



MOORPARK COLLEGE  
CLASSIFIED SENATE

## MOORPARK COLLEGE Classified Senate

*The objective of this organization shall be to address the non-bargaining concerns of the classified employees and, in the spirit of participatory governance, work with college management in the development and implementation of college goals and objectives to promote campus community involvement, personal development, and collegiality.*

### MINUTES

Wednesday, October 14, 2015 | 1 – 2 p.m., FH-218

OFFICERS	NAME	ATTEND	SENATORS	NAME	ATTEND
President	April Doud	X	Communications/Administration/ Fountain Hall	Leanne Colvin	
Vice President	Gilbert Downs	X	LMC/ Physical Science/Health Science Center	Marcela Hernandez	
Treasurer	Tami Cobb		Applied Arts/Campus Center/CDC	Mickey Aguilar	X
Secretary	Linda Sanders	X	LLR/HSS/Technology	Karin Johansson	X
Former President	Leanne Colvin		Gym/ M&O/ Academic Center	vacant	
GUESTS:	Sue Gerhardt	X	Music/EATM/Performing Arts	Krista Lederer	
	Elena Lucin	X			
	Myhanh Tu	X			
	Deb Brackley	X			

TOPIC	ACTION
I. CALL TO ORDER/INTRODUCTIONS	Meeting called to order at 1:05 p.m.
II. ACTION ITEMS A. Approval of Meeting Notes   May 19, 2015, Sept. 9, 2015	Minutes approved.
III. PUBLIC FORUM-No reports. A limit of five (5) minutes for each speaker will be enforced.	
IV. REPORTS/ PRESENTATIONS A. Officers i. President- Board meeting report: April was present for the college reports. For MC Classified Senate, she reported on the Classified Appreciation Breakfast. Included in the agenda was a District relocation report. District offices may move in 1½ years, most likely to a location in Camarillo which will be central location. The present lease is \$409k a year. Other options would be to purchase	

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<p>a property.  April met with the two other classified senate presidents regarding a classified orientation. There will be 2 required classified orientations; one at the District level and one at the campus level. She is working on an MC Classified handbook.  Upcoming events: Nov. 5, Classified Superstars Conference, sponsored by Ventura Co. Office of Education; Classified Leadership Institute Conference 2016 will be in Ventura this year. There will be a California Classified Senate Comm. Colleges meeting at Ventura College March 10-12 , 2016. We are joint hosting the meeting, more information to come on what to do, there will be a huge lunch that everyone will be invited to. Let April know if you are interested in attending the full 3 days.</p> <ul style="list-style-type: none"> <li>ii. Vice President- No report</li> <li>iii. Treasurer-  April reported that there is more than \$8000 in the account with one open PO for small supplies.</li> <li>iv. Secretary- No report</li> <li>v. Former President—No report</li> </ul> <p><b>B. Senators</b></p> <ul style="list-style-type: none"> <li>i. Communications/Administration/Fountain Hall (Leanne Colvin)  April reported that architects were back in the building, but no other report.</li> <li>ii. LMC/Physical Science/Health Science Center (Marcela Hernandez) No report.</li> <li>iii. Applied Arts/Campus Center/CDC (Mickey Aguilar) No report.</li> <li>iv. LLR/HSS/Technology (Karin Johansson) No report.</li> <li>v. Gym/M&amp;O/Academic Center (vacant)  Diane Costabile has retired and Leanne Colvin will be transferring to Diane's position.</li> <li>vi. Performing Arts/Music/EATM (Krista Lederer)  "Almost Maine" opens this week.</li> </ul> <p><b>C. Participatory Representatives</b></p> <ul style="list-style-type: none"> <li>i. SEIU (Maria Urenda)  Negotiations have started.</li> <li>ii. Co-Curricular (Allam Elhussini) No report.</li> <li>iii. Fiscal Planning (Gilbert Downs, Valerie Nicoll, Linda Sanders)  Committee is currently voting on classified prioritization. There were 37 positions listed, not including classified hourly changes. Some of the positions were new, and many were listed in program plans There are three ballots, 1) positions paid from General Funds, 19 positions, 2 positions were 50% funded by general and 50% by categorical; 2) Categorical funded positions, 19 positions; and 3) Classified hourly change positions.</li> </ul>	

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<ul style="list-style-type: none"> <li>iv. Safety (Krista Lederer) No report.</li> <li>v. Professional Development (April Doud, Gilbert Downs, Elizabeth Salas) Classified representatives will only attend meetings when meetings will not be entirely faculty related. Discussion of specific days when classified can be released for flex training. April will send a survey regarding best days for training and topic suggestions.</li> <li>vi. Health Benefits (Mickey Aguilar, Linda Sanders) No report.</li> <li>vii. District Consultation Council (April Doud) See President's report – information was disseminated during president's report.</li> <li>viii. DCHR (Valerie Nicoll) 54 full-time faculty are expected to be hired for the fall 2016-17 academic year. The district is working on a new application program for hiring. NEOGOV, the new program is expected to be implemented in January. They are working on creating 2 new administrator positions at the district level. There was discussion for outreach strategies to recruit new faculty. Reviewed policies/procedures for recruitment and hiring of Vice Chancellor(s), College President, Academic Managers, Full-Time Faculty, Part-time Faculty</li> </ul> <p><b>D. Committees/ Task Forces</b></p> <ul style="list-style-type: none"> <li>i. Annual Staff Holiday Luncheon Committee (Elizabeth Salas, April Doud) "Save the Date" will be sent out, April will be meeting with AS to request funding</li> <li>ii. Sunshine Committee (Tracie Bosket, April Doud) Name plates are given to new employees. This committee will merge with orientation committee in the future.</li> <li>iii. Fundraising Committee (Allam Elhussini?)</li> <li>iv. Scholarship Committee (Deb Brackley, Sue Gerhardt)</li> <li>v. Website Committee (April Doud, Elizabeth Salas)</li> </ul>	
<p><b>V. OLD BUSINESS</b></p> <p><b>A. Classified Appreciation Breakfast</b> Overall good feedback. Future suggestions: provide lunch boxes for staff who are not able to attend; more description/introduction for people receiving awards</p>	
<p><b>VI. NEW BUSINESS</b></p> <p><b>A. Personnel Commission / Ed Code 45240 to 45320</b></p>	Not discussed, tabled for next meeting
<p><b>VII. ADJOURNMENT</b></p>	Meeting adjourned at 2:03 p.m.

HANDOUTS	MEETING CALENDAR 15/16 Second Wednesday, Monthly, 1-2 p.m., TBA
AGENDA   10/14/15	2015   <del>9/9</del> , 10/14, 11/18, 12/9
MEETING NOTES   5/19/15, 9/9/15	2016   1/13, 2/10, 3/9, 4/13, 5/11