



## MOORPARK COLLEGE

### Fiscal Planning Committee

*The Fiscal Planning Committee makes recommendation on college-wide fiscal processes. Responsible to plan, monitor and evaluate the college-wide fiscal operations: Ed Code 53200(c): - processes for budget development*

#### AGENDA

Tuesday, March 24, 2020

1:00 pm– 2:20 pm

SKYPE MEETING

POSITION/DEPARTMENT	CHAIR/DESIGNEE	ATTEND	DEPARTMENT	CHAIR/DESIGNEE	ATTEND	DEPARTMENT	CHAIR/DESIGNEE	ATTEND
Co-Chair: Academic Senate President	Nenagh Brown		Athletics/KIN/Health	Vance Manakas		English/ESL	Kara Lybarger-Monson	
				Remy McCarthy (Alt)		Business Admin	Jeff Baker (Alt)	
Co-Chair: Classified Senate President	Gilbert Downs		Physics/Astronomy/CS Engineering	Erik Reese		Library	Ruth Bennington	
						ACCESS	Danielle Kaprelian	
Co-Chair: VP Business Services	Jennifer Clark		Student Health Center	Sharon Manakas		Health Sciences	Silva Arzunyan	
AFT Faculty Appointee (1)							Christina Lee	
Associated Students Representative (1)	Sahil Vig		Chemistry/Earth Sciences	Rob Keil		Mathematics	Phil Abramoff	
Classified Supervisors' Representative (1)	Michele Perry		Counseling	Traci Allen		Child Dev	Cindy Sheaks-McGowan	
				Wendy Berg (Alt)				
Classified Representatives (3)	Johanna Pimentel		Social Sciences	Hugo Hernandez		EOPS	Marnie Melendez	
	Linda Sanders			Lee Ballesterio (Alt)		EATM		
	Obalid Younan		Visual Arts	Erika Lizée		Behavioral Sciences	Dani Vieira	
Dean Appointees (3)	Carol Higashida		Performing Arts	John Loprieno		Life Sciences	Melia Tabbakhian	
			World Languages	Perry Bennett		Media & Comm Studies	Neal Stewart	
	Khushnur Dadabhoy					Financial Aid	Kim Korinke	
Director, Facilities, Maintenance & Ops	John Sinutko					Ex Officio:		
						Vice President Academic Affairs	Mary Rees	
						Vice President Student Support	Amanuel Gebru	

AGENDA TOPIC	ACTION
<b>1. WELCOME, COME TO ORDER, INTRODUCTIONS</b>	
<b>2. PUBLIC COMMENTS</b>	
<b>3. MEETING NOTES</b>	
3.1 Approval of Meeting Minutes   February 25, 2020	
<b>4. REPORTS &amp; DISCUSSIONS</b>	
4.1 Campus Environment Committee – Written Report	
4.2 Co-Curricular Committee Second Award – Written Report	
4.3 Decision Making Handbook – Gilbert Downs, Classified Senate President	
4.4 Classified Prioritization Debrief	
4.5 ACCJC Fiscal Report – Jennifer Clark	
4.6 FTES Report – Jennifer Clark	
4.7 January Budget Report – Jennifer Clark	
4.8 DCAS – Jennifer Clark, Nenagh Brown, & Gilbert Downs	
<b>5. OTHER- Discussion &amp; Recommendation related to Committee Goals</b>	
<b>6. Good of the Order</b>	
<b>7. ADJOURNMENT</b>	

HANDOUTS	FPC 2019/20 MEETING CALENDAR, 4 <sup>th</sup> Tuesday at 1:00 p.m., CCCR
FPC Agenda   3/24/2020 – Website	<b>2019 – 08/27, 09/24, 10/22, 11/26</b>
FPC Meeting Minutes   2/25/2020 (DRAFT) – Website	<b>2020 – 01/28, 02/25, 03/24, 04/28 (Committee Evaluations)</b>
Campus Environment Committee Report – Website	
Co-curricular Committee Second Award Report – Website	
Fiscal Planning Committee Membership Charge – Website	
ACCJC Fiscal Report – Website	
2019/20 FTES Report – Website	
January Budget Report – Website	

## FISCAL PLANNING COMMITTEE

COLLEGE-WIDE COMMITTEE	CHARGE AND SOURCE OF AUTHORITY	MEMBERSHIP
<p>Fiscal Planning</p> <p><u>Reports:</u></p> <ol style="list-style-type: none"> <li>1. Campus Environment</li> <li>2. Co-Curricular</li> </ol>	<p>Plans, monitors, and evaluates college-wide fiscal operations</p> <p><i>The Fiscal Planning Committee makes recommendations on college-wide fiscal processes. Responsible to plan, monitor and evaluate the college-wide fiscal operations: Ed Code 53200(c): - processes for budget development</i></p> <p>The specific tasks of this committee are:</p> <ul style="list-style-type: none"> <li>• Annually review the District Budget Allocation Model and make recommendations for changes as necessary</li> <li>• Receives reports on the development of the college General Fund budget in alignment with District processes</li> <li>• Review emergent budget needs and constraints, and</li> <li>• Implement the annual Classified Hiring Prioritization process.</li> </ul>	<p><b>Co-Chairs:</b>  Vice President, Business Services  Academic Senate President  Classified Senate President</p> <p><b>Members:</b></p> <ul style="list-style-type: none"> <li>› Faculty Appointed by AFT (1)</li> <li>› Associated Students Representative (1)</li> <li>› Classified Supervisors' Representative (1)</li> <li>› Classified Representatives (3)</li> <li>› Dean Appointees (3)</li> <li>› Director of Facilities, Maintenance &amp; Operations</li> <li>› All Department Chairs and Coordinators or Designees</li> <li>› Executive Vice President (Ex-officio)</li> </ul>

Goals 2019/20	Date of Action/Completion
<ol style="list-style-type: none"> <li>1. Review the revised District Allocation Model and supporting documentation to determine the impact on College operations and the continued efficacy of the budget allocation process. <ol style="list-style-type: none"> <li>a. Student Centered Funding Formula (SCFF) – Educate ourselves so that we can adequately advocate on behalf of MC students at District Level.</li> <li>b. Track SCFF impact to college.</li> </ol> </li> </ol>	
<ol style="list-style-type: none"> <li>2. Participate and provide input to campus-wide response as it relates to ACCJC mid-term report.</li> </ol>	
<ol style="list-style-type: none"> <li>3. Through the Program Plan Review process, recommend ways the campus can better utilize the Classified Service to meet the College Mission; recommend prioritization for classified staff hiring.</li> </ol>	
<ol style="list-style-type: none"> <li>4. Provide information updates on fiscal and budget components to entire campus.</li> </ol>	
<ol style="list-style-type: none"> <li>5. Review Multi Year Budget Projections</li> </ol>	
<ol style="list-style-type: none"> <li>6. Review Infrastructure Model</li> </ol>	
<ol style="list-style-type: none"> <li>7. Review charge and membership of committee and make the appropriate recommendation for the Making Decision Documents.</li> </ol>	