

MOORPARK COLLEGE

Fiscal Planning Committee

The Fiscal Planning Committee makes recommendation on college-wide fiscal processes. Responsible to plan, monitor and evaluate the college-wide fiscal operations: Ed Code 53200(c): - processes for budget development

AGENDA

Tuesday, February 26, 2019

1:00 – 2:20 p.m.

Campus Center Conference Room

| POSITION/DEPARTMENT | CHAIR/DESIGNEE | ATTEND | DEPARTMENT | CHAIR/DESIGNEE | ATTEND | DEPARTMENT | CHAIR/DESIGNEE | ATTEND |
|--|-----------------|--------|-------------------------------|----------------------|--------|---------------------------------|----------------------|--------|
| Co-Chair: Academic Senate President | Nenagh Brown | | Athletics/HED/Kin | Vance Manakas | | English/ESL | Kara Lybarger-Monson | |
| | | | | Remy McCarthy (Alt) | | Business | Jeff Baker | |
| | | | | | | | Ruth Bennington | |
| Co-Chair: Classified Senate President | Gilbert Downs | | Physics/Astronomy/Engineering | Erik Reese | | Library | Linda Kennedy | |
| | | | | | | ACCESS | Silva Arzunyan | |
| Co-Chair: VP Business Services | Silvia Barajas | | Student Health Services | Sharon Manakas | | Health Sciences | Christina Lee | |
| AFT Faculty Appointee (1) | Rex Edwards | | | | | | | |
| Associated Students Representative (1) | Andrew Lopez | | Chemistry/Earth Sciences | Vincent Crisostomo | | Mathematics | Phil Abramoff | |
| Classified Supervisors' Representative (1) | Michele Perry | | Counseling | Traci Allen | | Child Dev Center | Johanna Pimentel | |
| | | | | Wendy Berg (Alt) | | | | |
| Classified Representatives (3) | Celine Park | | Social Sciences | Lee Ballesterio | | EOP&S | Marnie Melendez | |
| | Linda Sanders | | | Hugo Hernandez (Alt) | | EATM | Cynthia Stringfield | |
| | Obalid Younan | | Fine & Performing Arts | John Loprieno | | Behavioral Sciences | Danielle Vieira | |
| Dean Appointees (3) | Carol Higashida | | World Languages | Perry Bennett | | Life Sciences | Melia Tabbakhian | |
| | Mary Rees | | Child Development | Cindy Sheaks-McGowan | | Media Arts/Comm Studies | Neal Stewart | |
| | Traci Allen | | Guest | Cynthia Osuna | | Financial Aid | Kim Korinke | |
| Director, Facilities, Maintenance & Ops | John Sinutko | | | | | Ex Officio: | | |
| | | | | | | Vice President Academic Affairs | Julius Sokenu | |
| | | | | | | Vice President Student Support | Amanuel Gebru | |

| AGENDA TOPIC | ACTION |
|--|--------|
| 1. WELCOME, COME TO ORDER, INTRODUCTIONS | |
| 2. PUBLIC COMMENTS | |
| 3. MEETING NOTES | |
| 3.1 Approval of Meeting Minutes January 22, 2019 | |
| 4. REPORTS & DISCUSSIONS | |
| 4.1 Educational Master Plan- Oleg Bepalov | |
| 4.2 Campus Environment Committee – John Sinutko | |
| 4.3 Co-Curricular Committee – Silvia Barajas | |
| 4.4 FTES Report/Budget Report– Silvia Barajas | |
| 4.5 DCAS - Nenagh Brown, Silvia Barajas, and Gilbert Downs <ul style="list-style-type: none"> a. Irrevocable Trust b. FY20 Revenue Projections c. Unbudgeted FY19 Revenue d. FY20 Allocation Model e. FY20 Infrastructure Model | |
| 4.6 Classified Prioritization- General Fund Vote | |
| 4.7 Classified Prioritization- Categorical Vote | |
| 4.8 Classified Prioritization Debrief | |
| 5. OTHER - Discussion & Recommendation related to Committee Goals | |
| 6. Good of the Order | |
| 7. ADJOURNMENT | |

| HANDOUTS | FPC 2018/19 MEETING CALENDAR, 4 th Tuesday at 1:00 p.m., CCCR |
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| FPC Agenda 2/26/2019 – Website | 2018 – 08/28, 09/25, 10/23, 11/27 |
| FPC Meeting Minutes 1/22/19 (DRAFT) – Website | 2019 – 01/22, 01/29, 02/26, 04/23 |
| Co-Curricular Report Spring 2019 First Round | |
| 2018/19 FTES Report – Website | |
| Irrevocable Trust Recommendation | |
| FY20 Revenue Projections | |
| Unbudgeted FY19 Revenue | |
| Classified Prioritization- General Fund Final | |
| Classified Prioritization- Categorical Final | |

| FISCAL PLANNING COMMITTEE | | |
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| COLLEGE-WIDE COMMITTEE | CHARGE AND SOURCE OF AUTHORITY | MEMBERSHIP |
| Fiscal Planning <u>Reports:</u> <ol style="list-style-type: none"> 1. Campus Environment 2. Co-Curricular | Plans, monitors, and evaluates college-wide fiscal operations <i>The Fiscal Planning Committee makes recommendations on college-wide fiscal processes. Responsible to plan, monitor and evaluate the college-wide fiscal operations: Ed Code 53200(c): - processes for budget development</i> The specific tasks of this committee are: <ul style="list-style-type: none"> • Annually review the District Budget Allocation Model and make recommendations for changes as necessary • Receives reports on the development of the college General Fund budget in alignment with District processes • Review emergent budget needs and constraints, and • Implement the annual Classified Hiring Prioritization process. | Co-Chairs: Vice President, Business Services Academic Senate President Classified Senate President Members: <ul style="list-style-type: none"> ▸ Faculty Appointed by AFT (1) ▸ Associated Students Representative (1) ▸ Classified Supervisors' Representative (1) ▸ Classified Representatives (3) ▸ Dean Appointees (3) ▸ Director of Facilities, Maintenance & Operations ▸ All Department Chairs and Coordinators or Designees ▸ Executive Vice President (Ex-officio) |

| Goals 2018-19 | Date of Action/Completion |
|--|-------------------------------------|
| 1. Annually review the revised District Allocation Model and supporting documentation to determine the impact on College operations and the continued efficacy of the budget allocation process. <ol style="list-style-type: none"> a. Student Centered Funding Formula (SCFF) – Educate ourselves so that we can adequately advocate on behalf of MC students at District Level. b. Track SCFF impact to college. | 08/28/2018, 09/25/2018, 10/23/2018, |
| 2. Look for opportunities to strengthen the connections among planning, resource allocation, and assessment processes. <ol style="list-style-type: none"> a. Participate and provide input to campus-wide planning process as it relates to discussions at EdCap or through the Quality Focus Essay (QFE) process. | 09/25/2018 |
| 3. Through the Program Plan Review process, recommend ways the campus can better utilize the Classified Service to meet the College Mission; recommend prioritization for classified staff hiring. | 01/22/2019, 01/29/2019 |
| 4. Provide information updates on fiscal and budget components to entire campus. | |
| 5. Review Multi Year Budget Projections | |
| 6. Review Infrastructure Model | |