

# Student Success & Equity Committee

April 27, 2016

1:00-2:30 PM – A-138

## Minutes

**Responsible to make recommendations on college-wide planning related to Student Success Activities.**

**The Specific Tasks of the Committee Are to:**

- Review and evaluate campus-wide student success & equity data*
- Develop and monitor the College Student Success Plan*
- Develop and monitor the College Student Equity Plan*
- Recommend, coordinate & initiate strategies which enhance student success at Moorpark College*
- Recommend, coordinate & support programs & services that support diverse groups of students in order to promote student equity*
- Foster communication and collaboration among campus student services & instructional programs in support of campus student success activities*

			Divisions	Rep 1		Rep 2		Alternates		Welcome Guests
<b>Faculty Co-Chairs</b>	Beth Gillis-Smith (Sabbatical SP 16)		Languages & Learning Resources			Tracy Tennenhouse	X			Deb Brackley Allison Hoffman
	Trulie Thompson	X	Math & Physical Sciences	Cindy Reed		David Mayorga	X	Phil Abramoff Thanh Trinh		Kim Korinke
<b>Deans</b>	Lisa Putnam	X	EATM, Health, & Life Sciences	Carrie Geisbauer	X	Rachel Messinger	X			Mary Rees
	Howard Davis	X	Athletics & Institutional Effectiveness			Erika Lizee		Sharon Manakas	X	
	Amanuel Gebru									
<b>Student Services</b>	Pam Kennedy Luna (Sabbatical SP 16)	X	Performing Arts & Student Engagement	Jill McCall	X					
	Dave Anter	X	Behavioral & Social Sciences	Susan Kinkella		Nenagh Brown	X			
	Jesus Vega	X	Arts, Business & Child Development	Tim Weaver		Cynthia Sheaks McGowan	X	Sile Bassi	X	
			Sciences and Student Engagement							
			Student Representative	Carmel Gutherz	X					

Topic	Discussion	Who?	Due?
Approval of Agenda and Minutes	<ul style="list-style-type: none"> <li>Agenda Approved</li> <li>2/24 meeting Minutes Approved</li> <li>Request to reorder agenda approved (move New Business before Old Business)</li> </ul>		

New Business	<ul style="list-style-type: none"> <li>• SS&amp;E Funding Proposals <ul style="list-style-type: none"> <li>○ FT Psychologist position <ul style="list-style-type: none"> <li>▪ Reviewed handout which reported increasing demand for student mental health services (more students entering college with mental health diagnoses and medication needs)</li> <li>▪ Student mental health services are needed to support both psychological well-being and student academic success and retention</li> <li>▪ Currently, Health Center Psychologist provides only 20 hrs/wk.</li> <li>▪ BIT needs dedicated psychologist on the team</li> <li>▪ Psychologist was high on list of college prioritization but funding was an issue</li> <li>▪ Question whether position could be included in SSSP plan</li> <li>▪ Resolution: Committee recommends that Psychologist position be funded as soon as possible. (unanimous approval)</li> </ul> </li> <li>○ Financial Aid FA TV <ul style="list-style-type: none"> <li>▪ Reviewed handout on BOG Fee Waiver and Enrollment Priority</li> <li>▪ Strategies supporting students on appeal were presented (Get SAP sessions, FAO TV)</li> <li>▪ OC and VC funded Get SAP with SSSP funds</li> <li>▪ FAO requesting funding for Get SAP and Enrollment Priority module, total amount=\$10,500</li> <li>▪ Discussion regarding students being adequately informed in changes to BOG requirements (FAO sent out mass emails to students informing them of changes)</li> <li>▪ Student representative shared that the modules were helpful; you can complete them quickly and easily</li> <li>▪ Resolution: Committee recommends that \$10.5k for Get SAP sessions/FAOTV be funded as soon as possible. (unanimous approval)</li> </ul> </li> </ul> </li> <li>• SS&amp;E Plans revision process <ul style="list-style-type: none"> <li>○ Not so much revision but update of plans; will incorporate feedback from State Chancellor's Office when received (not sure when)</li> </ul> </li> </ul>	Sharon Manakas	
Old Business	<ul style="list-style-type: none"> <li>• FYE Workgroup Update <ul style="list-style-type: none"> <li>○ Guided Pathway to Success (GPS) is FYE program; flyer was created and recruiting had begun</li> <li>○ Social media used to promote program (Twitter, Instagram and FaceBook)</li> <li>○ Online application available with mandatory student orientation</li> <li>○ Student Success Coaches were approved and hiring process to begin</li> </ul> </li> <li>• Student Equity Workgroup Update <ul style="list-style-type: none"> <li>○ Suggestions for next year: <ul style="list-style-type: none"> <li>▪ Centralize funding for professional development activities tied to equity so that the Professional Development Committee can coordinate faculty use of these funds.</li> <li>▪ Program Plans should be the main vessel for requesting Equity Funding, but need to modify the program plan template to allow for program leads to select the option to request "equity funding" for their resource requests. Suggestion was forwarded to and supported by EdCAP on 4/26/2016.</li> <li>▪ Develop a book budget for the new GPS (Freshman Experience) program. Also provide</li> </ul> </li> </ul> </li> </ul>	Kim Korinke	Howard/Lisa/Trulie

	<p>student success kits to students participating in GPS.</p> <ul style="list-style-type: none"> <li>▪ Send faculty and staff through the following professional development opportunities: <ul style="list-style-type: none"> <li>• CORA program</li> <li>• OnCourse</li> <li>• Reader Apprenticeship</li> </ul> </li> <li>○ Questions to follow up on: <ul style="list-style-type: none"> <li>▪ We would like to be able to hire staff members to lead professional development workshops on best practices in student equity and inclusive curriculum development. How do we do this within the current structure for payments to faculty and staff?</li> </ul> </li> <li>○ Budget Update: <ul style="list-style-type: none"> <li>▪ Due to not having been able to hire staff over the past two years, our budget is flush. Programs should be thinking about ONE-TIME purchase needs that could help them in reaching out to our student groups identified in our Equity Plan activities. All purchases must support the identified goals in our equity plan AND must meet purchasing regulations identified by the CCCCCO.</li> <li>▪ Requests should be made on the September 15 Program Plan, but also be emailed to Lisa Putnam ASAP for consideration by the Equity Workgroup (so that we can make sure we do not miss the request on your program plan – since we are still working out this process in the program plan template).</li> <li>▪ Discussion about how will departments know which funding source to indicate on program plans (equity, SSSP, CTE, etc.) <ul style="list-style-type: none"> <li>• Suggestion that Deans, upon review of program plan requests, compile list and identify appropriate funding</li> <li>• Has this happened with FA 15 program plans? Are there outstanding funding requests in program plans that could be funded under SSSP or Equity?</li> </ul> </li> </ul> </li> <li>• SS Workgroup Update <ul style="list-style-type: none"> <li>○ Discussion regarding how best to begin update of plan; suggestion that it should occur as soon as possible to enable input from all constituents</li> <li>○ Once feedback from state received, recommendations will be incorporated into update</li> </ul> </li> </ul>		
Anything else for the good of the cause?	<ul style="list-style-type: none"> <li>• Distribution of Committee Survey <ul style="list-style-type: none"> <li>○ Survey was distributed to committee members for completion</li> </ul> </li> </ul>	Howard/Trulie	
Adjournment			

### Meeting Schedule

TODAY'S HANDOUTS	Meeting Calendar 2015	Meeting Calendar 2016
	August 26	Jan 27
	Sept 9	Feb 24
	<del>Sept 23</del>	Apr 27
	Oct 28	
	Nov 25	