survey indicated students find testing space too crowded which brings too much noise and distractions as students enter and exit.	
11	_Prog Plan Chemistry	(C1) Facilities: Space Allocation, Master Plan or Renovations	Increase access to lecture halls with 60 person rooms.	Increase CRN count	Identify ways to increase the number of sections.	CREATE LARGE CLASSROOM ON CAMPUS	
31	_Prog Plan EVP Student Learning	(C1) Facilities: Space Allocation, Master Plan or Renovations	Forum Renovation	Facilities	Provide/improve instructional space		
37	_Prog Plan Film TV Media	(C1) Facilities: Space Allocation, Master Plan or Renovations	Need a dedicated classroom to be able to teach FTVM academic and production classes in.	instructional environment	Improve the instructional environment		

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Org. #	Unit Name	Resource Type	Resource Request	Action Name	Action Step	Notes (Optional)	Follow-Up
38	_Prog Plan Film TV Media	(C1) Facilities: Space Allocation, Master Plan or Renovations	Lab Room	instructional environment	Improve the instructional environment	FTVCM has 5 (fully licensed) editing stations balanced for >20 students in a space for 4 people. This is possibly outside of OSHA and fire regulations. Students don't have time to load in video, audio and graphic elements AND edit with adequate timeframes. In	
43	_Prog Plan Game Design	(C1) Facilities: Space Allocation, Master Plan or Renovations	<p>New instructional environment required:</p> <p>The Game Design program requires a classroom/lab that can serve at least 30 students and one instructor at a time. This classroom must include state-of-the-art computer workstations (and software) as well as a production area in which students can construct analog/tabletop games and paper prototypes.</p> <p>Additionally, a "gaming lounge" should be included where the latest game consoles and devices would be accessible to the students for both QA and usability testing purposes.</p> <p>This space will be equally valuable as a classroom space for Multimedia, Graphics Design, Computer Science, Engineering, and FTVM.</p> <p>See attached documents (images).</p>	Improve Student Access & Success	<p>In order to increase course caps, as well as provide an adequate learning environment, a classroom/lab should provide at least 30 student seats and one instructor seat. Currently, there are two Communications building labs that provide 24 student seats and one Communications building lab that provides 19.</p> <p>In order to increase WSCH above 525 we must increase the lecture/lab class caps to 30 by adding more space and/or stations.</p>	NEW COMPUTER LAB FOR USE BY VARIOUS PROGRAMS	

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Org. #	Unit Name	Resource Type	Resource Request	Action Name	Action Step	Notes (Optional)	Follow-Up
65	_Prog Plan Math	(C1) Facilities: Space Allocation, Master Plan or Renovations	A computer-based Math classroom is needed: The mathematics department would like at least one classroom with dedicated computers with mathematical and statistical software.	Computer Lab Request	A computer-based Math classroom is needed: The mathematics department would like at least one classroom with dedicated computers with mathematical and statistical software.	PAWG RECOMMENDS - CREATE 2 COMPUTER ROOMS ONE MAC AND ONE PC FOR USE BY VARIOUS PROGRAMS	
74	_Prog Plan Music	(C1) Facilities: Space Allocation, Master Plan or Renovations	Continue our efforts to secure a recital hall, a smaller venue,	Rehearsal and Practice rooms	Rehearsal space for the larger instrumental ensembles and the larger choral ensembles. And, increase the number of Practice Rooms	Our current rehearsal rooms are not adequate to accommodate rehearsals when both orchestra and choral programs join forces. the PAC Main Stage is usually not available for these rehearsals, so a venue that can hold 150 musicians or more is in desperate need.	MASTER PLAN
75	_Prog Plan Music	(C1) Facilities: Space Allocation, Master Plan or Renovations	the Music Department needs additional practice rooms and teaching studios	Rehearsal and Practice rooms	Rehearsal space for the larger instrumental ensembles and the larger choral ensembles. And, increase the number of Practice Rooms	The applied music program has been adjusted to meet the state CI-D, and we have increased the number of student in the program to double the number, meaning more practice rooms and smaller teaching studios are desperately needed.	MASTER PLAN
76	_Prog Plan Music	(C1) Facilities: Space Allocation, Master Plan or Renovations	the Music Department needs additional practice rooms and teaching studios	Rehearsal and Practice rooms	Rehearsal space for the larger instrumental ensembles and the larger choral ensembles. And, increase the number of Practice Rooms	With the current Facility Plan, it would be worthwhile to re-visit the need for a recital hall that we have planned in the previous decade.	MASTER PLAN
78	_Prog Plan Performing Arts Ctr	(C1) Facilities: Space Allocation, Master Plan or Renovations	Expansion of PAC Costume Shop into basement "hallway" by walling off the hall, and turning it into a room	Facility Upkeep, Upgrades, and Maintenance	There are areas of the PAC and surrounding area that have general replacement and upkeep needs.	This is an on-going step that will have resource requests in need of completion each fiscal year.	

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Org. #	Unit Name	Resource Type	Resource Request	Action Name	Action Step	Notes (Optional)	Follow-Up
87	_Prog Plan Student Activities	(C1) Facilities: Space Allocation, Master Plan or Renovations	Student Union Building (renovation/expansion of the existing Campus Center)	Getting the Campus Center (student union) renovation/expansion project onto the college's Facilities Master Plan.	At the 2015 "Fall Fling" (Oct. 16th) continue the discussions to get this project onto the college Facilities Master Plan. This will be the main focus of the Associated Students Board for this year. Associated Students will attend Facilities/Tech CAP meetings.	Progress has been made by the Associated Students since last Fall 2014. With the seating of a new permanent college president who arrived mid spring semester 2015, AS will continue the discussions with this new president to have the student union building a top priority for the colleges Facilities Master Plan	SELF SUPPORT
88	_Prog Plan Student Health Center	(C1) Facilities: Space Allocation, Master Plan or Renovations	Expand health center space to include 2 additional offices. Include office furnishings for health educator and another mental health provider or stress reduction opportunity (massage).	NCHA Natl College Health Assessment Spring 2016: Evaluate Student Health Needs	Compare recent student health research needs with the programs/services we currently offer and adjust as needed. Use NCHA data to assist planning health education & service offerings.	NCHA survey to be done Spring 2016.	ADMIN/STUDENT CENTER
34	_Prog Plan Facilities Svcs	(C1) Facilities: Space Allocation, Master Plan or Renovations	Explore the possibility of using outside vendors to complete this work.	Convert campus building plans to BIM	Use REVIT to convert to 3D building plans. Explore possibility of student participation to develop plans.		
80	_Prog Plan Performing Arts Ctr	(C1) Facilities: Space Allocation, Master Plan or Renovations	Construct an inclosed space behind the PAC with electricity, air, and heat	PAC Student Space	PAC Students need a place to gather and work that is not the lobby or hallways. There simply is no current available space that meets these needs effectively; out behind the PAC is not an option due to heat, wind, lack of power outlets, and general space efficiency.		EXPLORE FEASIBILITY

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Org. #	Unit Name	Resource Type	Resource Request	Action Name	Action Step	Notes (Optional)	Follow-Up
2	_Prog Plan ACCESS	(C1) Facilities: Space Allocation, Master Plan or Renovations	Additional restroom inside LMC building, closer to Testing Center.	Restroom Inside LMC	Access to restroom LMC 126 from inside the building instead of only an outside entrance. Facilities could also add a unisex accessible bathroom by using some of the space in the storage room which shares a wall with the restroom plumbing.		
6	_Prog Plan Astronomy/Physics/PhysScience	(C1) Facilities: Space Allocation, Master Plan or Renovations	We need a classroom near the observatory with a seating capacity for two rooms with 60 persons each a movable partition to allow for a total space of 120 persons.	Updated Observatory Facilities	Secure a classroom near the observatory with seating capacity for two rooms with 60 persons each with a movable partition to allow for a total space of 120 persons. The portable toilet needs to be upgraded to a better model so its more user friendly.	Better facility to accommodate Astronomy lab classes and lectures as well as outside presentations from civic groups such as the Ventura County Astronomical Society. Classroom facility that is adjacent to the observatory will allow more robust instruction and free classroom space in other buildings. There is also a need for better restroom facilities than the outhouse currently in use.	EXPLORE OPTIONS AT EATM
12	_Prog Plan Child Development	(C1) Facilities: Space Allocation, Master Plan or Renovations	The CDC will become a certified outdoor classroom environment through Natures Playground. The CDC will need appropriate outdoor learning areas, storage containers, gardening supplies and outdoor enhancements to the playground.	Outdoor Classroom	As part of the current trends and practices in the field of Child Development, the CDC will become a certified outdoor classroom environment.		
20	_Prog Plan Dance	(C1) Facilities: Space Allocation, Master Plan or Renovations	Providing a space for students to congregate in close proximity to the PAC visit, eat, study, rehearse, etc.	Student Congregation Area	Student Congregation Area : Theatre Arts students tend to spend a great deal of time in the PAC either waiting for classes or for rehearsal to start. As the Theatre Arts program grows, there is a growing need to have a lounge area for students other than the lower lobby of the PAC which causes noise issues for the division offices.		

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Org. #	Unit Name	Resource Type	Resource Request	Action Name	Action Step	Notes (Optional)	Follow-Up
28	_Prog Plan EYP Student Learning	(C1) Facilities: Space Allocation, Master Plan or Renovations	Create a permanent Foster Youth Center.	Foster Youth	Create a Foster Youth Center	HAVE TEMP FACILITY	
29	_Prog Plan EYP Student Learning	(C1) Facilities: Space Allocation, Master Plan or Renovations	Create a Permanent Veteran's Center	Veterans	Create a Permanent Veteran's Center	HAVE TEMP FACILITY	
35	_Prog Plan Film TV Media	(C1) Facilities: Space Allocation, Master Plan or Renovations	Build storage area for sets and props	instructional environment	Improve the instructional environment	Culled Prop area and established layout for sets and props.	
36	_Prog Plan Film TV Media	(C1) Facilities: Space Allocation, Master Plan or Renovations	Build storage area for sets and props	instructional environment	Improve the instructional environment	Need additional area to store sets and props.	

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Org. #	Unit Name	Resource Type	Resource Request	Action Name	Action Step	Notes (Optional)	Follow-Up
39	_Prog Plan Film TV Media	(C1) Facilities: Space Allocation, Master Plan or Renovations	New Building	instructional environment	Improve the instructional environment		
71	_Prog Plan Music	(C1) Facilities: Space Allocation, Master Plan or Renovations	this facility request is for a large space to accommodate the large orchestra with the large chorus for a combined rehearsal	Rehearsal and Practice rooms	Rehearsal space for the larger instrumental ensembles and the larger choral ensembles. And, increase the number of Practice Rooms	With the current Facility Plan, it would be worthwhile to re-visit the need for a recital hall that we have planned in the previous decade.	
79	_Prog Plan Performing Arts Ctr	(C1) Facilities: Space Allocation, Master Plan or Renovations	Discuss with M&O the option of building a permanent storage structure behind the PAC Scene Shop to replace rented storage trailers	Increase Storage Options	We need to look into options for increasing our PAC storage options, as we are quickly outgrowing the limited space available. As we look to increase our stock of supplies, equipment, scenery, future, props, and so forth it is necessary to look into new options for storage. This will also give us new opportunities to teach our students how this aspect of the industry is handled in the professional world. It can also be coupled with the growing storage needs of FTVM.	Look into off-site storage options. I would like to strongly suggest we look into a permanent structure to replace the rented storage trailers outside the PAC Scene Shop. I have ideas for a multi-functioning space, that would greatly assist in storage as well as supply movement.	EXPLORE OFF SITE OPTIONS
84	_Prog Plan Performing Arts Ctr	(C1) Facilities: Space Allocation, Master Plan or Renovations	Look into options for an outdoor performance space.	Expansion of Performance Venues	We would like to expand our performance venues to facilitate the current demands of the division and campus, and also provide our students with different venues to utilize.	Look into the option of an outdoor stage	

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Org. #	Unit Name	Resource Type	Resource Request	Action Name	Action Step	Notes (Optional)	Follow-Up
85	_Prog Plan Performing Arts Ctr	(C1) Facilities: Space Allocation, Master Plan or Renovations	Look into the option of additional on-campus performance venues, such as a Music Hall	Expansion of Performance Venues	We would like to expand our performance venues to facilitate the current demands of the division and campus, and also provide our students with different venues to utilize.	Look into the option of an outdoor stage	
5	_Prog Plan Astronomy/Physics/PhysScience	(C1) Facilities: Space Allocation, Master Plan or Renovations	In consultation with the M&O staff, the department technician will draft a plan to renovate the electrical outlets in PS-207 to address classroom safety issues.	AC Power to Lab Benches	The "Modern Physics Laboratory" (PS-207) could be utilized more efficiently while also addressing the safety issue of supplying AC power to the lab benches.	In consultation with the M&O staff, the department technician will draft a plan to renovate the electrical outlets in PS-207 to address classroom safety issues.	WORK ORDER
22	_Prog Plan Economics	(C1) Facilities: Space Allocation, Master Plan or Renovations	Repair and paint walls and update stalls in the bathrooms in HSS.	Update facilities	A few classrooms in the HSS building are in need of updating. All rooms are dilapidated. Clocks frequently fail. AV & tech issues are more important. Safety issues are present with inadequate internet access. A recent presentation on safety issues failed to work on even the closed internet access. Any internet emergency notices will be largely futile. The HSS is a venerable dress worn too often and out of style with more than a few moth eaten holes. Room numbering baffles and thwarts students every semester. Campus safety issues need to be explored as well for this building. Internet access has considerably improved in the HSS building at least.		WORK ORDER

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Org. #	Unit Name	Resource Type	Resource Request	Action Name	Action Step	Notes (Optional)	Follow-Up
23	_Prog Plan Economics	(C1) Facilities: Space Allocation, Master Plan or Renovations	Add 'dimmer's to AC 108, AC109 and AC 110.	Update facilities	A few classrooms in the HSS building are in need of updating. All rooms are dilapidated. Clocks frequently fail. AV & tech issues are more important. Safety issues are present with inadequate internet access. A recent presentation on safety issues failed to work on even the closed internet access. Any internet emergency notices will be largely futile. The HSS is a venerable dress worn too often and out of style with more than a few moth eaten holes. Room numbering baffles and thwarts students every semester. Campus safety issues need to be explored as well for this building. Internet access has considerably improved in the HSS building at least.	AC	WORK ORDER
30	_Prog Plan EVP Student Learning	(C1) Facilities: Space Allocation, Master Plan or Renovations	Secure space to house and document collection of College historical items	College Historical Documentation	Create a secure space to house collection of College historical items		MOVE TO WAREHOUSE

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Org. #	Unit Name	Resource Type	Resource Request	Action Name	Action Step	Notes (Optional)	Follow-Up
9	_Prog Plan Career Transfer Ctr	(C1) Facilities: Space Allocation, Master Plan or Renovations	The conversion of FH 111 and FH 112A to accommodate space for current classified/faculty staff, visiting university representatives for one-on-one appointments, and computers/student work space. Our space is very limited currently after two full time counselors moved to the CTC; one full time classified was moved to the main office and a work station was created in the corner for her. Currently visiting representatives have been scheduled for one-on-one appointments in various classrooms throughout Fountain Hall. Cost is a an estimate though could be more.	Expansion of office for CTC faculty/staff and visiting university representatives	Expand our office into the quadrant in the Fountain Hall central area and/or expand our office to include the storage area (FH111) and/or conference room (FH112A); our space is very limited for additional adjunct counselors if they are hired, for visiting University representative one-on-one appointments, and space for our current classified/faculty staff.	Office expansion is mandatory as we are very packed in the office. There is need for additional counselors to meet the needs of the career counseling component for undecided/undeclared students and Wendy Berg can meet the demands. Our space to host visiting campuses has forced us to send students to various rooms in FH and other buildings for student one-on-one appointments. If would be great to have all Student Services only in FH and utilized the upper level classrooms and convert them to a full Career/Transfer Center that is more open. Converting FH 111 an FH 112A is another possibility.	FOUNTAIN HALL
13	_Prog Plan Counseling	(C1) Facilities: Space Allocation, Master Plan or Renovations	Need a computer lab room solely for use of Counseling/CTC office to serve as a Workshop area to continue to increase group format workshops. Due to high demand of FH 117 we are limited in our availability to offer what we would like.	Need for Space	Create a dedicated Counseling Workshop/Computer Lab room for more group format Counseling as well as additional PT/FT offices for one-on-one Counseling appointments required for increasing availability of appointments.		FOUNTAIN HALL

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Org. #	Unit Name	Resource Type	Resource Request	Action Name	Action Step	Notes (Optional)	Follow-Up
14	_Prog Plan Counseling	(C1) Facilities: Space Allocation, Master Plan or Renovations	Request for additional new office space or renovation within Fountain Hall to accommodate new PT/FT Counselor office to serve students in one-on-one Counseling appointments	Need for Space	Create a dedicated Counseling Workshop/Computer Lab room for more group format Counseling as well as additional PT/FT offices for one-on-one Counseling appointments required for increasing availability of appointments.		FOUNTAIN HALL
15	_Prog Plan Counseling	(C1) Facilities: Space Allocation, Master Plan or Renovations	In order to increase the offerings of our Probation Workshops in a volume to try to reach the 2,000+ students on probation, a Counseling only use "Workshop Classroom" is required as we are limited to how many workshops we can offer due to high demand of FH 117 which is used by all Student Services.	Probation Workshops	Maintain/Increase workshops and explore making workshops mandatory for all students on Probation status prior to registration for next term.	Will improve student success for at risk students	FOUNTAIN HALL
27	_Prog Plan EOPS	(C1) Facilities: Space Allocation, Master Plan or Renovations	Computer Lab/Work space for EOPS Students	Computer lab/work area for EOPS student	Students lost their computer lab work area space with the move to Fountain Hall. This has diminished the interaction opportunities for EOPS students. Students who have been on campus prior to the loss have noted the lack of dedicated area		FOUNTAIN HALL
42	_Prog Plan Financial Aid	(C1) Facilities: Space Allocation, Master Plan or Renovations	Redesign front counter area to accommodate more than one staff member to assist students. Design and construct area with multiple stations where staff can check in and assist students.	Operational Efficiency_1	Increase Operational Efficiency and Capacity		FOUNTAIN HALL

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Org. #	Unit Name	Resource Type	Resource Request	Action Name	Action Step	Notes (Optional)	Follow-Up
40	_Prog Plan Financial Aid	(C1) Facilities: Space Allocation, Master Plan or Renovations	Additional office space for staff.	Operational Efficiency_1	Increase Operational Efficiency and Capacity		FOUNTAIN HALL
51	_Prog Plan International Students	(C1) Facilities: Space Allocation, Master Plan or Renovations	xpanded office facilities : As this program grows there will be a need for expanded facilities to house additional staffing, and allow for a gathering area for students to come together and form relationships and a sense of community. This are would also work for holding workshops and social events.	Expanded office facilities	As this program grows there will be a need for expanded facilities to house additional staffing, and allow for a gathering area for students to come together and form relationships and a sense of community. This are would also work for holding workshops and social events.	This target date coincides with the target of growing the program by 50% by that same semester	FOUNTAIN HALL
16	_Prog Plan Criminal Justice	(C1) Facilities: Space Allocation, Master Plan or Renovations	Permanent assignment of an Instructional facility large enough to support 35+ students in Self defense using demonstration equipment, providing safety mats, and storage for equipment as well as lecture technical support. Current room assignment (SSA111AB) size appropriate with additional upgrades and equipment. CJ department would like to have this permanent facility to also support our CJ club meetings and programs that facilitates lecture series, demonstrations and practical scenarios for CJ M11 and CJ M09	Instructional Support Materials	Update DVD's relating to criminal investigation, self defense, and corrections. Digital cameras, recording devices and Articuable Manneguin for Criminal Investigations Course. Demonstration equipment, safety mats and assigned practice room/space for Practical Self defense class. Additional white boards for FH220	CJ department would like to have a permanent facility to offer self defense classes and to expand our CJ club meeting programs that facilitates lecture series, demonstrations and practical scenarios for CJ M11 and CJ M09	GYM RENOVATION

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Org. #	Unit Name	Resource Type	Resource Request	Action Name	Action Step	Notes (Optional)	Follow-Up
17	_Prog Plan Criminal Justice	(C1) Facilities: Space Allocation, Master Plan or Renovations	Renovate SSA111AB (remove chalk board, install storage and mats, secure room for CJ equipment, keep AV equipment for lecture series	CJ Student Club	Facilitate a student CJ Club supporting expanded activities in self defense, internships, field trips, guest lecture series and ride a longs.	CJ Students have started the process for club recognition and need meeting facility to participate in ongoing self defense and guest lecture series.	GYM RENOVATION
46	_Prog Plan Health Education	(C1) Facilities: Space Allocation, Master Plan or Renovations	Develop at least one additional classroom that can be used for classes that need large floor space for classroom activity, but could also have seating available for lecture.	Instructional area(s) improvements	Improvements that assist instructors to aid student retention and success		GYM RENOVATION
52	_Prog Plan Kinesiology/ICA	(C1) Facilities: Space Allocation, Master Plan or Renovations	Replace flooring in G-127 & G-127	Upgrade equipment	Update equipment for Kinesiology classes		GYM RENOVATION
53	_Prog Plan Kinesiology/ICA	(C1) Facilities: Space Allocation, Master Plan or Renovations	Expand Athletic Training Room Facilities, 2500 sq. ft., Privacy offices for exams, easy access to both locker rooms, plumbing for water and drains, access for emergency vehicles.	Instructional area(s) improvements	Gym Renovation/classroom improvements		GYM RENOVATION

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Org. #	Unit Name	Resource Type	Resource Request	Action Name	Action Step	Notes (Optional)	Follow-Up
54	_Prog Plan Kinesiology/ICA	(C1) Facilities: Space Allocation, Master Plan or Renovations	G-211 (wrestling deck): improve safety and functionality of this space.	Instructional area(s) improvements	Gym Renovation/classroom improvements		GYM RENOVATION
55	_Prog Plan Kinesiology/ICA	(C1) Facilities: Space Allocation, Master Plan or Renovations	Renovate Men's Locker room -- total face lift required to improve security and functionality. We need to develop permanent walls structures, improving security and privacy for the entry/exits to both shower and toilet areas; and develop a workable locker room area that includes athletic lockers for teams.	Instructional area(s) improvements	Gym Renovation/classroom improvements		GYM RENOVATION
56	_Prog Plan Kinesiology/ICA	(C1) Facilities: Space Allocation, Master Plan or Renovations	G-127 (Weight Room) expand space for 12 Power racks with platforms and dumbbell weight areas with 500 sq. ft. of open exercise area, improved ventilation with Air Conditioning	Instructional area(s) improvements	Gym Renovation/classroom improvements		GYM RENOVATION
57	_Prog Plan Kinesiology/ICA	(C1) Facilities: Space Allocation, Master Plan or Renovations	G-122 Aerobic Studio - Expand size to accommodate 40-45 students, provide adequate ventilation, replace flooring, improve storage for equipment storage	Instructional area(s) improvements	Gym Renovation/classroom improvements		GYM RENOVATION

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Org. #	Unit Name	Resource Type	Resource Request	Action Name	Action Step	Notes (Optional)	Follow-Up
58	_Prog Plan Kinesiology/ICA	(C1) Facilities: Space Allocation, Master Plan or Renovations	G-211-(wrestling deck) develop ventilation for room	Instructional area(s) improvements	Gym Renovation/classroom improvements		GYM RENOVATION
59	_Prog Plan Kinesiology/ICA	(C1) Facilities: Space Allocation, Master Plan or Renovations	G-227 (Fitness Lab) Expand area for free exercise, place all fans on a control panel, improve safety of the flooring (current floor is slick).	Instructional area(s) improvements	Gym Renovation/classroom improvements		GYM RENOVATION
60	_Prog Plan Kinesiology/ICA	(C1) Facilities: Space Allocation, Master Plan or Renovations	Renovate Women's Lockers	Instructional area(s) improvements	Gym Renovation/classroom improvements		GYM RENOVATION
61	_Prog Plan Kinesiology/ICA	(C1) Facilities: Space Allocation, Master Plan or Renovations	Update the gym foyer areas. Remove old trophy cases and replace with more modern and attractive common areas.	Instructional area(s) improvements	Gym Renovation/classroom improvements		GYM RENOVATION

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Org. #	Unit Name	Resource Type	Resource Request	Action Name	Action Step	Notes (Optional)	Follow-Up
62	_Prog Plan Kinesiology/ICA	(C1) Facilities: Space Allocation, Master Plan or Renovations	Build or relocate a facility near the stadium that student athletes can change, meet, shower and securely store personal belongings for classes and competitions.	Stadium Changing Facility	Build or relocate a facility near the stadium that student athletes can change, meet, shower and securely store personal belongings for classes and competitions.	A 3,000-4,000 square foot facility with matching and identical men's and women's locker, meeting and shower areas. Included should be a separate, but attached to both locker rooms, area for a Training Room.	GYM RENOVATION
64	_Prog Plan Kinesiology/ICA	(C1) Facilities: Space Allocation, Master Plan or Renovations	G-116 classroom ventilation	Instructional area(s) improvements	Gym Renovation/classroom improvements		GYM RENOVATION
63	_Prog Plan Kinesiology/ICA	(C1) Facilities: Space Allocation, Master Plan or Renovations	G-211(wrestling deck) Storage for equipment	Instructional area(s) improvements	Gym Renovation/classroom improvements		GYM RENOVATION
50	_Prog Plan Information Technology	(C1) Facilities: Space Allocation, Master Plan or Renovations	09/12/2014 - Space needed for staff	Staffing Levels & Training needs	Need additional staff and training to provide appropriate service levels for a campus of this size.	Staff should be more fully cross trained Local talent needs to be further developed to support diverse systems Continued specialized training for Virtual environment Continued specialized training for Crestron environment	ADMINISTRATION BUILDING REMODEL

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Org. #	Unit Name	Resource Type	Resource Request	Action Name	Action Step	Notes (Optional)	Follow-Up
41	_Prog Plan Financial Aid	(C1) Facilities: Space Allocation, Master Plan or Renovations	Redesign downstairs corner area for kiosk, literature, signage, storage, functional use by students, student assistants, and staff. Include plenty of data and phones (higher one and lync), technology to promote future growth.	Operational Efficiency_1	Increase Operational Efficiency and Capacity	counter has been installed, still waiting on literature racks and equipment to implement.	DONE. NEED SIGNAGE
45	_Prog Plan Graphics/Multimedia	(C1) Facilities: Space Allocation, Master Plan or Renovations	COM 150/151: Remodel classrooms	Improve Student Access & Success	In order to increase our course caps, as well as provide an adequate learning environment, each of the COM labs should provide at least 30 student seats and one instructor seat. Currently, two labs provide 24 student seats and one lab provides 19. Instructional Equipment also needs regular update and repair. In order to increase WSCH above 525 we must keep lecture class CAPs at 55, and increase the lecture/lab class CAPs to 30 by adding more stations.		NEED MORE INFORMATION - Assigned to Gerry Zucca
68	_Prog Plan Math	(C1) Facilities: Space Allocation, Master Plan or Renovations	A larger space is needed to house The Math Center.	Math Center	More qualified tutors are needed to meet student demand for tutoring and improve student success in math classes.		NEED MORE INFO - Assigned to Silvia Barajas
69	_Prog Plan Math	(C1) Facilities: Space Allocation, Master Plan or Renovations	Math Center location near Math Classrooms, in Academic Center.	Math Center	More qualified tutors are needed to meet student demand for tutoring and improve student success in math classes.		NEED MORE INFO - Assigned to Silvia Barajas

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Org. #	Unit Name	Resource Type	Resource Request	Action Name	Action Step	Notes (Optional)	Follow-Up
72	_Prog Plan Music	(C1) Facilities: Space Allocation, Master Plan or Renovations	As part of the master facility planning, we need a space for centralized music library for both instrumental and choral programs. also, for centralized music library database system and a computer complete with a printer. Currently, music scores are stored in shelves and closets in either faculty offices, classrooms, or small storage rooms.	centralized music library	Secure a space for a centralized music library (improvements to the current facility)	Musical scores are currently decentralized, and it's difficult for faculty to know who has what. There is currently no space set aside for a centralized music library. Our choral music program is growing and continue to add repertoire to its library as then instrumental groups have in the past years. We have reached the saturation point where the current facility can't adequately hold these items.	NEED MORE INFORMATION - Assigned to Gerry Zucca
73	_Prog Plan Music	(C1) Facilities: Space Allocation, Master Plan or Renovations	Install white board with the staff lines already drawn on them and place them all around the classroom.	replace all electronic keyboards in the piano lab	Our electronic keyboards are vary outdated as they are more than 3 decades old, they must be updated to comply with the current standards.	this has been completed in spring, 2015	NEED MORE INFO - Assigned to Silvia Barajas
77	_Prog Plan Nursing	(C1) Facilities: Space Allocation, Master Plan or Renovations	Construct a HSC Bridge to connect the Parking lot D & E to HSC building.	Resource Support for Student Learning	Continue to upgrade Skills Lab to focus on clinical simulations to be in line with the new technology in nursing education and meet industry expectations.		NEED MORE INFO - Assigned to Silvia Barajas
81	_Prog Plan Performing Arts Ctr	(C1) Facilities: Space Allocation, Master Plan or Renovations	Paint/repair Main Theatre walls	Facility Upkeep, Upgrades, and Maintenance	There are areas of the PAC and surrounding area that have general replacement and upkeep needs.	This is an on-going step that will have resource requests in need of completion each fiscal year.	NEED MORE INFO - Assigned to Silvia Barajas

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Org. #	Unit Name	Resource Type	Resource Request	Action Name	Action Step	Notes (Optional)	Follow-Up
82	_Prog Plan Performing Arts Ctr	(C1) Facilities: Space Allocation, Master Plan or Renovations	Paint/repair Main Theatre walls	Facility Upkeep, Upgrades, and Maintenance	There are areas of the PAC and surrounding area that have general replacement and upkeep needs.	This is an on-going step that will have resource requests in need of completion each fiscal year.	NEED MORE INFO - Assigned to Silvia Barajas
83	_Prog Plan Performing Arts Ctr	(C1) Facilities: Space Allocation, Master Plan or Renovations	Paint/repair Main Theatre walls	Facility Upkeep, Upgrades, and Maintenance	There are areas of the PAC and surrounding area that have general replacement and upkeep needs.	This is an on-going step that will have resource requests in need of completion each fiscal year.	NEED MORE INFO - Assigned to Silvia Barajas
90	_Prog Plan Teaching & Learning Ctr	(C1) Facilities: Space Allocation, Master Plan or Renovations	Expand tutoring space for Learning Center. The tables on the 3rd floor of the library would have first priority for use by the Learning Center tutoring staff.	Increased demands for TLC services (1 of 2)	Increase number of tutors for Math and Writing Centers to match with increased demand for services. □ Recruit tutors from across the disciplines to help students with writing across the curriculum.	In Fall 2014, offer as many tutoring hours as budget will allow and hire enough staff to cover those hours.	NEED MORE INFO - Assigned to Silvia Barajas
91	_Prog Plan Teaching & Learning Ctr	(C1) Facilities: Space Allocation, Master Plan or Renovations	Expand tutoring space for Learning Center. The tables on the 3rd floor of the library would have first priority for use by the Learning Center tutoring staff.	Increased demands for TLC services (1 of 2)	Increase number of tutors for Math and Writing Centers to match with increased demand for services. □ Recruit tutors from across the disciplines to help students with writing across the curriculum.	In Fall 2014, offer as many tutoring hours as budget will allow and hire enough staff to cover those hours.	NEED MORE INFO - Assigned to Silvia Barajas

2015/16 PAWG RECOMMENDATIONS

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8	_Prog Plan Business/Accounting	(C1) Facilities: Space Allocation, Master Plan or Renovations	Request classrooms in the T-building (such as T-210 OR T-211) that can hold 50+ students for ACCT and BUS.	Need classrooms urgently	Investigate and acquire classrooms (such as T-210 or T-211) that can be used to accommodate larger class sizes for ACCT and BUS (need at least two classrooms). Acquire classrooms to account for growth in the program	Classrooms for ACCT and BUS are spread out all over the campus at the moment. Classes that hold 50+ students that are in close proximity would help create a dynamic environment that would help students and faculty network with each other.	REFER TO EVP/DEAN'S COUNCIL
66	_Prog Plan Math	(C1) Facilities: Space Allocation, Master Plan or Renovations	Each of the fourteen (14) designated math classrooms is efficiently scheduled to capacity during teaching hours. Due to the 4-6 unit load of most math classes, that means that we can schedule 5 classes per room on MW and five classes per room on TR, or 10 classes per room. Since we now have 14 classrooms, that means we can schedule no more than 140 classes, and this is not even addressing that some time periods are in higher demand. Therefore, we do not have enough classroom space to schedule our current listing of 150+ sections per semester. We also need to have the space to add additional sections when necessary due to high demand and full capacity.	Additional Math Classrooms	One to two additional classrooms are needed to schedule the full listing of 150+ math sections offered each semester.		REFER TO EVP/DEAN'S COUNCIL

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24	_Prog Plan Economics	(C1) Facilities: Space Allocation, Master Plan or Renovations	Convert HSS 115 (unused office space) in to a space where all Division adjunct faculty can meet with students.	Update facilities	<p>A few classrooms in the HSS building are in need of updating. All rooms are dilapidated. Clocks frequently fail. AV & tech issues are more important. Safety issues are present with inadequate internet access. A recent presentation on safety issues failed to work on even the closed internet access. Any internet emergency notices will be largely futile. The HSS is a venerable dress worn too often and out of style with more than a few moth eaten holes. Room numbering baffles and thwarts students every semester. Campus safety issues need to be explored as well for this building.</p> <p>Internet access has considerably improved in the HSS building at least.</p>		REFER TO EVP/DEAN'S COUNCIL
19	_Prog Plan Dance	(C1) Facilities: Space Allocation, Master Plan or Renovations	Ventilation system in Dance Studio (PA-107) is inadequate for the level of physical activity in this room - Still not done. They tried to adjust with air conditioner.	Dance Studio Maintenance	Dance Studio needs to be secure, safe and healthy	<p>Discussion have begun with members of the Health and Safety Committee. There was some confusion in regards to the process of cleaning blood off the studio floors (blood born pathogens) Looking into specialized equipment and cleaner for this.</p> <p>This is an ongoing issue. We started with blood born pathogens but it really extends to the following: a safe marley floor (we are waiting to replace the one we have), keeping the studio clear of the ant infestation that we are currently having, and lastly to the proper ventilation to keep the room comfortable and not so over heated where it become an issue for the student and a fertile ground for bacteria.</p>	REFER TO FRAWG

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44	_Prog Plan Game Design	(C1) Facilities: Space Allocation, Master Plan or Renovations	Self-locking supply closet.	Improve Student Access & Success	<p>In order to increase course caps, as well as provide an adequate learning environment, a classroom/lab should provide at least 30 student seats and one instructor seat. Currently, there are two Communications building labs that provide 24 student seats and one Communications building lab that provides 19.</p> <p>In order to increase WSCH above 525 we must increase the lecture/lab class caps to 30 by adding more space and/or stations.</p>		REFER TO FRAWG
70	_Prog Plan Music	(C1) Facilities: Space Allocation, Master Plan or Renovations	Remove carpet in room M 109 & M114 for suitable ensembles rehearsals; replace with wood or tiles.	Acoustics in M114and M109	Acoustics in M114and M109 are not optimal for ensemble rehearsals. Until we secure a recital hall/rehearsal space to accommodate 150 students, we must rehearse our larger productions in the room M-114. Rooms M-109 and M-114 have carpets, and holding rehearsals in those rooms can be very frustrating. Both choral groups and the instrumental groups typically get just one rehearsal on the PAC Main Stage to adjust to the much better acoustic environment and it's always difficult to get it done in just one rehearsal. So, if the rooms M-109 and M-114 provide more closer acoustic setting to the PAC, then better quality music product would most certainly occur.	Replace the existing carpets and linoleum tiles with materials that would give us better acoustic environment suitable for choral and orchestra rehearsals.	REFER TO FRAWG
49	_Prog Plan History	(C1) Facilities: Space Allocation, Master Plan or Renovations	Wireless internet access	Improve Classroom Environment	Update and replace technology to promote academic excellence and student success.		REFER TO TRAWG

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48	_Prog Plan Health Science	(C1) Facilities: Space Allocation, Master Plan or Renovations	Kitchen laboratory	Nutrition AST	Revise the Nutrition AST to start in Spring 2016.		COMPLETED
21	_Prog Plan EATM	(C1) Facilities: Space Allocation, Master Plan or Renovations	Funding for zoo master plan implementation	Architectural Master Plan for Zoo space	Work with ATZ to develop architectural master plan for zoo space and facilities	The masterplan is done, board approval completed, determine cost and develop capital campaign.	CAPITAL CAMPAIGN
3	_Prog Plan Anthropology	(C1) Facilities: Space Allocation, Master Plan or Renovations	designate space on campus for the VCAS trailer.	Update of facilities, equipment, and technology to keep students engaged	Continue to improve equipment in PS-115, FH-217, PS-228, and PS-136. Also, continue to maintain these five rooms as Anthropology-specific locations. In addition, beautify the ethnobotanical garden at the Earth Shell in the PAC parking lot.		IN PROCESS
18	_Prog Plan Custodial Svcs	(C1) Facilities: Space Allocation, Master Plan or Renovations	Supervisor Office	Location of Supervisor Office	Relocate supervisor office from Warehouse to office Bldg. Current office is inside the back of the warehouse in a make shift room.	Develop plan to move office.	IN PROCESS
25	_Prog Plan Engineering	(C1) Facilities: Space Allocation, Master Plan or Renovations	Engineering laboratory space which can also be shared with the physics program	Curriculum - Improve transfer patterns/rates	Work on curriculum to better align engineering courses at Moorpark College with those taught at the degree completion universities where our students typically transfer to.	Develop another new course, Matlab. Look into developing a certificate program and also curriculum for a new Robotics program and Environmental Engineering program.	IN PROCESS

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32	_Prog Plan Facilities Svcs	(C1) Facilities: Space Allocation, Master Plan or Renovations	Funds for Renovation Project	Improve FM&O Offices	Hire architect to help create more efficient working environment		IN PROCESS
33	_Prog Plan Facilities Svcs	(C1) Facilities: Space Allocation, Master Plan or Renovations	Hire Architectural Firm to develop a plan for the renovation of the Administration Building	Administration Building	Perform a secondary effects renovation in the Administration Building.		IN PROCESS
47	_Prog Plan Health Science	(C1) Facilities: Space Allocation, Master Plan or Renovations	Space for the skills lab	Optician Technician Program	Develop the Optician Technician program in Spring 2017 or Fall 2017.	Need a professional expert for curriculum development. Secure space for the skills laboratory. Obtain instructional equipment and supplies to support program. Hire part-time instructors in the discipline.	IN PROCESS

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