

MOORPARK COLLEGE
Facilities/Technology – Committee on Accreditation and Planning
(F/T-CAP)
MEETING AGENDA
 Wednesday, September 06, 2017 | 1:15-3:00 p.m., A-138

POSITION	NAME	ATTEND	DIVISION	FACULTY NAME	ATTEND
Co-Chair: Vice President, Business Services	Silvia Barajas		Languages, Library & Learning Resources		
Co-Chair: Academic Senate Representative	Erik Reese			Faten Habib	
Academic Senate President, ex Officio	Nenagh Brown		Mathematics & Physical Sciences	Angela Wilkins	
Dean	Norman Marten				
	Jane Morgan				
Business Services	Darlene Melby		EATM, Health & Life Sciences	Christina Lee	
	Dan McMichael			Audrey Chen	
	John Sinutko			Michlyn Hines	
Associated Students Representative				Mary Swenson (Alt)	
Instructional Technologist	Tracie Bosket			Lan Nguyen (Alt)	
				Andrew Kinkella (Alt)	
Guests			Athletics & Institutional Effectiveness	Vance Manakas	
			Science & Student Engagement	Lydia Basmajian	
				Ed Garcia	
			Behavioral & Social Sciences	Matthew Morgan	
				Kari Meyers	
				Susan Kinkella	
				Lee Ballesterio (Alt)	
				Steve Pfeffer (Alt)	
			Arts, Business & Child Development	Steve Callis	
				Gerry Zucca	
			Performing Arts & Student Engagement	Brian Koehler	
				Michael Grimes	

TOPIC	ACTION
1. WELCOME and INTRODUCTION – Welcome by Nenagh Brown Academic Senate President	
2. Public Comment	
3. APPROVAL OF MINUTES: May 03, 2017	
4. INFORMATION/REPORTS <ul style="list-style-type: none"> ➤ IT UPDATE –Dan McMichael ➤ INSTRUCTIONAL TECHNOLOGY – Tracie Bosket ➤ FACILITIES PROJECTS UPDATE – John Sinutko ➤ PRT Report – Nenagh Brown/Julius Sokenu 	
5. Review Committee membership and Committee Assignment (2016/17 Committee Assignments Listed Below)	

TOPIC	ACTION
6. Establish 2017/18 Goals (Goals from 2016/17 listed at the bottom of the agenda)	
7. TRAWG/FRAWG/PAWG Projects approved and funded for 2017/18	
8. ADJOURNMENT	

HANDOUTS	F-CAP/T-CAP 2017-18 MEETING CALENDAR, 1 st Wednesday at 1:15 p.m., A-138
F/T-CAP Agenda 09/06/2017 – MCSHare & Website	2017 09/06, 10/04, 11/01, 12/06
F/T-CAP Meeting Minutes 05/03/2017 – DRAFT	2018 02/07, 03/07, 04/04, 05/02
Technology Plan – MCSHare & Website	
F/T-CAP Charge/Membership – Included on Agenda, Website	
F/T- CAP Approved Projects MCSHare & Website	

Facilities and Technology - Committee on Accreditation and Planning

- The Facilities and Technology Committee on Accreditation and Planning makes recommendations on college-wide planning and accreditation issues related to facilities for educational programs and student service and those related to campus instructional and administrative digital technology. Monitors the implementation of Standard 3B & 3C of the self-study relative to facilities.

RECOMMENDING STRUCTURE	CHARGE AND SOURCE OF AUTHORITY	MEMBERSHIP
<p>FACILITIES AND TECHNOLOGY– Committee on Accreditation and Planning (F-CAP/Tech-CAP)</p> <p><i>Committee of Academic Senate</i></p>	<p>The committee recommends funding for technology based on a general allocation guideline that assumes budget stability or growth. As a rule of thumb, the committee recommends an allocation of a minimum of 30% of the college's total instructional equipment funding assigned each year to technology equipment, software, and hardware.</p> <p>The accreditation component under the purview of the Facilities and Technology Committee on Accreditation and Planning is the development of plans to address any self-study advisement or visiting team recommendation that refer to facilities and/ or the needs of digital technology for students, faculty, and staff.</p>	<p>Co-Chairs</p> <ul style="list-style-type: none"> Vice President of Business Services Faculty member appointed by the Academic Senate Council and is, therefore, a member of the Academic Senate Council <p>Members</p> <ul style="list-style-type: none"> Three faculty members from each Student Learning Division appointed by the Academic Senate Council Two Deans selected by the VP of Academic Affairs and Student Support Three classified representatives appointed by the Classified Senate Three Business Service representatives selected by the VP of Business Services One rep from Student Services Council appointed by the VP of Student Support One representative from ACCESS One student appointed by Associated Students
<div>FRAWG Members</div> <div>TRAWG Members</div> <div>PAWG Members</div>		
<ul style="list-style-type: none"> Jane Morgan Michael Walegur John Sinutko Angela Wilkins Vance Manakas Gerry Zucca Mickey Howell Brenda Woodhouse 	<ul style="list-style-type: none"> Norman marten Dan McMichael Tracie Bosket John Dobbins Erik Reese Andrew Kinkella Lydia Basmajian Susan Kinkella Steve Callis 	<ul style="list-style-type: none"> Silvia Barajas Nenagh Brown John Sinutko Faten Habib Gerry Zucca Erik Reese

Goals 2017-18 (DRAFT)	Date of Action/Completion
1. Develop a more effective prioritization process for FRAWG, TRAWG, and PAWG requests.	
2. Review and update the facility, technology and planning prioritization processes in regards to General Funds and Categorical Funds.	
3. Discuss campus wide Way-Finding Project.	
4. Continue to provide a report on completion of requested resources and communication out to the campus constituents.	
5. Make recommendations for updating the Information Technology Operations Plan.	
6. Review and evaluate the Common Assessment as it relates to facilities and technology.	
7. Review the “Making Decisions at Moorpark College 2015-17” and make any necessary recommendations.	