

# MOORPARK COLLEGE

## Fiscal Planning Committee

*The Fiscal Planning Committee makes recommendation on college-wide fiscal processes. Responsible to plan, monitor and evaluate the college-wide fiscal operations: Ed Code 53200(c): - processes for budget development*

### AGENDA

**Tuesday, January 22, 2019**

**1:00 – 2:20 p.m.**

**Campus Center Conference Room**

POSITION/DEPARTMENT	CHAIR/DESIGNEE	ATTEND	DEPARTMENT	CHAIR/DESIGNEE	ATTEND	DEPARTMENT	CHAIR/DESIGNEE	ATTEND
Co-Chair: Academic Senate President	Nenagh Brown		Athletics/HED/Kin	Vance Manakas		English/ESL	Kara Lybarger-Monson	
				Remy McCarthy (Alt)		Business	Ruth Bennington	
Co-Chair: Classified Senate President	Gilbert Downs		Physics/Astronomy/	Erik Reese		Library	Linda Kennedy	
			Engineering			ACCESS	Silva Arzunyan	
Co-Chair: VP Business Services	Silvia Barajas		Student Health Services	Sharon Manakas		Health Sciences	Christina Lee	
AFT Faculty Appointee (1)	Rex Edwards							
Associated Students Representative (1)	Jeanette Ralph		Chemistry/Earth Sciences	Vincent Crisostomo		Mathematics	Phil Abramoff	
Classified Supervisors' Representative (1)	Michele Perry		Counseling	Traci Allen		Child Dev Center	Johanna Pimentel	
				Wendy Berg (Alt)				
Classified Representatives (3)	Celine Park		Social Sciences	Lee Ballesterio		EOP&S	Marnie Melendez	
	Linda Sanders			Hugo Hernandez (Alt)		EATM	Brenda Woodhouse	
	Obalid Younan		Fine & Performing Arts	John Loprieno		Behavioral Sciences	Danielle Vieira	
Dean Appointees (3)	Carol Higashida		World Languages	Perry Bennett		Life Sciences	Melia Tabbakhian	
	Mary Rees		Child Development	Cindy Sheaks-McGowan		Media Arts/Comm Studies	Neal Stewart	
	Karen Rothstein		Guest	Cynthia Osuna		Financial Aid	Kim Korinke	
Director, Facilities, Maintenance & Ops	John Sinutko					Ex Officio:		
						Vice President Academic Affairs	Julius Sokenu	
						Vice President Student Support	Amanuel Gebru	

AGENDA TOPIC	ACTION
1. WELCOME, COME TO ORDER, INTRODUCTIONS	
2. PUBLIC COMMENTS	
3. MEETING NOTES	
3.1 Approval of Meeting Minutes   November 27, 2018	
4. REPORTS & DISCUSSIONS	
4.1 Campus Environment Committee – John Sinutko	
4.2 Co-Curricular Committee – Silvia Barajas Report. All Faculty/Staff email sent on January 8, 2019. Deadline to apply for first round of Spring Awards is January 25, 2019. Reminders will be sent out every week. Deadline to apply for the second round of Spring Award is March 8, 2019. Reminders for the second round will be sent out in February.	
4.3 FTES Report/Budget Report– Silvia Barajas <ul style="list-style-type: none"> <li>Governor's 2019/20 Proposed Budget</li> </ul>	
4.4 DCAS - Nenagh Brown, Silvia Barajas, and Gilbert Downs <ul style="list-style-type: none"> <li>SCFF-White Paper</li> </ul>	
4.5 Classified Prioritization Meeting – January 29, 2019	
5. OTHER - Discussion & Recommendation related to Committee Goals	
6. Good of the Order	
7. ADJOURNMENT	

HANDOUTS	FPC 2018/19 MEETING CALENDAR, 4 <sup>th</sup> Tuesday at 1:00 p.m., CCCR
FPC Agenda   1/22/2019 – Website	2018 – <del>08/28</del> , <del>09/25</del> , <del>10/23</del> , <del>11/27</del>
FPC Meeting Minutes   11/27/18 (DRAFT) – Website	2019 – 01/22, 01/29, 02/26, 04/23
2018/19 FTES Report – Website	
Classified Staff Prioritization	

FISCAL PLANNING COMMITTEE		
COLLEGE-WIDE COMMITTEE	CHARGE AND SOURCE OF AUTHORITY	MEMBERSHIP

<p>Fiscal Planning</p> <p><u>Reports:</u></p> <ol style="list-style-type: none"> <li>1. Campus Environment</li> <li>2. Co-Curricular</li> </ol>	<p>Plans, monitors, and evaluates college-wide fiscal operations</p> <p><i>The Fiscal Planning Committee makes recommendations on college-wide fiscal processes. Responsible to plan, monitor and evaluate the college-wide fiscal operations: Ed Code 53200(c): - processes for budget development</i></p> <p>The specific tasks of this committee are:</p> <ul style="list-style-type: none"> <li>• Annually review the District Budget Allocation Model and make recommendations for changes as necessary</li> <li>• Receives reports on the development of the college General Fund budget in alignment with District processes</li> <li>• Review emergent budget needs and constraints, and</li> <li>• Implement the annual Classified Hiring Prioritization process.</li> </ul>	<p><b>Co-Chairs:</b> Vice President, Business Services Academic Senate President Classified Senate President</p> <p><b>Members:</b></p> <ul style="list-style-type: none"> <li>▸ Faculty Appointed by AFT (1)</li> <li>▸ Associated Students Representative (1)</li> <li>▸ Classified Supervisors' Representative (1)</li> <li>▸ Classified Representatives (3)</li> <li>▸ Dean Appointees (3)</li> <li>▸ Director of Facilities, Maintenance &amp; Operations</li> <li>▸ All Department Chairs and Coordinators or Designees</li> <li>▸ Executive Vice President (Ex-officio)</li> </ul>
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Goals 2018-19	Date of Action/Completion
<ol style="list-style-type: none"> <li>1. Annually review the revised District Allocation Model and supporting documentation to determine the impact on College operations and the continued efficacy of the budget allocation process.               <ol style="list-style-type: none"> <li>a. Student Centered Funding Formula (SCFF) – Educate ourselves so that we can adequately advocate on behalf of MC students at District Level.</li> <li>b. Track SCFF impact to college.</li> </ol> </li> </ol>	08/28/2018, 09/25/2018, 10/23/2018
<ol style="list-style-type: none"> <li>2. Look for opportunities to strengthen the connections among planning, resource allocation, and assessment processes.               <ol style="list-style-type: none"> <li>a. Participate and provide input to campus-wide planning process as it relates to discussions at EdCap or through the Quality Focus Essay (QFE) process.</li> </ol> </li> </ol>	09/25/2018
<ol style="list-style-type: none"> <li>3. Through the Program Plan Review process, recommend ways the campus can better utilize the Classified Service to meet the College Mission; recommend prioritization for classified staff hiring.</li> </ol>	
<ol style="list-style-type: none"> <li>4. Provide information updates on fiscal and budget components to entire campus.</li> </ol>	
<ol style="list-style-type: none"> <li>5. Review Multi Year Budget Projections</li> </ol>	
<ol style="list-style-type: none"> <li>6. Review Infrastructure Model</li> </ol>	