



MOORPARK COLLEGE
CLASSIFIED SENATE

MOORPARK COLLEGE Classified Senate

The objective of this organization shall be to address the non-bargaining concerns of the classified employees and, in the spirit of participatory governance, work with college management in the development and implementation of college goals and objectives to promote campus community involvement, personal development, and collegiality.

MINUTES

Wednesday, September 9, 2015 | 1 – 2 p.m., CCCR

OFFICERS	NAME	ATTEND	SENATORS	NAME	ATTEND
President	April Doud	X	Communications/Administration/ Fountain Hall	Leanne Colvin	X
Vice President	Gilbert Downs	X	LMC/ Physical Science/Health Science Center	Marcela Hernandez	
Treasurer	Tami Cobb	X	Applied Arts/Campus Center/CDC	Mickey Aguilar	
Secretary	Linda Sanders	X	LLR/HSS/Technology	Karin Johansson	X
Former President	Leanne Colvin	X	Gym/ M&O/ Academic Center	Diane Costabile	X
			Music/EATM/Performing Arts	Krista Lederer	X
Guests	Sue Gerhardt	X			
	Rocio Avina	X			
	Elizabeth Salas	X			
	Deb Brackley	X			
	Katherine Saunders	X			
	Yolanda Navarro	X			
	Tracie Bosket	X			
	Eric Lopez	X			
	Scott Colvin	X			
	Maria Martin	X			

TOPIC	ACTION
I. CALL TO ORDER/INTRODUCTIONS	The meeting was called to order at 1:04 p.m. April Doud welcomed everyone in attendance. Introductions were made.
II. ACTION ITEMS A. Approval of Meeting Notes May 19, 2015	Tabled until next meeting when minutes will be provided.
III. PUBLIC FORUM A limit of five (5) minutes for each speaker will be enforced. Leanne Colvin made several announcements: the district will be sending out a survey regarding professional development. There will be a Personal Professional Development	

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<p>Plan form that will be available on the portal. Proposed activity to be job related. Classified Employee of the Year nomination forms are still being taken. Diane Costabile announced that she is retiring soon, and will need a replacement for the Senate and the Safety committee.</p>	
<p>IV. REPORTS/ PRESENTATIONS</p> <p>A. Officers</p> <ul style="list-style-type: none"> i. President – April reported that she would like to start an Orientation and Welcome specific to Moorpark College. The welcome would include a volunteer to have lunch with a new employee during their first week of employment. If anyone would like to review the student equity plan, it is available electronically from April. April discussed the 4CS proposed plenary process and all agreed with it. The Classified Breakfast is scheduled on Wed., Sept. 30th. Offices will open at 8:30. Year awards that were announced at the Convocation will be presented at the Breakfast. The President’s office will be sponsoring the Breakfast and there will be several Faculty members volunteering to set up and break down the breakfast. Leanne requested a head count. Elizabeth Salas, Tami Cobb, and Linda Sanders will tally the nominations for the 4 awards presented. Paper copies of the nominations will be provided along with the electronic nomination forms already available. Ideas for appreciation gifts were requested. April asked for Professional Development suggestions. Some suggestions given were computer training, time sheet training, and tablet training for M&O. ii. Vice President—No report iii. Treasurer—No report iv. Secretary—No report v. Former President—Announcements made at public forum. <p>B. Senators</p> <ul style="list-style-type: none"> i. Communications/Administration/Fountain Hall (Leanne Colvin) April reported there were no updated plans for the Admin building. ii. LMC/Physical Science/Health Science Center (Marcela Hernandez) No report iii. Applied Arts/Campus Center/CDC (Mickey Aguilar) The CDC has a new director. iv. LLR/HSS/Technology (Karin Johansson) No report. v. Gym/M&O/Academic Center (Diane Costabile) The gym has a new roof. 	

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<p>vi. Performing Arts/Music/EATM (Krista Lederer) The Performing Arts division has a new admin. asst. "Almost, Maine" will be opening in October.</p> <p>C. Participatory Representatives</p> <p>i. SEIU (Maria Urenda) No report</p> <p>ii. Co-Curricular (Allam Elhussini) No report</p> <p>iii. Fiscal Planning (Gilbert Downs, Valerie Nicoll, Linda Sanders) Co-curricular funds are available. Positions on the Classified Prioritization list are either in progress or have been hired.</p> <p>iv. Safety (Diane Costabile) No report.</p> <p>v. Professional Development (April Doud, Gilbert Downs) Elizabeth Salas is also on the committee. Yolanda Navarro is a back-up representative. Flex Day is being reviewed. College of the Canyons has a fully staffed professional development center and on Sept. 18, members of PD will be visiting COC.</p> <p>vi. Health Benefits (Mickey Aguilar, Linda Sanders) District is looking for someone from Moorpark to be a "wellness champion," this would be someone to lead (champion) events, be the point person.</p> <p>vii. District Consultation Council (April Doud) The Board was evaluated and gave themselves a good review. The colleges were more accurate in their review of the Board. Concern was expressed about how the Board would affect accreditation. There was also concern about training at the district level and a discussion about back up for classified employees and release time, these are still being discussed and no solutions have been laid out yet.</p> <p>D. Committees/Task Forces</p> <p>i. Annual Staff Holiday Luncheon Committee (Co-chair?) Co-chairs are April Doud and Elizabeth Salas. April has the application for Associated Student funds. She is hoping that if we receive enough funding, classified employees won't have to pay. She would like to keep the cost down to no more than \$12/person.</p> <p>ii. Sunshine Committee (?) This is also the Welcoming Committee. Tracie Bosket offered to help April in this committee.</p> <p>iii. Fundraising Committee (Allam Elhussini?)</p>	

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iv. Scholarship Committee (VACANT) v. Website Committee April Doud and Elizabeth Salas are on this committee.	
V. NEW BUSINESS A. Plenary Process Vote discussion B. OnCourse Workshop Several people felt pressured to attend this workshop, others felt that it was difficult to attend because it was a full day. Some topics did not pertain to all classified positions; the workshop was more faculty-oriented. All were encouraged to respond to the survey. C. Standards Committees Several classified staff were on standards committees. Lee Ballesterio is working on the self-study report.	Process agreed on.
VI. ADJOURNMENT	Meeting adjourned at 2:10 p.m.

HANDOUTS	MEETING CALENDAR 15/16 Second Wednesday, Monthly, 1-2 p.m., CCCR?
AGENDA 9/9/15 – Distributed	2015 9/9 , 10/14, 11/11, 12/9
MEETING NOTES	2016 1/13, 2/10, 3/9, 4/13, 5/11