

FRAWG Resource Requests Priorities 2015-16

Program	Resource Type	Requested Budget Year	Resource Request	Rationale	Aggregate Cost	Priority	Replacement Item	Funding Source	Associated Action Plan	Details of Associated Action Plan	Start Date	Short/Long Term Plan	Notes (Optional)	Target Semester	Resource Follow-Up	Follow-Up Date	Scope	Rank
ACCESS	(C1) Facilities: Space Allocation, Master Plan or Renovations	Year 2015-2016	A larger room and additional rooms for private testing	* High volume days for test requests increased by 8% * Increase in number of students having private room accommodations * Number of actual test requests increased proportionately to number of students being served.		High			Testing Center	Increase the size of the testing center to include 4 more private testing rooms and additional open seating.	09/26/2014	Short Term Plan (1 to 3 yrs)	Private testing rooms were lost to offices; more testing requests as population increases				Space Allocation	High
ACCESS	(C2) Facilities: Fixtures/Furniture, Equipment	Year 2015-2016	Add needed furniture, desk, partition to accommodate increased staffing to meet meet testing needs	Classified personnel has been increased and they need a work station.		High		Categorical Funds	Testing Center	Increase the size of the testing center to include 4 more private testing rooms and additional open seating.	09/26/2014	Short Term Plan (1 to 3 yrs)	Private testing rooms were lost to offices; more testing requests as population increases				Space Allocation	High
Admissions and Records	(C1) Facilities: Space Allocation, Master Plan or Renovations	Year 2014-2015	Space needed for a resource center to include an informal meeting space with 4 computers and an internal private meeting space for a Counselor or other professional one-on-one private consultation.	With the increase in GIBILL recipients on campus as a result of the wind-down of Iraq & Afghanistan there is strong interest in meeting the demand for veteran oriented services beyond GIBILL Certification and formal Counseling. Moorpark College is the only campus in the district without plans for a VRC currently. A location on campus and a paid staff (VA Workstudy funding only) would pull together GIBILL certification processes, Counseling, ASB Veteran's Club, campus events, and other student service departments to specifically meet the need of veteran's on campus. Supporting funds from GIBILL certification payments from the VA (program specific funds) will cover 60% of the initial startup costs.	\$5000 (\$2000 from the General Fund or other source only)	High	No	General Fund	Establish a Veteran's Resource Center on the campus at Moorpark College.	The Veteran's Resource Center (VRC) would provide opportunities to support student success by connecting veteran's in a dedicated supportive environment. Veteran students peer groups could provided critical assistance helping each other transition to civilian life. A paid VA Workstudy Veteran students can promote additional support through coordinated efforts to connect vets with outside grant funding, psychological support services, housing assistance, job placement, and academic support. While much of this is available to the wider student population, a veteran specific approach to the collection and dissemination of critical resources would increase the success of outcomes for this growing population.	08/19/2013	Immediate Plan		Fall 2014	FRAWG prioritization Facilities Master Plan ***Temporary VRC Request***	09/16/2014	Space Allocation	High
America's Teaching Zoo	(C3) Facilities: Repair/Updates	Year 2013-2014	Update Zoo 1 public restrooms	These restrooms are original to this temporary zoo 1 building that is over 40 years old. Tile and coping are missing from walls, old dispensers are hanging that are no longer used, there are cavities in walls where dispensers used to be. Over 35,000 guests visit the zoo each year. This restroom doesn't leave one with a favorable impression.		High			Modernize ATZ	Bring the 25 year old ATZ facility up to industry standards to ensure the EATM CTE program remains competitive in the expanding zoo school market.	09/15/2011	Immediate Plan		Summer 2012	Per M&O director, DSA will need to approve in renovations, so this project is on hold.	09/12/2014	Space Allocation	High

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Art	(C2) Facilities: Fixtures/Furniture, Equipment	Year 2013-2014	AA-115: Track lighting for center of room and for crit. wall	Drawing/Painting/Life Drawing classes need to have the object/model lit. The CORS and SLOs for the drawing, painting and life drawing classes emphasize the acquisition of skills in rendering of light and shadows. Currently, due to not having track lighting, instructors are using movable lamps with extension cords on the ground. Without track lighting (as we had in T building) it is harder to create the proper lighting for the objects/models. Further, extension cords on the ground create potentially hazardous conditions for students and faculty in the room.		High	No	General Fund	AA 115 Life Drawing/Drawing	AA -115, Maintain and improve student learning within the life drawing studio	03/15/2011	Immediate Plan		Fall 2013	Our SLO cannot be adequately measured because the lighting is so inadequate. The lighting in these art rooms is woefully inadequate for students. Students working on illuminated still lifes cannot see the project that they are working on because there is no appropriate auxialiary lighting. The fluorescent lights in the rooms need to be turned off so that there is sufficient contrast on the still life. Students are suffering from eye strain and there are dangerous light cords on the floor from additional portable spot lights that faculty use. Additionally students are having to bring spotlights from home to light their in progress projects.	09/02/2014	Minor	High
Art	(C2) Facilities: Fixtures/Furniture, Equipment	Year 2013-2014	AA-136: need track lighting for center of room and crit. wall (see attached facilities doc)	Drawing/Painting classes need to have the object/model lit. Currently, due to not having track lighting, instructors are using movable lamp with extension cords on the ground. Without track lighting (as we had in T building) it is harder to create the proper lighting for the models and it's not safe.	new or move track lights from T-120	High	No	General Fund	AA 136 Painting Studio.	AA -136 , Maintain and improve student learning within the painting studio	03/15/2012	Immediate Plan		Fall 2013	Our SLO cannot be adequately measured because the lighting is so inadequate. The lighting in these art rooms is woefully inadequate for students. Students working on illuminated still lifes cannot see the project that they are working on because there is no appropriate auxialiary lighting. The fluorescent lights in the rooms need to be turned off so that there is sufficient contrast on the still life. Students are suffering from eye strain and there are dangerous light cords on the floor from additional portable spot lights that faculty use. Additionally students are having to bring spotlights from home to light their in progress projects.	09/02/2014	Minor	High
Art	(C4) Facilities: General Need	Year 2015-2016	Renovation of AA court yard area. The cement in the AA court yard is already slated to be replaced for multiple reasons, including safety. This is an excelent area for students to congregate. Four tables (with four chairs each) would work well to accommodate the students as the wait for classes or take breaks, or eat lunch. The chairs would be like the ones on the external patio of the Library 1st floor.		?	Medium	No	General Fund	AA Arts Complex External Projects	AA building has become an Arts Complex. A few changes to the exterior will increase student art viability. Also needed are some improvements in safety and functionality for the some external areas of AA.	09/18/2013	Short Term Plan (1 to 3 yrs)					Minor	High

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Dance	(C3) Facilities: Repair/Updates	Year 2014-2015	Replace Marly Dance Floor for PA 107	separations in floor present a safety hazard		High	Yes	General Fund	Dance Studio Maintenance	Dance Studio needs to be secure, safe and healthy	03/15/2012	Immediate Plan	Discussion have begun with members of the Health and Safety Committee. There was some some confusion in regards to the process of cleaning blood off the studio floors (blood born pathogens) Looking into specialized equipment and cleaner for this.	Spring 2014	On going request. No progress to report.	09/26/2014	In Process	High
Engineering	(C1) Facilities: Space Allocation, Master Plan or Renovations	Year 2015-2016	Engineering Materials Laboratory Space Designate PS208 and PS 209 for this purpose.	The engineering program needs to offer a laboratory course in engineering to help with student transfer, better articulation, and aligning with C-ID (ENG 140). Also to develop a "Certificate" program in engineering it is essential to include a hands-on, practical section to the program.	This could be resolved simply by space allocation so \$0.00	High	No	Other	Curriculum - Improve transfer patterns/rates	Work on curriculum to better align engineering courses at Moorpark College with those taught at the degree completion universities where our students typically transfer to.	03/15/2012	Immediate Plan	Improving engineering curriculum will not only help with student transfer but also student success and job placement. Students will gain greater practical knowledge in engineering.	Fall 2015			Space Allocation	High
Engineering	(C1) Facilities: Space Allocation, Master Plan or Renovations	Year 2015-2016	Engineering Materials Laboratory Space Designate PS208 and PS 209 for this purpose.	A designated engineering materials laboratory space is necessary to be able to offer an engineering laboratory course which is necessary for: transfer, articulation, aligning with C-ID descriptors for the course, in addition to, developing a "Certificate" Program which can ladder into an AS degree.	None, as it could be handled with space allocation	High	No	Other	Granting vocational degrees or certificates	Explore the possibility of granting vocational degrees or certificates for immediate job placement.	03/15/2012	Long Term Plan (3 to 5 yrs)	Develop allied programs in the "applied sciences" such as environmental science with the goal of granting vocational degree and certificates with immediate job outcome. This would require additional market research and staffing, along with multidepartmental collaboration and agreement such as the departments of mathematics, sciences, computer science, English, and engineering.	Fall 2017			Space Allocation	High

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Facilities Svcs	(C1) Facilities: Space Allocation, Master Plan or Renovation	Year 2015-2016	Hire Architectural Firm to develop a plan for the renovation of the Administration Building	Relocation of many Student Services to Fountain Hall has left much of the Administration Building vacant. Revitalization of the facility is needed.	\$100,000.00	High	Yes	Other	Administratio n Building	Perform a secondary effects renovation in the Administration Building.	09/21/2012	Short Term Plan (1 to 3 yrs)					Space Allocation	High
Facilities Svcs			Funds for Renovation Project	Create a safer, more efficient working environment for FM&O Offices		High	No	General Fund	Improve FM&O Offices	Hire architect to help create more efficient working environment	09/21/2012	Short Term Plan (1 to 3 yrs)			Funds for Renovation project	09/18/2014	Intermediate	High

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Film TV Media	(C1) Facilities: Space Allocation, Master Plan or Renovations	Year 2014-2015	Build storage area for sets and props	Presently there is not an area for storage for sets or props for the Film Television Media Program		High	No		instructional environment	Improve the instructional environment	03/15/2012	Immediate Plan		Fall 2014		09/06/2013	Space Allocation	High
Film TV Media		Year 2015-2016	Lab Room	Currently we have over twenty students sharing five computers in a room that should only hold six people.	Unknown	High	Yes	Other	instructional environment	Improve the instructional environment	03/15/2012	Immediate Plan		Fall 2014	FTVCM has 5 (fully licensed) editing stations balanced for >20 students in a space for 4 people. This is possibly outside of OSHA and fire regulations. Students don't have time to load in video, audio and graphic elements AND edit with adequate timeframes. In	09/11/2014	Space Allocation	High
Film TV Media		Year 2013-2014	Re-Wire Studio	Current wiring is 20+ years old. This causes equipment failure and inability to effectively/dependably teach classes. Studio wiring is outdated and needs to be brought up to industry standards		High	Yes	General Fund	instructional environment	Improve the instructional environment	03/15/2012	Immediate Plan		Fall 2014	Need input and direction on how to proceed.	10/11/2012	Space Allocation	High

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Graphics/Multimedia	(C2) Facilities: Fixtures/Furniture, Equipmen	Year 2015-2016	Classroom furniture for COM 109, M150 and M151	All COM classrooms are utilizing chairs that are old and/or broken. More and more, students are forced to use folding plastic chairs at workstations. This is both unsafe and uncomfortable. All GR/MM classrooms should be re-outfitted with new rolling office chairs (75-80 chairs).	\$4000	High	Yes	General Fund	Improve Student Access & Success	<p>In order to increase our course caps, as well as provide an adequate learning environment, each of the COM labs should provide at least 30 students seats and one instructor seat. Currently, two labs provide 24 student seats and one lab provides 19. Instructional Equipment also needs regular update and repair.</p> <p>In order to increase WSCH above 525 we must keep lecture classes CAPs at 55, and increase the lecture/lab class CAPs to 30 by adding more stations.</p>	08/07/2013	Short Term Plan (1 to 3 yrs)	NOTE: Would like to schedule time with FM&O to discuss remodel options listed in resource request.	Fall 2014			FF&E	High
Journalism	(C1) Facilities: Space Allocation, Master Plan or Renovations	Year 2015-2016	An innovative solution proposed by the dean would connect two classrooms in Technology so that students might work at their computers set up in pods to facilitate collaboration in one room, while a lecture space next door would allow an instructor to work with other students.	This would facilitate collaborative work, shared classrooms for other courses including M02 (Writing and Reporting for Media), M03 (Intermediate Writing and Reporting for Media), M14 (Introduction to Public Relations), Jour 15 (Digital Storytelling), and other classes. The two linked rooms would also increase capacity and program productivity. It would also allow students to work in one room, while maintaining line of sight with an instructor.		High			Facilities	The Journalism Program has been assigned a dedicated classroom in T-211. The classroom was set up for a laboratory class, with banks of long, large table/desks with no drawers, no way to see students over the top of their monitors and no room for student collaboration. That configuration is dysfunctional. It is also limited to 24 student stations, leaving six new Macs in storage, three students without stations, no room for growth, and an artificial cap on productivity. Ideally, for the program would be to keep T-211 as a 50-seat lecture room that could be shared with other programs. Then, the Student Voice and writing class lab would be moved to T-210, which has access to both a locked storage room for expensive cameras and other equipment, as well as a small adjacent unused room where editors could work when T-210 was occupied. This configuration would serve all program facility needs, as well as provide a classroom to share with business, CJ, or other disciplines.	08/19/2013	Immediate Plan	This configuration has been discussed since 2013 and would serve the program needs, allow for growth, and cluster program classes in one area to further facilitate a program cohort.	Spring 2015	We are still waiting and hoping that this solution will come to fruition. We currently have no funding or approvals to move forward.	09/28/2014	Space Allocation	High

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Kinesiology/ICA	(C1) Facilities: Space Allocation, Master Plan or Renovations	Year 2015-2016	Expand Athletic Training Room Facilities, 2500 sq. ft., Privacy offices for exams, easy access to both locker rooms, plumbing for water and drains, access for emergency vehicles.	<p>Our training room not only serves our student athletes, but it is also an affiliate site for the CSUN athletic training program and an approved site for students who are applying to the CSUN program to get their observation hours necessary for acceptance into their program. This is an important connection that helps our students to continue with their educational goals. We would hate to lose this approval due to the inefficiencies of the facility. Our athletic training area does not meet current HIPPA laws.</p> <p>New area would be approx. 2500 sq. ft. area on ground level with large office for staff, privacy office for exams, equal access to both locker room areas, access to athletic events areas and emergency vehicles, hydrotherapy and wet area (water & sink).</p>		High	Yes	General Fund	Instructional area(s) improvements	Gym Renovation/classroom improvements	03/15/2010	Short Term Plan (1 to 3 yrs)					Space Allocation	High
Kinesiology/ICA	(C1) Facilities: Space Allocation, Master Plan or Renovations	Year 2015-2016	Renovate Men's Locker room - total face lift required to improve security and functionality. We need to develop permanent walls structures, improving security and privacy for the entry/exits to both shower and toilet areas; and develop a workable locker room area that includes athletic lockers for teams.	We have experienced theft of students' personal items because (1) outside doors to Gym do not lock properly; (2) students can jump over the wall to get into the locker room, allowing them access to personal items.		High	No	General Fund	Instructional area(s) improvements	Gym Renovation/classroom improvements	03/15/2010	Short Term Plan (1 to 3 yrs)					Space Allocation	High
Kinesiology/ICA	(C1) Facilities: Space Allocation, Master Plan or Renovations	Year 2015-2016	G-211 (wrestling deck): Construct flooring for aerobic movement classes	Construct flooring for aerobic movement classes; area would be large enough to handle a normal size aerobic class. Construct sound proof wall between gym floor, Flooring for exercise aerobic movement, ventilation for area, storage areas for equipment. This space would allow students to movement the way they should in an aerobic class and allows for the development of proper ventilation for aerobic classes.		High	Yes	General Fund	Instructional area(s) improvements	Gym Renovation/classroom improvements	03/15/2010	Short Term Plan (1 to 3 yrs)					Space Allocation	High

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Kinesiology/ICA	(C1) Facilities: Space Allocation, Master Plan or Renovations	Year 2015-2016	Build or relocate a facility near the stadium that student athletes can change, meet, shower and securely store personal belongings for classes and competitions.	A 3,000-4,000 square foot facility with matching and identical men's and women's locker, meeting and shower areas. Included should be a separate, but attached to both locker rooms, area for a Training Room.		Medium		General Fund	Stadium Changing Facility	Build or relocate a facility near the stadium that student athletes can change, meet, shower and securely store personal belongings for classes and competitions.			A 3,000-4,000 square foot facility with matching and identical men's and women's locker, meeting and shower areas. Included should be a separate, but attached to both locker rooms, area for a Training Room.				Space Allocation	High
Library	(C4) Facilities: General Need	Year 2015-2016	12 foot 1/2 to 1 inch thick Plexiglas partition for the circulation desk on the side with the print stations, or other solution determined by M&O to provide a sound barrier from noise.	Provide a safe, quiet, productive work environment for Library Assistant with work station next to print station at the circulation desk. Also, safety, since his back is to an open, unprotected areas.	Rough estimate for plexiglass - \$4,000, does not include rail for installation			General Fund	Library Learning Resources Building Emergency Planning	Provide a Safe Environment for Moorpark College Students, Faculty, and Staff	09/18/2014	Short Term Plan (1 to 3 yrs)	During Emergency Planning meetings and the Active Shooter debrief meeting, Library and LLR faculty and staff identified a number of opportunities to improve safety and emergency readiness.				Research	High
Library	(C4) Facilities: General Need	Year 2015-2016	- Making public restrooms lockable from the inside (with a key).	Provide a safe environment for Library Students, Faculty, and Staff to shelter in place in the event of a shooter.	To be determined.	High		General Fund	Library Learning Resources Building Emergency Planning	Provide a Safe Environment for Moorpark College Students, Faculty, and Staff	09/18/2014	Short Term Plan (1 to 3 yrs)	During Emergency Planning meetings and the Active Shooter debrief meeting, Library and LLR faculty and staff identified a number of opportunities to improve safety and emergency readiness.				EOC	High
Library	(C4) Facilities: General Need	Year 2015-2016	Proposed safety enhancements: - Install panic buttons at both the reference desk and circulation desk.	Safety enhancements have been researched and recommended to insure the safety of students, faculty and staff.		High		General Fund	Library Learning Resources Building Emergency Planning	Provide a Safe Environment for Moorpark College Students, Faculty, and Staff	09/18/2014	Short Term Plan (1 to 3 yrs)	During Emergency Planning meetings and the Active Shooter debrief meeting, Library and LLR faculty and staff identified a number of opportunities to improve safety and emergency readiness.				Admin Council	High

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Math	(C1) Facilities: Space Allocation, Master Plan or Renovations	Year 2014-2015	A larger space is needed to house The Math Center.			High		General Fund	Math Center	More qualified tutors are needed to meet student demand for tutoring and improve student success in math classes.	09/15/2013						Space Allocation	High
Performing Arts Ctr		Year 2014-2015	Discuss with M&O the option of building a permanent storage structure behind the PAC Scene Shop to replace rented storage trailers	We spend a lot of money to rent the storage trailers out behind the PAC Scene Shop, and they are far from ideal. I have ideas for a permanent structure that I would love the opportunity to discuss with M&O to determine the feasibility of it.		High	Yes	General Fund	Increase Storage Options	We need to look into options for increasing our PAC storage options, as we are quickly outgrowing the limited space available. As we look to increase our stock of supplies, equipment, scenery, future, props, and so forth it is necessary to look into new options for storage. This will also give us new opportunities to teach our students how this aspect of the industry is handled in the professional world. It can also be coupled with the growing storage needs of FTVM.	06/04/2013	Short Term Plan (1 to 3 yrs)	Look into off-site storage options. I would like to strongly suggest we look into a permanent structure to replace the rented storage trailers outside the PAC Scene Shop. I have ideas for a multi-functioning space, that would greatly assist in storage as well as supply movement.	spring 2015			Space Allocation	High

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Performing Arts Ctr	(C1) Facilities: Space Allocation, Master Plan or Renovations	Year 2014-2015	Paint/repair Main Theatre walls	The house walls are damaged, and in need of repair and repainting. Some work has been done on these in the past, but now they are mismatched. Due to the nature of the work, this would be a project for summer, when limited activity occurs in the space.		Low	No	General Fund	Facility Upkeep, Upgrades, and Maintenance	There are areas of the PAC and surrounding area that have general replacement and upkeep needs.	03/15/2012	Short Term Plan (1 to 3 yrs)	This is an on-going step that will have resource requests in need of completion each fiscal year.	Fall 2015		09/28/2012	Intermediate	High
Performing Arts Ctr	(C1) Facilities: Space Allocation, Master Plan or Renovations	Year 2014-2015	Paint/repair Main Theatre walls	The house walls are damaged, and in need of repair and repainting. Some work has been done on these in the past, but now they are mismatched. Due to the nature of the work, this would be a project for summer, when limited activity occurs in the space.		Low	No	General Fund	Facility Upkeep, Upgrades, and Maintenance	There are areas of the PAC and surrounding area that have general replacement and upkeep needs.	03/15/2012	Short Term Plan (1 to 3 yrs)	This is an on-going step that will have resource requests in need of completion each fiscal year.	Fall 2015	I have been involved in discussions regarding this, and am of the understanding that this work will be done during the 2014/2015 winter break.	06/23/2014	Intermediate	High
Performing Arts Ctr	(C2) Facilities: Fixtures/Furniture, Equipment	Year 2015-2016	Handrails in main stage aisles	There are no handrails in aisles to assist our theater patrons in descending the stairs to get to their seats. This is definitely a safety concern, as the rake of the house is steep. I know this is in the planning stages, but I also know it has been for quite some time. I am unaware of its status in the grand scheme of things.		High	No	General Fund	Facility Upkeep, Upgrades, and Maintenance	There are areas of the PAC and surrounding area that have general replacement and upkeep needs.	03/15/2012	Short Term Plan (1 to 3 yrs)	This is an on-going step that will have resource requests in need of completion each fiscal year.	Fall 2015	I have been involved in discussions regarding this, and am of the understanding that these will be installed during the 2014/2015 winter break.	06/23/2014	Major	High

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Performing Arts Ctr	(C3) Facilities: Repair/Updates	Year 2014-2015	Install deadbolts or metal plates on certain PAC doors	Many of the doors in the PAC are easily picked by students, allowing them access to areas of expensive equipment and supplies with no accountability. Deadbolts would be best, because there is no way for them to pick them, but the metal plates at least make it much more difficult. Metal plates were installed on various doors in the PAC. The doors that are still in need of these are PA-007, PA-150, PA-151, PA-301, PA-304.		High	No	General Fund	Facility Upkeep, Upgrades, and Maintenace	There are areas of the PAC and surrounding area that have general replacement and upkeep needs.	03/15/2012	Short Term Plan (1 to 3 yrs)	This is an on-going step that will have resource requests in need of completion each fiscal year. Security issue.	Fall 2015			Intermediate	High
Photography	(C4) Facilities: General Nee	Year 2015-2016	Close off and insulate door to adjoining classroom HSS 111.	Noise from adjoining classroom disrupts instruction and vice versa.	minimal	High		General Fund	Photography Facilities HSS 101	Improvements to HSS 101. Continuing need for improving photo facilities. Larger projector screen, close and insulate door to adjoining classroom HSS 111, install timers for dry mount presses, track lighting for critique walls, door with window joining Room HSS 118. Stacking chairs with desks.	03/15/2012	Short Term Plan (1 to 3 yrs)		Fall 2015			Research	High
Student Activities	(C1) Facilities: Space Allocation, Master Plan or Renovations	Year 2015-2016	Student Union Building (renovation/expansion of the existing Campus Center)	In March 2000 the MC student body gave a directive to the college administration by imposing a mandatory Student Center Fee upon themselves to provide a funding source to renovate/expand the Campus Center (student union). It has been 14.5 years since this fee was implemented, without any action from the college on doing this project. This account now has \$2.5 million sitting in it, with approx. \$150,000 being collected annually. Building a better student union with enhanced food services, study lounges, mtg. space, entertainment center, multi-purpose room for hosting student events will give students the support to become engaged in campus life. Student Activities will have facilities to host a robust student program of lecture series, film nights, cultural shows, talent shows etc. It will give students a place to go between classes to socialize, engage & feel connected to their campus. All the factors that support student achievement (directed, focused, nurtured, engaged, valued, connected).	\$25 million	High	No	Trust Account	Getting the Campus Center (student union) renovation/e xpansion project onto the college's Facilities Master Plan.	At the 2014 "Fall Fling" (Sept. 19th) begin the discussions to get this project onto the college Facilities Master Plan. This will be the main focus of the Associated Students Board for this year. Associated Students will attend Facilities/Tech CAP meetings.	09/19/2014	Short Term Plan (1 to 3 yrs)		Spring 2016			Space Allocation	High

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Student Health Center	(C1) Facilities: Space Allocation, Master Plan or Renovations	Year 2014-2015	Expand health center space to include 2 additional offices. Include office furnishings for health educator and another mental health provider or stress reduction opportunity (massage).	Currently we do not have enough office space for expansion of staff. All offices are used to maximum at this point.	35,000	High		Program Specific Funds	NCHA Natl College Health Assessment: Evaluate Student Health Needs	Compare recent student health research needs with the programs/services we currently offer and adjust as needed. Use NCHA data to assist planning health education & service offerings.	03/15/2012	Immediate Plan	NCHA data was just obtained spring 2013. Provides us the most relevant health data on MC students.	Spring 2016	Received 3 temporary offices Spring 2014 for health educator, mental health provider, and interns.	09/22/2014	Space Allocation	High
Student Health Center	(C1) Facilities: Space Allocation, Master Plan or Renovations	Year 2015-2016	Facilities to include: Large waiting room for privacy - and check in receptionist area with room for records. Three exam rooms, 8 offices (for coordinator, mental health, health educator, medical providers, health center assistant). Two utility rooms, (clean/dirty), Clean to be able to house full size refrigerator/freezer for immunizations. Conference Room. Bathroom with place for lab specimens. All need to be handicap accessible. Easy access for Emergency Personnel (Fire & Ambulance).	Health Center has outgrown its space.	?	High	No	General Fund	Health Center Expansion/Relocation	Explore expanding the student health center in its current location. Explore moving to a student central location, such as campus center/student union remodel, or another area.	09/01/2014	Short Term Plan (1 to 3 yrs)					Space Allocation	High

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Theatre Arts	(C1) Facilities: Space Allocation, Master Plan or Renovations	Year 2015-2016	Access to a large warehouse facility to store scenery, furniture and props.	Per our Advisory Board, to provide industry standard training, maximize budget expenditures and grow technical theatre program.If we are to grow our Tech Theatre program, the need for a large storage facility to store scenic elements will become more essential. Per our Advisory Board, industry standard is for scenic techs and carpenters move pieces in and out of stock on all levels. It effects, design, budget and staging and it is a crucial component of a technical theatre training. Additionally, If we are to utilize our budget to its fullest potential, a storage facility would allow us to hold on to larger scenic items that could be amortized over several productions and our operating budgets could be utilized else where. The lack of storage forces the Theatre Arts program to waste time, effort and materials every semester.	Rental or purchase	High	No	General Fund	Scenic Storage	On or off campus warehouse scenery storage	08/19/2013	Short Term Plan (1 to 3 yrs)	Depending on the location or availability on campus, this could be an off campus site that offers climate control and security.	Fall 2015	This is becoming a bigger issue. Thetare Arts/PAC are being asked to support many programs and events campus wide. Last year alone, the scenic elements from "Pirates of Penzance" were re-purposed for FTVM, Photography and the academic senate luncheon. Most of not all of those elements will have to be recycled or disposed of due to lack of storage. Increased support for events like TEDEx events, Holiday Lights and any and all other programs and events on campus could be enhanced significantly with proper storage facilities. This would also serve FTVM, Photography, Music and Dance on an ongoing basis.	08/08/2014	Space Allocation	High
EVP Student Learning	(C1) Facilities: Space Allocation, Master Plan or Renovations	Year 2015-2016	2 Division Dean offices	To support Deans and office staff Use existing furniture, if possible.	TBD/none	High	Yes	General Fund	Divisions	Seek two additional dean positions to balance increased workload and support student success and equity initiatives.	09/15/2014	Immediate Plan	Dean #1 - SSSP Dean #2 - Equity/GF	Fall 2014			Space Allocation	High

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EVP Student Learning	(C1) Facilities: Space Allocation, Master Plan or Renovations	Year 2015-2016	Create a Temporary Foster Youth Center, near a counseling office, until a permanent center is provided.	To support student success and equity plans. Clean up, maintenance required. District grant to provide furniture, computers.	none	High	No	Program Specific Funds	Foster Youth	Create a Foster Youth Center or student location.	09/15/2014	Immediate Plan	District Grant requires colleges to provide a meeting location for foster youth during 2014-2015.	Fall 2014			Space allocation	High
EVP Student Learning		Year 2016-2017	Create a permanent Foster Youth Center.	To support student success and equity plans.	TBD	High	No	General Fund	Foster Youth	Create a Foster Youth Center or student location.	09/15/2014	Immediate Plan	District Grant requires colleges to provide a meeting location for foster youth during 2014-2015.	Fall 2014			Space Allocation	High

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EVP Student Learning	(C1) Facilities: Space Allocation, Master Plan or Renovations	Year 2016-2017	Create a Permanent Veteran's Center	To support Student Success and Equity Plans	TBD	High	No	General Fund	Veterans	Create a Permanent Veteran's Center	09/15/2014	Long Term Plan (3 to 5 yrs)	Include in Facilities Master Plan process	Fall 2017			Space Allocation	High
EVP Student Learning	(C1) Facilities: Space Allocation, Master Plan or Renovations	Year 2015-2016	Provide a temporary space for a Veteran's Center, until a permanent Center is built.	To support Student Success and Equity Plans. Clean up/maintenance required. Will use furniture from the warehouse, or will seek donations from Veteran's Regional support system.	0	High	No	Other	Veterans	Create a Permanent Veteran's Center	09/15/2014	Long Term Plan (3 to 5 yrs)	Include in Facilities Master Plan process	Fall 2017			Space allocation	High
Astronomy/ Physics	(C1) Facilities: Space Allocation, Master Plan or Renovations	Year 2013-2014	We need a classroom near the observatory with a seating capacity for two rooms with 60 persons each a movable partition to allow for a total space of 120 persons.	Better facility to accomodate Astronomy lab classes and lectures as well as outside presentations from civic groups such as the Ventura County Astronomical Society. Classroom facility that is adjacent to the observatory will allow more robust instruction and free classroom space in other buildings. There is also a need for better restroom facilities than the outhouse currently in use.		Medium		General Fund	Updated Observatory Facilities	Secure a classroom near the observatory with seating capacity for two rooms with 60 persons each with a movable partition to allow for a total space of 120 persons. The portable toilet needs to be upgraded to a better model so its more user friendly.	09/24/2013	Immediate Plan		Spring 2014			Space Allocation	Medium

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Astronomy/ Physics	(C1) Facilities: Space Allocation, Master Plan or Renovations	Year 2014-2015	1 Planetarium	The astronomy program and its students would benefit from having access to a planetarium, whether we build one or use EATM-208. Projection equipment would be necessary to run Starry Nights Program.	Unknown.	Medium	No	General Fund	Updated Observatory Facilities	Secure a classroom near the observatory with seating capacity for two rooms with 60 persons each with a movable partition to allow for a total space of 120 persons. The portable toilet needs to be upgraded to a better model so its more user friendly.	09/24/2013	Immediate Plan		Spring 2014			Space Allocation Tech Request	Medium
Art	(C2) Facilities: Fixtures/Furniture, Equipment	Year 2013-2014	AA-132: track lighting for center of room and crit. wall (see attached facilities doc)	Life Sculpture, Sculpture and 3D Design classes need to have objects/models lit for practice and evaluation. The CORS and SLOs for these courses emphasize use and understanding of light and shadow in three dimensional forms. Currently, due to not having track lighting, instructors are using movable lamps with extension cords on the ground. Without track lighting (as we had in T building) it is harder to create the proper lighting for the objects/models. Further, extension cords on the ground create potentially hazardous conditions for students and faculty in the room.	new	High		General Fund	AA 132 for Sculpture/3D Studio	AA -132, Maintain and improve student learning within the Sculpture/3D studio	03/15/2012	Immediate Plan	Items for Phase 2 and 3 have been moved to other parts of the program plan	Fall 2013	Our SLO cannot be adequately measured because the lighting is so inadequate. The lighting in these art rooms is woefully inadequate for students. Students working on illuminated still lifes cannot see the project that they are working on because there is no appropriate auxialiary lighting. The fluorescent lights in the rooms need to be turned off so that there is sufficient contrast on the still life. Students are suffering from eye strain and there are dangerous light cords on the floor from additional portable spot lights that faculty use. Additionally students are having to bring spotlights from home to light their in progress projects.	09/02/2014	Minor	Medium
Business/Accounting	(C1) Facilities: Space Allocation, Master Plan or Renovations	Year 2013-2014	Classrooms that are in close proximity to each other	Classrooms for ACCT and BUS are spread out all over the campus at the moment. Classes in close proximity would help create a dynamic environment that would help students and faculty network with each other.		High		General Fund	Need classrooms urgently	Investigate and acquire classrooms (such as T-210 or T-211) that can be used to accommodate larger class sizes for ACCT and BUS (need at least two classrooms). Acquire classrooms to account for growth in the program	09/01/2013	Immediate Plan		Spring 2014			Space Allocation	Medium

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Chemistry	(C1) Facilities: Space Allocation, Master Plan or Renovations	Year 2015-2016	Increase access to lecture halls with 60 person rooms.	<p>The number of Chemistry CRN's is shaped by a few factors: 1) Each section has two attached labs giving a total of 60 students. 2) we have four lab rooms 3) We "own" only one lecture hall that holds 60 students.</p> <p>We are currently offering around 35-37 sections. I estimate that 41-42 is the absolute maximum we can offer, if labs were stacked one after the other. However, It is not possible to offer more lab sections, when there is no hall to house the lecture.</p> <p>We are currently using rooms such as HSC-103 to hold lectures in, but instructor and student feedback is very negative about that space. In addition, the room is not available during the times we actually need it (before 4pm).</p>	0	High	No		Increase CRN count	Identify ways to increase the number of sections.		Long Term Plan (3 to 5 yrs)					Space Allocation	Medium
Dance		Year 2014-2015	Ventilation system in Dance Studio (PA-107) is inadequate for the level of physical activity in this room	Windows do not open and doors cannot be left open during class due to sound issues. Current ventialtion does not keep the studio cool and dry.		High	Yes	General Fund	Dance Studio Maintenance	Dance Studio needs to be secure, safe and healthy		03/15/2012	Immediate Plan	Discussion have begun with members of the Health and Safety Committee. There was some some confusion in regards to the process of cleaning blood off the studio floors (blood born pathogens) Looking into specialized equipment and cleaner for this.	Spring 2014	There was an attempt to address this concern with an increase use of the air condition but the air conditioner would generate it's own problems during the winter months. I am wondering if we could add quiet ceiling ventilation fans in the studio to help with this issue vs an air conditioner. I am not sure if this would be a problem with the stage lights we currently have in the studio.	09/26/2014	

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Dance	(C1) Facilities: Space Allocation, Master Plan or Renovations	Year 2015-2016	Providing a space for students to congregate in close proximity to the PAC visit, eat, study, rehearse, etc. Congregation spaces needed for all disciplines campus wide.	Theatre Arts students need to be on campus for long hours due to classwork, lab hours and rehearsals. Consequently, they are in or around the PAC for many hours looking for a place to study, eat and or relax between classes and rehearsals. More times than not, student tend to cluster in the downstairs lobby of the PAC which causes noise and traffic problems for the division offices. This is a growing problem and needs to be addressed. There are areas both in back and front of the PAC that could be utilized if shade/vending machines/outdoor furniture could be provided. While an indoor space would be preferable, our immediate needs could be addressed quickly and cost efficiently by utilizing these outdoor spaces. Through the use of "sail" type shade materials or hard material patio covers, (which could also house solar panels!) these areas could easily be made into student lounge areas.		High	No	General Fund	Student Congregation Area	Student Congregation Area : Theatre Arts students tend to spend a great deal of time in the PAC either waiting for classes or for rehearsal to start. As the Theatre Arts program grows, there is a growing need to have a lounge area for students other than the lower lobby of the PAC which causes noise issues for the division offices.	09/23/2014	Immediate Plan		Spring 2015			Space Allocation	Medium
Economics	(C1) Facilities: Space Allocation, Master Plan or Renovations	Year 2014-2015	Convert HSS 115 (unused office space) in to a space where all Division adjunct faculty can meet with students. Part time faculty space is needed for all disciplines	Part time faculty need shared office space to improve the quality of contact they have with their students.		Medium		General Fund	Update facilities	A few classrooms in the HSS building are in need of updating. All rooms are dilapidated. Clocks frequently fail. AV & tech issues are more important. Safety issues are present with inadequate internet access. A recent presentation on safety issues failed to work on even the closed internet access. Any internet emergency notices will be largely futile. The HSS is a venerable dress worn too often and out of style with more than a few moth eaten holes. Room numbering baffles and thwarts students every semester. Campus safety issues need to be explored as well for this building.	03/15/2012	Short Term Plan (1 to 3 yrs)		Fall 2016			Space Allocation	Medium

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Film TV Media	(C1) Facilities: Space Allocation, Master Plan or Renovations	Year 2014-2015	Need a dedicated classroom to be able to teach FTVM academic and production classes in.	Currently FTVM does not have an assigned teaching classroom for lecture activity		High	No	General Fund	instructional environment	Improve the instructional environment	03/15/2012	Immediate Plan		Fall 2014		Begin conversation regarding needs for program.	Space Allocation	Medium
Financial Aid		Year 2015-2016	Additional office space for staff.	Currently short one office for current staff of 8 and no room to grow for additional staff request.		High		General Fund	Operational Efficiency	Student sign in system (such as Q-less) is needed for tracking and reporting large volume of student clientele serviced in fa dept.	09/09/2013	Immediate Plan	self service sign in kiosks needed for one stop service area. Implemented Grades First July 2014. Looking forward to increased capacity and implementation of the ability to text students.	spring or fall 2014			Space Allocation	Medium

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Graphics/Multimedia	(C1) Facilities: Space Allocation, Master Plan or Renovatic	Year 2015-2016	Get access to a Macintosh lab/ classroom with a capacity of 50 students (this requires desks, chairs, and computers).	Improve WSCH : In order to increase our course caps, as well as provide an adequate learning environment, each of the COM labs should provide at least 30 students seats and one instructor seat. Currently, two labs provide 24 student seats and one lab provides 19. In order to increase WSCH above 525 we must keep lecture classes CAPs at 55, and increase the lecture/lab class CAPs to 30 by adding more stations.				General Fund	Improve Student Access & Success	<div>In order to increase our course caps, as well as provide an adequate learning environment, each of the COM labs should provide at least 30 students seats and one instructor seat. Currently, two labs provide 24 student seats and one lab provides 19. Instructional Equipment also needs regular update and repair.</div> <div>In order to increase WSCH above 525 we must keep lecture classes CAPs at 55, and increase the lecture/lab class CAPs to 30 by adding more stations.</div>	08/07/2013	Short Term Plan (1 to 3 yrs)	NOTE: Would like to schedule time with FM&O to discuss remodel options listed in resource request.	Fall 2014			Space Allocation Major	Medium

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Graphics/Multimedia	(C1) Facilities: Space Allocation, Master Plan or Renovations	Year 2015-2016	COM 150/151: Remodel classrooms	<p>Option 1a: Remove the windowed wall between COM 150 & 151. This is not a load-bearing wall and would provide easier lecture space for more students. This would require the projector and screen to be remounted to serve both spaces.</p> <p>Option 1b: Install a new retractable wall between COM 150 & 151.</p> <p>Option 2a: Remove the windowed wall between COM 150 & COM 151. Remove the walls around the office and the dark room. This would require the projector and screen to be remounted to serve both spaces. This may require the removal of plumbing, although not entirely necessary.</p> <p>Option 2b: Install a new retractable wall between COM 150 & 151.</p> <p>Option 3a: Remove the windowed wall between COM 150 & COM 151. Remove the walls around the office and the dark room. This would require the projector and screen to be remounted to serve both spaces. Remodel the office in COM 151 to be a storage area with external building access.</p> <p>Option 3b: Install a new retractable wall between COM 150 & 151.</p>		High		General Fund	Improve Student Access & Success	<p>In order to increase our course caps, as well as provide an adequate learning environment, each of the COM labs should provide at least 30 students seats and one instructor seat. Currently, two labs provide 24 student seats and one lab provides 19. Instructional Equipment also needs regular update and repair.</p> <p>In order to increase WSCH above 525 we must keep lecture classes CAPs at 55, and increase the lecture/lab class CAPs to 30 by adding more stations.</p>	08/07/2013	Short Term Plan (1 to 3 yrs)	NOTE: Would like to schedule time with FM&O to discuss remodel options listed in resource request.	Fall 2014				Space Allocation Major	Medium
Graphics/Multimedia	(C4) Facilities: General Need	Year 2015-2016	New instructional environment required	The Communication Building cannot be updated to renovated to meet the needs of our present students. The Lab space is inadequate, there are no classrooms, no large venues for lectures or for exhibition of student work. Finally there is no storage for equipment, props or sets. A new building - a Media Center - is needed that can be shared by Multimedia, Graphics, Music Technology, Journalism, and FTMV.		High		General Fund	Improve Student Access & Success	<p>In order to increase our course caps, as well as provide an adequate learning environment, each of the COM labs should provide at least 30 students seats and one instructor seat. Currently, two labs provide 24 student seats and one lab provides 19. Instructional Equipment also needs regular update and repair.</p> <p>In order to increase WSCH above 525 we must keep lecture classes CAPs at 55, and increase the lecture/lab class CAPs to 30 by adding more stations.</p>	08/07/2013	Short Term Plan (1 to 3 yrs)	NOTE: Would like to schedule time with FM&O to discuss remodel options listed in resource request.	Fall 2014				Space Allocation Major	Medium

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Kinesiology/ICA	(C1) Facilities: Space Allocation, Master Plan or Renovations	Year 2015-2016	Renovate Women's Lockers	Shower room face lift and a workable locker room with Athletic team lockers		Medium		General Fund	Instructional area(s) improvements	Gym Renovation/classroom improvements	03/15/2010	Short Term Plan (1 to 3 yrs)					Space Allocation	Medium
Kinesiology/ICA	(C1) Facilities: Space Allocation, Master Plan or Renovations	Year 2015-2016	Update the gym foyer areas. Remove old trophy cases and replace with more modern and attractive common areas.	Remove old trophy cases and replace with more modern and attractive common areas.		Medium		General Fund	Instructional area(s) improvements	Gym Renovation/classroom improvements	03/15/2010	Short Term Plan (1 to 3 yrs)					FF&E	Medium
Kinesiology/ICA	(C1) Facilities: Space Allocation, Master Plan or Renovations	Year 2015-2016	G-116 classroom ventilation	Improve ventilation with heating and air conditioning		Medium		General Fund	Instructional area(s) improvements	Gym Renovation/classroom improvements	03/15/2010	Short Term Plan (1 to 3 yrs)					Space Allocation	Medium

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Kinesiology/ICA	(C1) Facilities: Space Allocation, Master Plan or Renovations	Year 2015-2016	G-211(wrestling deck) Storage for equipment	Construct locking storage cabinets for aerobic equipment, current space is too small.		Medium		General Fund	Instructional area(s) improvements	Gym Renovation/classroom improvements	03/15/2010	Short Term Plan (1 to 3 yrs)					Space Allocation	Medium
Kinesiology/ICA	(C1) Facilities: Space Allocation, Master Plan or Renovations	Year 2015-2016	G-211-(wrestling deck) develop ventilation for room	Develop ventilation for room with wall mounted fans or develop air conditioning for area		Medium		General Fund	Instructional area(s) improvements	Gym Renovation/classroom improvements	03/15/2010	Short Term Plan (1 to 3 yrs)					Space Allocation	Medium
Kinesiology/ICA	(C1) Facilities: Space Allocation, Master Plan or Renovations	Year 2015-2016	G-227 (Fitness Lab) paint room, add flooring, Remove and update "Target Heart Rate" wall chart, expand area for free exercise, place all fan on a control panel	Paint Room, add flooring for aerobic activities and weight lifting, remove and update Target heart rate chart, switches on fans are broken and power can only be controlled by unplugging		Medium	Yes	General Fund	Instructional area(s) improvements	Gym Renovation/classroom improvements	03/15/2010	Short Term Plan (1 to 3 yrs)			G-227 has been repainted, and computer is being upgraded, no other work was been completed	08/28/2013	Space Allocation	Medium

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Kinesiology/ICA	(C1) Facilities: Space Allocation, Master Plan or Renovations	Year 2015-2016	G-122 Aerobic Studio - Expand size to accommodate 40-45 students, provide adequate ventilation, replace flooring, improve storage for equipment storage	Space is too small for normal movement patterns and storage of equipment for an aerobic class		Medium		General Fund	Instructional area(s) improvements	Gym Renovation/classroom improvements	03/15/2010	Short Term Plan (1 to 3 yrs)					Space Allocation	Medium
Math	(C1) Facilities: Space Allocation, Master Plan or Renovations	Year 2015-2016	Math Center location near Math Classrooms, in Academic Center.	The Math Center offers weekly workshops for each course during gap hours between students' classes. Having a location available for these workshops, as well as regular tutoring, that is closer to the students' classroom would make planning and timing of these workshops easier. More students would attend if the timing was more convenient to them.		Medium	No	General Fund	Math Center	More qualified tutors are needed to meet student demand for tutoring and improve student success in math classes.	09/15/2013						Space Allocation	Medium
Performing Arts Ctr	(C1) Facilities: Space Allocation, Master Plan or Renovations	Year 2016-2017	Construct an inclosed space behind the PAC with electricity, air, and heat	There is no space inside the PAC for the students to gather and work - they currently fill the lobby and hallways, because there is simply no place else to go. Having an additional inclosed space would provide all PAC students with a place to work. This space needs to be enclosed, protected from the elements, have air/heating, and plenty of power outlets. Out behind the PAC, where there are currently a few outdoor tables, would be an ideal spot for this. There is already the beginnings of a usable space, plus office doors that could benefit from an inclosed hallway away from the elements. Due to heat, wind, and weather, the space as is, just is not usable.		High	No	General Fund	PAC Student Space	PAC Students need a place to gather and work that is not the lobby or hallways. There simply is no current available space that meets these needs effectively; out behind the PAC is not an option due to heat, wind, lack of power outlets, and general space efficiency.	07/07/2014	Short Term Plan (1 to 3 yrs)		Fall 2016			Space Allocation	Medium

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Performing Arts Ctr		(C3) Facilities: Repair/Update Year 2014-2015	The carpet in the 2nd floor lobby needs to be replaced	Due to heavy usage and sun damage; in addition missing sections of the marble wall also need to be replaced. This project was started several years ago but was not completed		Low	Yes	General Fund	Facility Upkeep, Upgrades, and Maintenance	There are areas of the PAC and surrounding area that have general replacement and upkeep needs.	03/15/2012	Short Term Plan (1 to 3 yrs)	This is an on-going step that will have resource requests in need of completion each fiscal year .	Fall 2015	I have been involved in discussions regarding this, and am of the understanding that this work will be done during the 2014/2015 winter break.	06/23/2014	Major	Medium
Performing Arts Ctr		(C3) Facilities: Repair/Update Year 2015-2016	Replace Main Theatre carpet	The carpet in the Main Theater (PA-149) needs to be replaced. I know this was in process, but have no idea of its current status. I reviewed carpet samples at some point during the 2011/2012 school year, but that was the last I heard on it.		Low	Yes	General Fund	Facility Upkeep, Upgrades, and Maintenance	There are areas of the PAC and surrounding area that have general replacement and upkeep needs.	03/15/2012	Short Term Plan (1 to 3 yrs)	This is an on-going step that will have resource requests in need of completion each fiscal year .	Fall 2015	I have been involved in discussions regarding this, and am of the understanding that this work will be done during the 2014/2015 winter break.	06/23/2014	Major	Medium
Performing Arts Ctr		(C3) Facilities: Repair/Update Year 2015-2016	Replacement of the Scene Shop floor	The floor in the Scene Shop is old and worn, and in need of replacement. The cost of this would need to be estimated by a contractor, and I assume would need to come from M&O.		Medium	Yes	General Fund	Facility Upkeep, Upgrades, and Maintenance	There are areas of the PAC and surrounding area that have general replacement and upkeep needs.	03/15/2012	Short Term Plan (1 to 3 yrs)	This is an on-going step that will have resource requests in need of completion each fiscal year .	Fall 2015			Planned for future need	Medium
Photography		(C2) Facilities: Fixtures/Furniture, Equipment Year 2015-2016	Track lighting for critique walls.	Improve lighting for viewing student work during critique sessions.	\$500	High		General Fund	Photography Facilities HSS 101	Improvements to HSS 101. Continuing need for improving photo facilities. Larger projector screen, close and insulate door to adjoining classroom HSS 111, install timers for dry mount presses, track lighting for critique walls, door with window joining Room HSS 118. Stacking chairs with desks.	03/15/2012	Short Term Plan (1 to 3 yrs)		Fall 2015			Minor	Medium

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Photography	(C2) Facilities: Fixtures/Furniture, Equipment Year 2014-2015		HSS 118 - Track Lighting	Improve lighting for viewing computer monitors in digital lab HSS 118 by installing track lighting.		Medium			Photography Digital Lab Needs	Continuing need for improving photo facilities. HSS 118 needs track lighting, re-wiring of network connections, three additional work stations, additional tables.	03/15/2012	Short Term Plan (1 to 3 yrs)		Fall 2015			Minor	Medium
Psychology			We are requesting rooms in the Administration building and HSS and the Campus Center.	The RP group has identified six components of student success. Three of these involve student engagement, connection, and nurturing, which can be met through student enrichment activities.		High			Meeting and storage space for students	In order to facilitate the Honors program, the Spectrum Club, and the Student-Faculty Coalition, Domestic Violence Awareness, rooms are needed for students to gather and collaborate.	09/09/2014	Immediate Plan		Fall 2014			Space Allocation	Medium

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Theatre Arts	(C1) Facilities: Space Allocation, Master Plan or Renovations	Year 2015-2016	Find/Develop an area in or around the PAC for students to congregate during he day.	Theatre Arts students need to be on campus for long hours due to classwork, lab hours and rehearsals. Consequently, they are in or around the PAC for many hours looking for a place to study, eat and or relax between classes and rehearsals. More times than not, student tend to cluster in the downstairs lobby of the PAC which causes noise and traffic problems for the division offices. This is a growing problem and needs to be addressed. There are areas both in back and front of the PAC that could be utilized if shade/vending machines/outdoor furniture could be provided. While an indoor space would be preferable, our immediate needs could be addressed quickly and cost efficiently by utilizing these outdoor spaces. Through the use of "sail" type shade materials or hard material patio covers (which could also house solar panels!) these areas could easily be made in to student lounge areas.	??	High	No	Categorical Funds	Student Congregation Area	Theatre Arts students tend to spend a great deal of time in the PAC either waiting for classes or for rehearsal to start. As the Theatre Arts program grows, there is a growing need to have a lounge area for students other than the lower lobby of the PAC which causes noise issues for the division offices.	09/01/2014	Immediate Plan	Find/develop and area in or around the PAC for students to congregate/rehearse.	Spring 2015			Space Allocation	Medium
ACCESS	(C1) Facilities: Space Allocation, Master Plan or Renovations	Year 2013-2014	Additional restroom inside LMC building, closer to Testing Center.	Will eliminate any temptation to cheat while using the restroom; Will provide access to restroom facilities during an emergency "lock-down";		Medium		General Fund	Restroom Inside LMC	Access to restroom LMC 126 from inside the building instead of only an outside entrance. Facilities could also add a unisex accessible bathroom by using some of the space in the storage room which shares a wall with the restroom plumbing.					Campus Facilities & EVP of Fiscal services denied request; will continue to request; when building in lock-down, no restroom facilities are available to those sequestered in building.	09/04/2013	Major	Low

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Anthropology	(C1) Facilities: Space Allocation, Master Plan or Renovatic	Year 2014-2015	designate space on campus for the VCAS trailer.	approximately 12x50 feet of open space are needed to park a second VCAS trailer on campus to store archaeological artifacts.		High	No	Other	Facilities Planning	Continue to improve equipment in PS-115, FH-217, PS-228, and PS-136. Also, continue to maintain these five rooms as Anthropology-specific locations. In addition, beautify the ethnobotanical garden at the Earth Shell in the PAC parking lot.	09/15/2012	Immediate Plan		Fall 2014			Space Allocation	low
Art	(C2) Facilities: Fixtures/Furniture, Equipme	Year 2016-2017	2D and 3D display cases for the AA court yard and the front next to AA-101	<p>Our students create wonderful and inspiring art. We need a place to show their creations. This make the students proud and inspires others.</p> <p>AA has become an Arts Complex. AA needs external display cases like the old ones outside the north side of the T building. These display cases could be professionally manufactured or built by M&O (like with the ones in the T building).</p>	10000	Medium	No	General Fund	AA Arts Complex External Projects	AA building has become an Arts Complex. A few changes to the exterior will increase student art viability. Also needed are some improvements in safety and functionality for the some external areas of AA.	09/18/2013	Short Term Plan (1 to 3 yrs)					Minor	Low
Career Transfer Ctr	(C1) Facilities: Space Allocation, Master Plan or Renovatic	Year 2015-2016	Conversion of FH112A into 'Career Corner' with 3 cubicles and 3 small tables with 4 chairs -	One of major at risk populations for 3SP is 'undecided' students. Creating a space to help students decide majors, develop internships, make CTE connections with CTE faculty. Requesting assistance in personnel in CTC and this would provide a space to focus on Career, CTE, and internships and allow for use of space in CTC for increased transfer presence	3 cubicles 3 desks 3 chairs ??	High	No	CTE Funds	Resources for Specific Majors	Develop resources for Majors and opportunities for collaboration with Major-specific faculty.	08/08/2012	Short Term Plan (1 to 3 yrs)	Development of toolbox of career and transfer exercises for classroom faculty to be posted online; Coordinating the ADT brochure project which is summarizing program, careers, and ADT for each of existing 23 ADTs. Faculty developed transfer exercises for Transfer Day.	Fall 2015			Space Allocation	Low

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Chemistry	(C2) Facilities: Fixtures/Furniture, Equipme	Year 2015-2016	Cabinetry with swinging doors, similar to what is installed now, needs to be expanded in order to store more chemicals and glassware.	When a medium size earthquake comes along, the hallway area of the stockroom will become a pile of broken glass, acids, bases, and whatever happens to be being used that week in lab. The lack of storage space in the labs themselves means chemicals are being stored in carts and moved around from room to room.		High	No	General Fund	Improve workplace environment and increase safety	Identify ways to improve the work environment. Particular focus is on safety and chemical storage.		Short Term Plan (1 to 3 yrs)					Intermediate	Low
Custodial Svcs	(C1) Facilities: Space Allocation, Master Plan or Renovatic	Year 2014-2015	Supervisor Office	Funds to Relocate Supervisor Office to Office Building	\$5000	High	No	General Fund	Location of Supervisor Office	Relocate supervisor office from Warehouse to office Bldg. Current office is inside the back of the warehouse in a make shift room.	09/21/2012	Short Term Plan (1 to 3 yrs)	Develop plan to move office.				Space Allocation	Low
Financial Aid	(C1) Facilities: Space Allocation, Master Plan or Renovatic	Year 2015-2016	Redesign front counter area to accommodate more than one staff member to assist students. Design and construct area with multiple stations where staff can check in and assist students.	Ability to service multiple students efficiently during peak processing times. Need multiple stations with data-computer, printers, scanners, phone. Similar to Registration and Records service area or Oxnard college financial aid service area.		High	Yes	General Fund	Operational Efficiency	Student sign in system (such as Q-less) is needed for tracking and reporting large volume of student clientele serviced in fa dept.	09/09/2013	Immediate Plan	self service sign in kiosks needed for one stop service area. Implemented Grades First July 2014. Looking forward to increased capacity and implementation of the ability to text students.	spring or fall 2014			Space Allocation	low

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Kinesiology/ICA	(C1) Facilities: Space Allocation, Master Plan or Renovations	Year 2015-2016	G-127 (Weight Room) expand space for 12 Power racks with platforms and dumbbell weight areas with 500 sq. ft. of open exercise area, improved ventilation with Air Conditioning	Expand space to accommodate 12 Power rack and platform areas, dumbbell weight area with a 500 sq. ft. free exercise area, improve ventilation with air conditioning.		Low		General Fund	Instructional area(s) improvements	Gym Renovation/classroom improvements	03/15/2010	Short Term Plan (1 to 3 yrs)				Only work completed in G-127 was the addition of 2 fans for ventilation	08/28/2013	Space Allocation	Low
Music	(C1) Facilities: Space Allocation, Master Plan or Renovations	Year 2015-2016	Remove carpet in room M 109 & M114 for suitable ensembles rehearsals; replace with wood or tiles.	to improve acoustic for instrumental and vocal ensembles rehearsals.		High	Yes	General Fund	Acoustics in M114and M109	Acoustics in M114and M109 are not optimal for ensemble rehearsals.	03/15/2012	Immediate Plan	Replace the existing carpets and linoleum tiles with materials that would give us better acoustic environment suitable for choral and orchestra rehearsals.	Spring 2014			Intermediate	Low	
Music	(C1) Facilities: Space Allocation, Master Plan or Renovations	Year 2013-2014	Continue our efforts to secure a recital hall, a smaller venue,	To accommodate additional rehearsal and performance needs of our growing department		Low	No	General Fund	Rehearsal and Practice rooms	Rehearsal space for the larger instrumental ensembles and the larger choral ensembles. And, increase the number of Practice Rooms	03/15/2012	Short Term Plan (1 to 3 yrs)	With the current Facility Plan, it would be worthwhile to re-visit the need for a recital hall that we have planned in the previous decade.				Space Allocation	Low	

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Music	(C1) Facilities: Space Allocation, Master Plan or Renovations	Year 2014-2015	the Music Department needs additional practice rooms and teaching studios	Students are frequently unable to get practice time in our limited number of rooms.		Medium	No	General Fund	Rehearsal and Practice rooms	Rehearsal space for the larger instrumental ensembles and the larger choral ensembles. And, increase the number of Practice Rooms	03/15/2012	Short Term Plan (1 to 3 yrs)	With the current Facility Plan, it would be worthwhile to re-visit the need for a recital hall that we have planned in the previous decade.			08/12/2014	Space Allocation	Low
Performing Arts Ctr		Year 2015-2016	Replace Main Stage floor	The Main Stage for is old and worn and in need of replacement. The cost of this would need to be estimated by a contractor, and I assume would need to come from M&O.		High	Yes	General Fund	Facility Upkeep, Upgrades, and Maintenance	There are areas of the PAC and surrounding area that have general replacement and upkeep needs.	03/15/2012	Short Term Plan (1 to 3 yrs)	This is an on-going step that will have resource requests in need of completion each fiscal year.	Fall 2015			Planned for future need	Low
Philosophy		Year 2013-2014	Make the empty HSS 115 office in to an adjunct faculty office for all Division adjunct faculty.	Adjuncts need an area that provides easy, visible access. There is already a computer in the office which access the Internet. We will ask M&O for desks/chairs.		High			Enhanced classroom instruction	Greater diversity of teaching techniques.	08/15/2013	Immediate Plan	goal accomplished with hiring of new full time faculty member with expertise in Paolo Friere pedagogy and experience as a tenured full time faculty member at another community college.	Fall 2013			Space allocation	Low

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Photography	(C4) Facilities: General Nee	Year 2015-2016	Add door with window to adjoining digital lab HSS 118.	improve visibility to facilitate student supervision of equipment in Room HSS 101 from HSS 118. Control access to HSS 101 when not in use as a classroom.	not known	High		General Fund	Photography Facilities HSS 101	Improvements to HSS 101. Continuing need for improving photo facilities. Larger projector screen, close and insulate door to adjoining classroom HSS 111, install timers for dry mount presses, track lighting for critique walls, door with window joining Room HSS 118. Stacking chairs with desks.	03/15/2012	Short Term Plan (1 to 3 yrs)		Fall 2015			Minor	Low
Astronomy/ Physics	(C1) Facilities: Space Allocation, Master Plan or Renovations	Year 2013-2014	In consultation with the M&O staff, the department technician will draft a plan to renovate the electrical outlets in PS-207 to address classroom safety issues.						AC Power to Lab Benches	The "Modern Physics Laboratory" (PS-207) could be utilized more efficiently while also addressing the safety issue of supplying AC power to the lab benches.	08/01/2012	Short Term Plan (1 to 3 yrs)		Fall 2014			Work Order	
Astronomy/ Physics	(C3) Facilities: Repair/Updates	Year 2013-2014	Portable Toilet	The portable toilet needs to be upgraded to a better model so its more user friendly. There are much better models in existence that flush and have hand washing facilities that are still self contained that don't need a sewer hook up. Access and safety issues mandate the need for an updateof the toilet facilities by the Observatory	Unknown	Medium		General Fund	Updated Observatory Facilities	Secure a classroom near the observatory with seating capacity for two rooms with 60 persons each with a movable partition to allow for a total space of 120 persons. The portable toilet needs to be upgraded to a better model so its more user friendly.	09/24/2013	Immediate Plan		Spring 2014	Completed		Completed	
ACCESS	(C2) Facilities: Fixtures/Furniture, Equipment	Year 2013-2014	Rolling chairs for coaching lab	Rolling chairs have broken, or disappeared over time.		High		General Fund	Coaching Lab	LMC 137 (Coaching Lab) needs some kind of noise reduction	03/15/2012						FF&E	

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ACCESS	(C3) Facilities: Repair/Updates	Year 2013-2014	Noise barrier in LMC 137/138	Testing room does not have adequate protection from noise in outer room (LMC 137).		High		General Fund	Coaching Lab	LMC 137 (Coaching Lab) needs some kind of noise reduction	03/15/2012						In Progress	
America's Teaching Zoo	(C3) Facilities: Repair/Updates	Year 2013-2014	Improve bird enclosures. 1) Bird of Prey Mew wood structure is rotten and corrugated plastic roofing deteriorating and falling apart. 2) Moving parrot enclosures to existing mew location will provide a brighter environment and concrete floors for easier cleaning.	Implement exhibit improvements as directed by the ATZ animal collection plan. Replacing small enclosures that can be built in house by EATM staff and students include bird of prey exhibits, parrot enclosures, and opening the tortoise area to the public have been identified by EATM and ATZ staff as the priorities. Other larger projects such as renovating the carnivore area will be address in the Facilities Master Plan, noted in a separate action step.				General Fund	Modernize ATZ	Bring the 25 year old ATZ facility up to industry standards to ensure the EATM CTE program remains competitive in the expanding zoo school market.	09/15/2011	Immediate Plan		Summer 2012	Several old enclosures have been removed from the back half of parrot gardens. Determining layout and materials needed for new bird enclosures is in progress.	09/12/2014	In process	
America's Teaching Zoo	(C3) Facilities: Repair/Updates	Year 2013-2014	Convert Zoo 2 building into student and zoo operations support space	Remodel zoo 2 building to provide student support space in the form of lockers, computer stations, group work spaces and dressing rooms. Provide zoo operations with adequate storage and indoor location for summer camp and birthday groups during inclement weather.		High		General Fund	Modernize ATZ	Bring the 25 year old ATZ facility up to industry standards to ensure the EATM CTE program remains competitive in the expanding zoo school market.	09/15/2011	Immediate Plan		Summer 2012	Roof was repaired Jan. 2014. Though new student support space is part of the EATM master plan, a new building is not in the near future. Pressing unmet needs include: 1) Carpet is dirty, stained and not able to be sanitized. 2) Floor tiles in existing space at thresholds and high traffic areas need frequently to be replaced due to tiles breaking and lifting loose. 3) Lockers need to be added to secure personal property. 4) Sink counter and backsplash have delaminated from pressboard. Pressboard under laminate has absorbed water. Area can no longer be properly sanitized.	09/12/2014	In process	
America's Teaching Zoo	(C4) Facilities: General Need	Year 2013-2014	Install additional outdoor lighting around zoo	Security cameras were instrumental in providing evidence against a group of young men who broke into the zoo one night in June 2013. This incident occurred near one of the few lights on the zoo and has shown that that additional lighting is essential for the cameras to work more efficiently. Changed to LEDs.		High		General Fund	Modernize ATZ	Bring the 25 year old ATZ facility up to industry standards to ensure the EATM CTE program remains competitive in the expanding zoo school market.	09/15/2011	Immediate Plan		Summer 2012	Lighting was improved when all existing lights were replaced as part of the District wide LED lighting project, but additional lights are still needed on the zoo. Two existing light poles have room to add a second set of LED lights to them: the pole by zoo 2 building and the pole in primate gardens by the lemurs.	09/12/2014	Completed	

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America's Teaching Zoo	(C4) Facilities: General Need	Year 2013-2014	Improve Tortoise/outdoor reptile area (behind picnic area) so that it can be opened to the public.	Implement exhibit improvements as directed by the ATZ animal collection plan. Replacing small enclosures that can be built in house by EATM staff and students include bird of prey exhibits, parrot enclosures, and opening the tortoise area to the public have been identified by EATM and ATZ staff as the priorities. Other larger projects such as renovating the carnivore area will be address in the Facilities Master Plan.		High		General Fund	Modernize ATZ	Bring the 25 year old ATZ facility up to industry standards to ensure the EATM CTE program remains competitive in the expanding zoo school market.	09/15/2011	Immediate Plan		Summer 2012		09/11/2013	Completed	
America's Teaching Zoo	(C5) Facilities: Long Term Planning	Year 2015-2016	Work with an architect and EATM to develop a Facilities Mater Plan to direct zoo modernization and improvements in a more focused manner.	A master plan is needed to bring the zoo up to industry standards. Existing facility is similar to what is behind the scenes in a zoo. The master plan is needed to accomplish the following: 1)"Behind the Scenes is Center stage" theme that unifies all the spaces in the zoo and speaks to the unique nature of this being a teaching zoo. 2) Larger, more naturalistic exhibits, especially for the large carnivores. 3) New sea lion exhibit to bring marine mammals back into the animal collection as recommended by EATM Advisory committee Spring 2014. 4) Improved way finding/signage. 5) Improved student learning lab with student support space including lockers. 6) Indoor and improved outdoor event space for current fundraising activities and expansion potential for future fundraising activities. 7) Expanded vet clinic and dedicated quarantine area for new animals. 8) Focus fund-raising efforts to address aging infrastructure and correcting potential USDA violations.		High		Trust Account	Modernize ATZ	Bring the 25 year old ATZ facility up to industry standards to ensure the EATM CTE program remains competitive in the expanding zoo school market.	09/15/2011	Immediate Plan		Summer 2012	9/12/2013EATM and ATZ staff have prioritized projects, developed a theme for zoo improvements, and completed animal collection plan in preparation for next step of hiring architect to assist in developing a Facilities Master Plan for ATZ.	09/12/2013	Completed	
Anthropology	(C3) Facilities: Repair/Update	Year 2013-2014	Remodel cadaver storage in LMC-228	The previously used cadaver storage in LMC-228 should be remodeled to store Anthropology Lab materials. Specifically, cabinetry needs to be constructed in the closet.					Improve/Update Biological Anthropology lab	Improve the Biological Anthropology lab by adding new materials and develop new modules (including modules on Forensic Anthropology). Receive increased funds every year to cover the PCR lab that all students must complete as part of their studies (approximately \$1500 per year).	08/13/2012	Immediate Plan		Fall 2014			Request Retracted	

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Art	(C1) Facilities: Space Allocation, Master Plan or Renovations	Year 2014-2015	<p>Offer Printmaking course again.</p> <p>Option 1 - AA-143 - In order to have printmaking classes in this room, printmaking equipment from T-120 would need to be moved into side room (AA-144A and AA-144B). Acid Hood with ventilation to roof would need to be installed, hot plate needs 210V. See detail drawing.</p> <p>Option 2 - Printmaking remains in T-120 (basic classroom, allows for 45 students) where it can be offered as it has in the past, along with silk screen (if graphics/mm gets moved to T building).</p>	Printmaking is part of the breadth of our program and we want to continue offering it. Finding a permanent home for this studio equipment is needed to completely move the Art program out of the T building. As an alternative, we could see Printmaking stay in T 120, and moving the Graphics program into that building, as Silkscreen and Printmaking are natural studio partners.		Medium		General Fund	AA-143 2D Studio	AA -143 , Maintain and improve student learning within the 2D studio	08/16/2013	Immediate Plan	Partially complete	Fall 2013			Completed	
Art	(C2) Facilities: Fixtures/Furniture, Equipme	Year 2015-2016	New Brent potters wheel	One of the wheels has broken and would cost too much to fix. Replacement would save money over the long run.	1300	High	Yes	Program Specific Funds	AA -124 Ceramics Studio	AA -124 , Maintain and improve student learning within the ceramics studio	03/15/2011	Short Term Plan (1 to 3 yrs)		Fall 2014			Completed	

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Art	(C2) Facilities: Fixtures/Furniture, Equipment	Year 2015-2016	AC 111 - 112 do not have ambient light settings. Students need to be able to take notes while viewing projected presentations. To solve this problem we will purchase two new standing lights to be used for ambient light in.		500	High	No	Program Specific Funds	Upgrade projection quality in art history dedicated room AC 111-112	High quality projection required since Spring 2013 in AC 111-112 for students to accurately perceive and analyze artworks presented. At present, colors projected are totally inaccurate, details are blurry, students at the back of this purposefully large classroom cannot recognize pictorial elements, therefore they cannot analyze or participate effectively in class discussions. Instructors have to call on students in the front of the classroom who can see to help the students at the back interpret projected images. This is a real problem that AFFECTS STUDENT SUCCESS AND STUDENT EQUITY, and was even brought up by a student on an evaluation of the class!	01/28/2013	Immediate Plan	High quality projection of images is the quintessential material needed for the art history discipline: EVERY TEACHING HOUR IS SPENT ANALYZING PICTURES PROJECTED ON THE SCREEN. Poor quality projection equates to giving math students wrong formulas to resolve problems.	Fall 2013			In process	
Art	(C2) Facilities: Fixtures/Furniture, Equipme	Year 2013-2014	Expansion of locker area	Expansion of locker area to fill wall near AA-115 will create extra storage needed for Art students' materials and supplies. Lockers in T-114 could be used (old ceramics studio lockers). Outside the AA building near the lockers that are already along the wall, fill the wall between the door to AA-115 and the corner of the building (see attached doc ArtsComplex_AA_ProjectAreasDiagrams_9_13_2013)		Medium	No	General Fund	AA 115 Life Drawing/Drawing	AA -115, Maintain and improve student learning within the life drawing studio	03/15/2011	Immediate Plan		Fall 2013			Work Order	
Art	(C2) Facilities: Fixtures/Furniture, Equipme	Year 2013-2014	AA-132: purchase six tables 36w x 52l x 34h, like the ones in ceramics.	Tables currently in the room are insufficient in number and inadequate in form. Students need to spread their work out on large, level surfaces.	2424	Medium	No	General Fund	AA 132 for Sculpture/3D Studio	AA -132, Maintain and improve student learning within the Sculpture/3D studio	03/15/2012	Immediate Plan	Items for Phase 2 and 3 have been moved to other parts of the program plan	Fall 2013			Completed	

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Art	(C2) Facilities: Fixtures/Furniture, Equipment	Year 2013-2014	AA-132: need one woodworking bench 24"w x 48"w x 32"h with wood working vice	Expand woodworking capabilities for classes.		Medium	No	General Fund	AA 132 for Sculpture/3D Studio	AA -132, Maintain and improve student learning within the Sculpture/3D studio	03/15/2012	Immediate Plan	Items for Phase 2 and 3 have been moved to other parts of the program plan	Fall 2013			Work order	
Art	(C3) Facilities: Repair/Updates	Year 2013-2014	Paragon Iguana Kiln installation - We need M&O to install into the kiln area this kiln that is in the warehouse. The options are, install 240 volt kiln as is into electric kiln area or install new 208 volt elements and install. Both solutions would work. Without new elements kiln will not fire as high as rated but would be sufficient to serve program purpose.	Without this kiln we can not get some of the students' pieces fired. This is something that we need to have to meet the COR objectives. However we have found some work around methods as we wait for this kiln to be installed.		Low	No	General Fund	AA -124 Ceramics Studio	AA -124 , Maintain and improve student learning within the ceramics studio	03/15/2011	Short Term Plan (1 to 3 yrs)		Fall 2014		John has said that this could be done as soon as we have a new electrician and he has time.	Work Order	
Art	(C3) Facilities: Repair/Updates	Year 2015-2016	More large lockers are needed for the students enrolled in the 2D studio courses. Old T-114 ceramics lockers could be installed in the exterior of AA next to the ones that are in the North West corner of AA.	By moving the lockers we will help our students who have large drawings and paintings to carry at school. This is a relatively inexpensive solution. We have the lockers, the cost is the installation by M&O	?	Medium	No	Program Specific Funds	AA Arts Complex External Projects	AA building has become an Arts Complex. A few changes to the exterior will increase student art viability. Also needed are some improvements in safety and functionality for the some external areas of AA.	09/18/2013	Short Term Plan (1 to 3 yrs)					Work Order	
Art	(C4) Facilities: General Need	Year 2015-2016	Removal of four thin electrical poles around wedging table. These poles are a safety hazard. Students are constantly walking into them. The four poles also make the space less functional for wedging.	Safety and functionality.		High			AA -124 Ceramics Studio	AA -124 , Maintain and improve student learning within the ceramics studio	03/15/2011	Short Term Plan (1 to 3 yrs)		Fall 2014			Work order	

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Biology	(C3) Facilities: Repair/Updates	Year 2015-2016	White boards in LMC 218, 219, 220, 227 and 228 to replace existing chalk boards	Conversion of chalk boards to white boards provide better contrast and allow use of more colors for writing/drawing. Use of white boards will also reduce chalk dust which can build up on equipment stored in the room.	\$7000	Medium	Yes	General Fund	HSC and LMC Lab Room and Equipment Maintenance.	Worn and/or out of date facilities, equipment and technology must be updated to maintain an effective teaching environment	03/15/2011	Immediate Plan	Lab rooms in LMC have experienced wear over the life of the building could use repairs. Equipment for the HSC building are no longer under warrantee. Support to maintain/repair equipment is necessary to continue to offer equipment intensive courses (MICR M01, ANAT M01 as well as BIOT courses).	Fall 2014			Work Order	
Biology	(C3) Facilities: Repair/Updates	Year 2015-2016	Dishwasher for glassware in LMC	Biology labs require extensive use of glass tubes, beakers and flasks. The existing dishwasher in the LMC building is not functioning properly. The replacement of this unit with a commercial dishwasher similar to that in the HSC prep rooms would reduce the need for hand-washing by student workers.	2000	Medium	Yes	General Fund	HSC and LMC Lab Room and Equipment Maintenance.	Worn and/or out of date facilities, equipment and technology must be updated to maintain an effective teaching environment	03/15/2011	Immediate Plan	Lab rooms in LMC have experienced wear over the life of the building could use repairs. Equipment for the HSC building are no longer under warrantee. Support to maintain/repair equipment is necessary to continue to offer equipment intensive courses (MICR M01, ANAT M01 as well as BIOT courses).	Fall 2014			FF&E	
Biology	(C4) Facilities: General Need	Year 2015-2016	Plants to replace destroyed plants and to add to holdings in the Moorpark College Ethnobotanical Garden.	The plants are needed for the Ethno-Botanical Garden (to replace plants that were lost) and to add plants needed on campus to cover all the phyla of plants for teaching BOT M01, M06, BIOL M01, M02B, and M05. Having these plants on campus will reduce the cost of the ILT's having to forage for them in the wild and special order them, yearly.	\$500	Medium	Yes	General Fund	Update of facilities/equipment/technology to keep Life Science labs current and students engaged.	Curriculum and associated equipment and supplies must be reviewed and updated to maximize student engagement and success.	09/30/2013	Immediate Plan		Fall 2014			Supplies Dean of Biology	

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Career Transfer Ctr	(C2) Facilities: Fixtures/Furniture, Equipment	Year 2015-2016	Correct signage for CTC. Still missing the 'Transfer' in Career Transfer Center	To promote transfer culture on campus, should have adequate signage so that or population is aware that we are a Transfer Center in addition to Career Center .	Undetermined as is tied up with other FH signage	High	Yes	General Fund	Service Model for Increased Student Access	Develop sustainable model for serving students through increased alternate delivery methods; classroom presentations, drop in availability, appointments, cybercounseling, events, workshops, targeted communication through cohorts, and increased faculty collaboration on degree and transfer preparation	09/03/2013	Short Term Plan (1 to 3 yrs)	Fall is busy time with applications, workshops, university rep visits, transfer initiatives. Increased classroom requests, particularly with ADT information. Need to determine staffing for front desk (student workers or clerical) as traffic has increased and transition to new software Grades First is still being debugged. Will assess different method of meeting this demand during Fall and implement in Spring 2015 with pilot to be ready for Fall 2015. Pilot the CTC peer advisor program through more professional student workers.	Spring 2015			In process	
Child Development	(C1) Facilities: Space Allocation, Master Plan or Renovations	Year 2017-2018	The CDC will become a certified outdoor classroom environment through Natures Playground. The CDC will need appropriate outdoor learning areas, storage containers, gardening supplies and outdoor enhancements to the playground.	In keeping with current trends and philosophies in the field of Early Childhood Education, the CDC must continue to offer students examples in all appropriate and trending curriculum.	\$10,000	Medium			Outdoor Classroom	As part of the current trends and practices in the field of Child Development, the CDC will become a certified outdoor classroom environment.	02/01/2015	Long Term Plan (3 to 5 yrs)					FF&E	

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Counseling	(C2) Facilities: Fixtures/Furniture, Equipme	Year 2015-2016	Additional work station/area in the open coueseling area for increased classified staff	We have hired additional personnel but they have no where to work.		High		General Fund	Increase access for students	Increase the personnel and services available to assist students.	03/15/2012	Immediate Plan		Fall 2015			In process	
Counseling	(C3) Facilities: Repair/Updates	Year 2015-2016	Improvements need to be made to our Drop-In area to improve the poor sound quality of the building in addition to lack of privacy for students.	The high student traffic in Fountain Hall creates a negative acoustic environment which makes it very difficult to hear students either in person or on the phone out at our Drop-In area. Requesting to look into adding partition of some kind to divide the 3 computer stations at the Drop-In counters that would be sound absorbent to help limit noise as well as would provide some additional privacy for students discussion academic and personal information with Counseling staff.	2,000	Medium	No	General Fund	Student First Stop Center	Students arriving in the remodeled FH First stop need to have an first stop person to go to for assistance.	01/02/2014	Immediate Plan		Spring 2013			Consultant engaged	
Dance	(C4) Facilities: General Need	Year 2013-2014	Implement a sustainable system to ensure a clean and healthy floor in PA 107	Students have become infected due to minimal floor maintenance. Regular scheduled floor cleaning in PA 107 and advise on solutions to clean and sanitize dance floors that cannot be mopped such as monthly deep cleanings with faculty cleaning as needed in-between. Requires More Custodians! See Facilities Plan Request.		High	No	General Fund	Dance Studio Maintenance	Dance Studio needs to be secure, safe and healthy	03/15/2012	Immediate Plan	Discussion have begun with members of the Health and Safety Committee. There was some some confusion in regards to the process of cleaning blood off the studio floors (blood born pathogens) Looking into specialized equipment and cleaner for this.	Spring 2014	The Custodian of the building has provided us with clean mops, disinfecting chemicals and glass cleaning solution. However, it still falls on the faculty to clean the space in between classes. In most cases, the majority of the faculty do not sweep or clean the studio. So, the studio continues to need some sort of cleaning/sweeping schedule implemented.	09/26/2014	Work Order	
Dance	(C4) Facilities: General Need	Year 2014-2015	Re key door to PA 129 --- make it smart key access	dance costume security		High	Yes	General Fund	Dance Studio Maintenance	Dance Studio needs to be secure, safe and healthy	03/15/2012	Immediate Plan	Discussion have begun with members of the Health and Safety Committee. There was some some confusion in regards to the process of cleaning blood off the studio floors (blood born pathogens) Looking into specialized equipment and cleaner for this.	Spring 2014	Will submit this as a work order to the the department Admin.	09/26/2014	In process	

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Dance	(C4) Facilities: General Need	Year 2014-2015	Install Brita water filter for student use	Students engaged in physical activity are taughts to keep themselves well hydrated. ASB has funded a water filter in the campus center. They may be willing to expand their placements.		Medium	No	General Fund	Dance Studio Maintenance	Dance Studio needs to be secure, safe and healthy	03/15/2012	Immediate Plan	Discussion have begun with members of the Health and Safety Committee. There was some some confusion in regards to the process of cleaning blood off the studio floors (blood born pathogens) Looking into specialized equipment and cleaner for this.	Spring 2014			Completed	
EATM	(C1) Facilities: Space Allocation, Master Plan or Renovations	Year 2016-2017	Funding for zoo master plan implementation	ATZ is falling into disrepair due to its age, and is no longer current with modern zoo standards in some areas. This was one factor in our failed attempt at AZA accreditation and may be a barrier to the new zoo school accreditation. We are not able to house marine mammals and thus are not able to achieve important learning outcomes. We are at risk of being targeted by animal advocate groups if we do not address this, as that group is increasing its actions and the success of its actions.		High	Yes	Other	Architectural Master Plan for Zoo space	Work with ATZ to develop architectural master plan for zoo space and facilities	09/01/2012	Immediate Plan	We are a part of the master plan.	Fall 2014			Completed	
EATM	(C3) Facilities: Repair/Updates	Year 2015-2016	Repairs to Zoo 2 classroom and computer space needed.	Carpet is very worn and needs to be replaced by linoleum or tile for hygiene reasons. Worn linoleum tiles in computer space.		High	Yes	General Fund	ATZ student learning space, equipment and programs needed to support EATM student learning	Supplies are needed for the EATM building ANSC lab to perform necropsies, digital x-ray system needed, and ZIMS system for record keeping for student learning. Learning spaces need to be repaired and created in a new zoo building per masterplan.	08/13/2013	Short Term Plan (1 to 3 yrs)	Acquire supplies necessary for the new Animal Science (Vet Lab) for procedures such as necropsies. Digital x-ray is needed to show students x-ray images in class. ZIMS is industry standard system for record keeping and is needed to replace Filemaker. Student classroom and lab in Zoo needs repair - carpet and linoleum tiles, and in master plan new student spaces are needed that include lockers and improved learning spaces.	Spring 2014			In process	

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Economics	(C1) Facilities: Space Allocation, Master Plan or Renovation	Year 2014-2015	Repair and paint walls and update stalls in the bathrooms in HSS.						Update facilities	A few classrooms in the HSS building are in need of updating. All rooms are dilapidated. Clocks frequently fail. AV & tech issues are more important. Safety issues are present with inadequate internet access. A recent presentation on safety issues failed to work on even the closed internet access. Any internet emergency notices will be largely futile. The HSS is a venerable dress worn too often and out of style with more than a few moth eaten holes. Room numbering baffles and thwarts students every semester. Campus safety issues need to be explored as well for this building.	03/15/2012	Short Term Plan (1 to 3 yrs)		Fall 2016			Work Order	
Economics	(C1) Facilities: Space Allocation, Master Plan or Renovation	Year 2014-2015	Add 'dimmer's to AC 108, AC109 and AC 110.	When faculty are showing videos, if the lights are on, then students can't see the screen. The lights must be completely off to see the screen but then students can't take notes b/c it is dark.		High			Update facilities	A few classrooms in the HSS building are in need of updating. All rooms are dilapidated. Clocks frequently fail. AV & tech issues are more important. Safety issues are present with inadequate internet access. A recent presentation on safety issues failed to work on even the closed internet access. Any internet emergency notices will be largely futile. The HSS is a venerable dress worn too often and out of style with more than a few moth eaten holes. Room numbering baffles and thwarts students every semester. Campus safety issues need to be explored as well for this building.	03/15/2012	Short Term Plan (1 to 3 yrs)		Fall 2016			In process	

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Economics	(C2) Facilities: Fixtures/Furniture, Equipment	Year 2014-2015	2 whiteboards in each HSS and Fountain Hall Classroom			Medium		General Fund	Update facilities	A few classrooms in the HSS building are in need of updating. All rooms are dilapidated. Clocks frequently fail. AV & tech issues are more important. Safety issues are present with inadequate internet access. A recent presentation on safety issues failed to work on even the closed internet access. Any internet emergency notices will be largely futile. The HSS is a venerable dress worn too often and out of style with more than a few moth eaten holes. Room numbering baffles and thwarts students every semester. Campus safety issues need to be explored as well for this building.	03/15/2012	Short Term Plan (1 to 3 yrs)		Fall 2016			Completed	
Economics	(C4) Facilities: General Need	Year 2014-2015	Request to repaint Blackboards	Blackboards need to be repainted in the HSS building.		Medium	No	General Fund	Update facilities	A few classrooms in the HSS building are in need of updating. All rooms are dilapidated. Clocks frequently fail. AV & tech issues are more important. Safety issues are present with inadequate internet access. A recent presentation on safety issues failed to work on even the closed internet access. Any internet emergency notices will be largely futile. The HSS is a venerable dress worn too often and out of style with more than a few moth eaten holes. Room numbering baffles and thwarts students every semester. Campus safety issues need to be explored as well for this building.	03/15/2012	Short Term Plan (1 to 3 yrs)		Fall 2016			Work order	
English	(C3) Facilities: Repair/Updates	Year 2015-2016	Seeking repair/upgrade for several areas in and around HSS building. See History Program Plan for full details.	HSS is in disrepair and needs upgrades/updates.		High			Improved technology infrastructure for HSS	Requesting hard-wired network access to all classrooms on the first floor of HSS. This will enable faculty who use laptops to have a consistent wireless signal. If time and money permits, we request for the 2nd floor of HSS to also to get hard-wired network access.	09/15/2013	Immediate Plan	Hard-wired network access to all classrooms on the first floor of HSS. This will enable faculty who use laptops to have a consistent wireless signal. If time and money permits, we request for the 2nd floor of HSS to also to get hard-wired network access.				Completed	

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EOPS	(C5) Facilities: Long Term Planni Year 2015-2016	Year 2015-2016	A counter to separate the student reception area from the staff work area	Students easily wander into areas with confidential information		High		General Fund	Improve efficiency and effectiveness	Improve efficiency and effectiveness of staff and Counseling support	03/15/2012	Immediate Plan		FALL 2015			Completed	
Facilities Svcs		Year 2015-2016	Funding for architectural support.	Needed to develop a viable Facilities Master Plan for the next ten years.	\$300,000.00	High	Yes		Facility Master Plan	Work from Facilities Master Plan to develop projects as dictated by the Moorpark College Educational Master Plan.	03/15/2012	Short Term Plan (1 to 3 yrs)	Receive direction to proceed from District Office; Work with EDCAP and FCAP to document priorities. Work with Executive Team to frame the base plan. Hire Architectural consultant to perform heavy lifting for new Facilities Master Plan	Fall 2013			In Process	

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Film TV Media	(C4) Facilities: General Need	Year 2015-2016	According to Advisory Committee - a course should be developed that incorporate teaching Digital Imaging Technicians. This will require the server.	For example, to be current the industry student editors and colorists (and their college teachers) must understand the new codecs that modern HD and Ultra HD cameras use. In single camera narrative production Digital Imaging Technicians (DITs, similar in definition to DAMs/MAMs) have become crucial links between cinematographers and editors on set. Many schools have built portable DIT carts and are now teaching cinematography students how to use the industry standard Divinci Resolve software. Recent graduates of our program have told me that knowing how to manipulate images to create color corrected dailies on set is not only an important aspect of modern cinematography, it is also a highly marketable job skill in the industry. Without someone knowing how to safely transfer data from memory cards, manipulate images for dailies, create file systems for later access, and simultaneous back-up hard drives for further safety, a production is vulnerable to disaster. Shooting a narrative movie with multiple cameras (which is increasingly the norm these days) makes the efficient handling of all that data a real challenge.	75,000	High	No	Other	Increase program completers: Certificate Adjustments	Review and readjust certificates to enhance industry entry.	09/12/2012	Immediate Plan	Increase the number of program completers	Fall 2012				Tech. Request	
Financial Aid	(C1) Facilities: Space Allocation, Master Plan or Renovations	Year 2015-2016	Redesign downstairs corner area for kiosk, literature, signage, storage, functional use by students, student assistants, and staff. Include plenty of data and phones (higher one and lync), technology to promote future growth.	Ability to better assist students in signing in to be seen by staff or make appointments. Ability to assist students with portal navigation, general questions, fafsa and dream act applications, program changes, myvcccddebit card questions and assistance.		High		General Fund	Operational Efficiency	Student sign in system (such as Q-less) is needed for tracking and reporting large volume of student clientele serviced in fa dept.	09/09/2013	Immediate Plan	self service sign in kiosks needed for one stop service area. Implemented Grades First July 2014. Looking forward to increased capacity and implementation of the ability to text students.	spring or fall 2014			In process		

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Graphics/Multimedia	(C2) Facilities: Fixtures/Furniture, Equipme	Year 2015-2016	Four secured cabinets	To secure instructional materials and equipment (particularly expensive and easy-to-steal game consoles and accessories).		Medium		General Fund	Game Design Curriculum Path	Continue to develop Game Design curriculum path. Solicit input from Game Design professional community	09/13/2012	Short Term Plan (1 to 3 yrs)		Fall 2014			FF&E	
Health Education	(C1) Facilities: Space Allocation, Master Plan or Renovatic	Year 2014-2015	Develop at least one classroom that can be used for classes that need to use practical application as their main avenue of instruction.	HED 5 classes need space for Practical application. G-116 could be changed to meet needs for practical application and lecture. This room would need folding desks, updating smart classroom technology, improving ventilation and storage cabinets.		High		General Fund	Instructional area(s) improvements	Improvements that assist instructors to aid student retention and success	09/02/2013	Immediate Plan					FF&E	
History	(C1) Facilities: Space Allocation, Master Plan or Renovatic	Year 2014-2015	Upgrade to consistent wireless sources for faculty and students in every classroom in the HSS building (HSS 100, 101, 104, 111, 121, 129, 140, 202, 203, 204, 205, 206, 222, 223, 230, 238, 239). While the desktop computers have been hardwired and more access is requested as above, these are temporary solutions.	History faculty strongly request that the HSS classrooms are remodelled so that they are technologically fully functioning and up-to-date. They need consistently working internet access, for students as well as faculty, in addition to some other technological updates, all detailed in Additional Notes. The HSS classrooms are some of the oldest on campus and in their present condition cannot support current technology used by faculty and students.		High		General Fund	Academic Excellence Both Inside and Outside of Classroom.	Embody the program's unwavering commitment to excellence both inside the classroom and in the discipline of History in various ways. Faculty will remain committed to student success by utilizing successful pedagogical methods in the classrooom and stay current on methodologies to facilitate student success. History faculty will continue to remain abreast of recent scholarship in the field of History in ways such as participation in academic conferences and individual research.	03/15/2011	Immediate Plan					Completed	

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History	(C3) Facilities: Repair/Updates	Year 2015-2016	Survey and Fix extreme lighting problems in numerous AC classrooms where faculty teach hundreds of students per semester.	The lighting in AC classrooms such as AC 108, 109, 110, etc. does not support student learning or success. Faculty that try to use powerpoint to enhance student comprehension in these classrooms find it impossible- due to lighting either being too bright or too dark for students to see slides and be able to take notes. THREE FULL TIME FACULTY in the History Department have brought their own portable lights to classrooms daily in order to teach effectively.		High		General Fund	Academic Excellence Both Inside and Outside of Classroom.	Embody the program's unwavering commitment to excellence both inside the classroom and in the discipline of History in various ways. Faculty will remain committed to student success by utilizing successful pedagogical methods in the classroom and stay current on methodologies to facilitate student success. History faculty will continue to remain abreast of recent scholarship in the field of History in ways such as participation in academic conferences and individual research.	03/15/2011	Immediate Plan					In process	
Information Technology	(C1) Facilities: Space Allocation, Master Plan or Renovation	Year 2015-2016	09/12/2014 - Space needed for staff	In preparation for the IT Specialist III and current sharing of office space need to restructure existing spaces to accommodate staff in an efficient manner.		High	Yes	General Fund	Staffing Levels & Training needs	Need additional staff and training to provide appropriate service levels for a campus of this size.	03/15/2011	Immediate Plan	Staff should be more fully cross trained Local talent needs to be further developed to support diverse systems Continued specialized training for Virtual environment Continued specialized training for Crestron environment				Space Allocation	
International Students	(C1) Facilities: Space Allocation, Master Plan or Renovation	Year 2017-2018	Expanded office facilities : As this program grows there will be a need for expanded facilities to house additional staffing, and allow for a gathering area for students to come together and form relationships and a sense of community. This are would also work for holding workshops and social events.	Would help overcome some of the obstacles of being an international student by allowing a sense of community and providing an area for personal growth activities.		Medium		General Fund	Expanded office facilities	As this program grows there will be a need for expanded facilities to house additional staffing, and allow for a gathering area for students to come together and form relationships and a sense of community. This are would also work for holding workshops and social events.		Long Term Plan (3 to 5 yrs)	This target date coincides with the target of growing the program by 50% by that same semester	Spring 2018			Space Allocation	

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Journalism	(C1) Facilities: Space Allocation, Master Plan or Renovations	Year 2015-2016	Classroom Relocation	The Journalism faculty and division dean are now working with M&O on a new classroom for the Journalism Program. A classroom has been identified in FH 210, a building that is at the center of the campus. M & O and IT have identified the classroom as viable for a computer lab due to its proximity to technology lines. M&O has drawn up a floor plan to accommodate both lecture and lab space within the design. A tentative outline is attached. Equipment has been purchased through CTEA funding and funding software for the new computers has been secured through CTEA as well. Classroom furniture needs to be purchased and locked cabinetry to hold Program cameras and computer equipment must be installed.	unknown	High	Yes	General Fund	Facilities	The Journalism Program has been assigned a dedicated classroom in T-211. The classroom was set up for a laboratory class, with banks of long, large table/desks with no drawers, no way to see students over the top of their monitors and no room for student collaboration. That configuration is dysfunctional. It is also limited to 24 student stations, leaving six new Macs in storage, three students without stations, no room for growth, and an artificial cap on productivity. Ideally, for the program would be to keep T-211 as a 50-seat lecture room that could be shared with other programs. Then, the Student Voice and writing class lab would be moved to T-210, which has access to both a locked storage room for expensive cameras and other equipment, as well as a small adjacent unused room where editors could work when T-210 was occupied. This configuration would serve all program facility needs, as well as provide a classroom to share with business, CJ, or other disciplines.	08/19/2013	Immediate Plan	This configuration has been discussed since 2013 and would serve the program needs, allow for growth, and cluster program classes in one area to further facilitate a program cohort.	Spring 2015	No progress since original item was created.	09/28/2014	In process	
Kinesiology/ICA	(C1) Facilities: Space Allocation, Master Plan or Renovations	Year 2014-2015	Replace flooring in G-127 & G-127	Current Flooring presents a health and safety problems.	\$20,000		Yes	General Fund	Upgrade equipment	Update equipment for Kinesiology classes	03/12/2012	Short Term Plan (1 to 3 yrs)					Completed	
Library	(C4) Facilities: General Nee	Year 2015-2016	Installation of blinds on the windows and doors (or bullet proof glass) in the Technical Services area (LLR 222A).	Provide a location to shelter in place for faculty, students, and staff in the event of a shooter .	To be determined based on solution identified.	High		General Fund	Library Learning Resources Building Emergency Planning	Provide a Safe Environment for Moorpark College Students, Faculty, and Staff	09/18/2014	Short Term Plan (1 to 3 yrs)	During Emergency Planning meetings and the Active Shooter debrief meeting, Library and LLR faculty and staff identified a number of opportunities to improve safety and emergency readiness.				In process Work Order	

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Maintenance Svcs	(C2) Facilities: Fixtures/Furniture, Equipment	Year 2015-2016	Delta 18" Crosshair Laser Drill Press	Replace out dated press	\$1600	High	Yes	General Fund	Maintain/Update Equipment	Keep F,M&O equipment current; Implement a vehicle and equipment replacement program; Maintain existing equipment to maximize efficient work production; Replace plumber's truck with 1-ton service bed vehicle	10/17/2013	Short Term Plan (1 to 3 yrs)					In process	
Maintenance Svcs	(C2) Facilities: Fixtures/Furniture, Equipment	Year 2015-2016	Ridge 68967 SF-2500 Super Freeze-pipe freezing kit	Allows plumbing repairs to be done without shutting down water to a building or an area of the campus	\$3400	High	No	General Fund	Maintain/Update Equipment	Keep F,M&O equipment current; Implement a vehicle and equipment replacement program; Maintain existing equipment to maximize efficient work production; Replace plumber's truck with 1-ton service bed vehicle	10/17/2013	Short Term Plan (1 to 3 yrs)					FF&E	
Maintenance Svcs	(C2) Facilities: Fixtures/Furniture, Equipment	Year 2015-2016	Baileigh Foot Stomp Shear SF-5216E and Baileigh Metal Brake BB-4816E	Replace inadequate shear tan does not work well. This is used to bend and fabricate sheet metal for campus repairs and new projects.	\$4400	High	Yes	General Fund	Maintain/Update Equipment	Keep F,M&O equipment current; Implement a vehicle and equipment replacement program; Maintain existing equipment to maximize efficient work production; Replace plumber's truck with 1-ton service bed vehicle	10/17/2013	Short Term Plan (1 to 3 yrs)					FF&E	

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Maintenance Svcs	(C2) Facilities: Fixtures/Furniture, Equipment	Year 2015-2016	Greenlee 22192 Mechanical Bender	Would replace old tube bender which is dangerous to use and very time consuming.	\$7000	High	Yes	General Fund	Maintain/Update Equipment	Keep F,M&O equipment current; Implement a vehicle and equipment replacement program; Maintain existing equipment to maximize efficient work production; Replace plumber's truck with 1-ton service bed vehicle	10/17/2013	Short Term Plan (1 to 3 yrs)					FF&E	
Maintenance Svcs	(C2) Facilities: Fixtures/Furniture, Equipment	Year 2016-2017	Greenlee Fiber Splicer and Fluke Network Fiber Optic Kit	Would allow in-house repair to fiber optic circuits which would save time and money. All current repair repairs are done by outside venders.	\$20,000	Medium	No	General Fund	Maintain/Update Equipment	Keep F,M&O equipment current; Implement a vehicle and equipment replacement program; Maintain existing equipment to maximize efficient work production; Replace plumber's truck with 1-ton service bed vehicle	10/17/2013	Short Term Plan (1 to 3 yrs)					FF&E	
Maintenance Svcs	(C2) Facilities: Fixtures/Furniture, Equipment	Year 2016-2017	Tubular Key Machine	Would allow in-house key making instead of going to a outside locksmith.	\$1700	Medium	No	General Fund	Maintain/Update Equipment	Keep F,M&O equipment current; Implement a vehicle and equipment replacement program; Maintain existing equipment to maximize efficient work production; Replace plumber's truck with 1-ton service bed vehicle	10/17/2013	Short Term Plan (1 to 3 yrs)					FF&E	
Maintenance Svcs	(C4) Facilities: General Needs	Year 2015-2016	Code Source key software	Would be able to cut keys from a code rather than have to use a key. You would be able cut the keys more accurately and faster.	\$900	High	No	General Fund	Maintain/Update Equipment	Keep F,M&O equipment current; Implement a vehicle and equipment replacement program; Maintain existing equipment to maximize efficient work production; Replace plumber's truck with 1-ton service bed vehicle	10/17/2013	Short Term Plan (1 to 3 yrs)					FF&E	

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Music	(C1) Facilities: Space Allocation, Master Plan or Renovations	Year 2015-2016	Install white board with the staff lines already drawn on them and place them all around the classroom.	Our music theory students are often asked to dictate the musical sounds, and by having this white board capability they can go to any side of the wall and write their music. The instructor will be able to quickly respond to any mistakes and correct them immediately.		High		General Fund	White Boards in rooms M106, M109, and M114	Improve teaching space in 106 by installing white boards complete with the staff lines already drawn on the white board (this is a specialty item that would likely not be in stock with MC Facilities). For larger classrooms M109 and M114, replace the existing chalkboards with pre-drawn staff whiteboards.	08/31/2012	Short Term Plan (1 to 3 yrs)	Chalk dusts are causing our students to cough. This has been a concern for years for vocal faculty and past and current choral directors.	Spring 2014			Work order	
Music	(C2) Facilities: Fixtures/Furniture, Equipment	Year 2013-2014	replace M106 chalkboard with whiteboards if this remains a teaching space	students have a difficult time seeing what is on chalkboard, even though the classroom is small		Medium	Yes	General Fund	White Boards in rooms M106, M109, and M114	Improve teaching space in 106 by installing white boards complete with the staff lines already drawn on the white board (this is a specialty item that would likely not be in stock with MC Facilities). For larger classrooms M109 and M114, replace the existing chalkboards with pre-drawn staff whiteboards.	08/31/2012	Short Term Plan (1 to 3 yrs)	Chalk dusts are causing our students to cough. This has been a concern for years for vocal faculty and past and current choral directors.	Spring 2014			Work Order	
Nursing	(C2) Facilities: Fixtures/Furniture, Equipment	Year 2014-2015	Need 8 computer cubicles for technology request of 6 desktop computers for charting.	Medical records are mandated to be electronic by 2014. There is a need to incorporate computer charting into our skills lab and clinical curriculum.		Medium	No	General Fund	Resource Support for Student Learning	Continue to upgrade Skills Lab to focus on clinical simulations to be in line with the new technology in nursing education and meet industry expectations.	09/03/2012	Short Term Plan (1 to 3 yrs)		Fall 2014			FF&E	

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Nursing	(C3) Facilities: Repair/Update	Year 2014-2015	Remove EMT ambulance simulator to make room for additional computer stations	EMT Program was eliminated in Spring 2011. Medical records are mandated to be electronic by 2014. There is a need to incorporate computer charting into our skills lab and clinical curriculum.		Medium			Resource Support for Student Learning	Continue to upgrade Skills Lab to focus on clinical simulations to be in line with the new technology in nursing education and meet industry expectations.	09/03/2012	Short Term Plan (1 to 3 yrs)		Fall 2014			Work order	
Performing Arts Ctr	(C2) Facilities: Fixtures/Furniture, Equipment	Year 2013-2014	Replace tables in PA 128	The current tables are in very bad repair. In order to meet our class and space needs, we are requesting nine 6' tables and three 4' tables.		High	Yes	General Fund	Facility Upkeep, Upgrades, and Maintenace	There are areas of the PAC and surrounding area that have general replacement and upkeep needs.	03/15/2012	Short Term Plan (1 to 3 yrs)	This is an on-going step that will have resource requests in need of completion each fiscal year.	Fall 2015	A lockable project storage cabinet is being looked into, and will be funded by the Theatre Department.	09/28/2012	FF&E	
Performing Arts Ctr	(C2) Facilities: Fixtures/Furniture, Equipment	Year 2013-2014	Additional towel dispenser in restrooms	The PAC bathrooms each have a single paper towel dispenser, which run out of towels on a regular basis, causing messy and unsanitary conditions. An additional dispenser in each bathroom would solve this problem. They need to be placed in different locations as there is heavy "same time" usage during performances.		High	No	General Fund	Facility Upkeep, Upgrades, and Maintenace	There are areas of the PAC and surrounding area that have general replacement and upkeep needs.	03/15/2012	Short Term Plan (1 to 3 yrs)	This is an on-going step that will have resource requests in need of completion each fiscal year.	Fall 2015	Additional paper towel dispensers were placed in both first floor rest rooms and the second floor women's restroom - all of which have been a huge help. We still need a second paper towel dispenser in the second floor men's restroom.	07/03/2014	Work Order	
Performing Arts Ctr	(C3) Facilities: Repair/Update	Year 2013-2014	The ventilation system in the Costume Shop Dye Room (PA-002B) needs to be cleaned and possibly upgraded	The steam given off by the dye vat can set off the fire alarms, and the odors from supplies and chemicals used in the room can become problematic with the way it currently is. Leaving the door open to the main Lab (PA-002A) is not the best option, as while it helps PA-002B, it causes all that steam and so forth to go into an area being worked in.		High	Yes	General Fund	Costume Shop Updates	The PAC Costume Shop is in need of general updates now that we have a full time Costume Faculty, and an expanding Costume Department.	03/15/2012	Short Term Plan (1 to 3 yrs)		Spring 2015	Our Costume Faculty member was told that the ventilation system works. This is true, there is some ventilation happening; however, it is not nearly enough to actually meet the needs of the room. We need to have the option of upgrading (or fixing, if it is not running to capacity) explored more.	06/25/2014	Work Order	

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Performing Arts Ctr	(C3) Facilities: Repair/Updates	Year 2013-2014	More power to outlets that share the divided wall between PA-002A and PA-002B - the Costume Shop and Dye Room	There are three different outlets there, but if they plug in more than one thing (possibly two depending) they pop the breaker. These outlets are needed to meet the demands of an active Costume Shop with staff and students working on multiple projects at once.		High	Yes	General Fund	Costume Shop Updates	The PAC Costume Shop is in need of general updates now that we have a full time Costume Faculty, and an expanding Costume Department.	03/15/2012	Short Term Plan (1 to 3 yrs)		Spring 2015	To my knowledge nothing further has been done with this. With our Costume Department, and therefore the needs of the Costume Shop, growing, it is becoming increasingly necessary that they have more functioning power outlets in this room, as they often cannot accommodate the needed work as it, as they are very limited as to what they can plug in and operate simultaneously.	06/25/2014	Work Order	
Performing Arts Ctr	(C3) Facilities: Repair/Updates	Year 2013-2014	Replace push bars on external doors	The push-bar locks on external doors that are meant to keep the doors barred open are old and worn and often don't function properly or reliably. They need to be replaced (attempts to fix them have already been made), as people are getting locked out of the building, which is especially dangerous with students arriving on campus for late night rehearsals. The back door to the PAC, closest to the parking lot has failed altogether, and others cause problems from time to time.		High	Yes	General Fund	Facility Upkeep, Upgrades, and Maintenance	There are areas of the PAC and surrounding area that have general replacement and upkeep needs.	03/15/2012	Short Term Plan (1 to 3 yrs)	This is an on-going step that will have resource requests in need of completion each fiscal year.	Fall 2015	Several requests have been made to replace these. They have been repaired multiple times, but continue to break.	09/28/2012	Work Order	
Performing Arts Ctr	(C3) Facilities: Repair/Updates	Year 2014-2015	Locks on doors going from Makeup Rooms (PA-134/135) to locker rooms	There are no locks going from the Makeup Rooms to the locker rooms. The Makeup Rooms are thus not very secure, and they to be able to store very pricy classroom and production supplies, as well as provide a secure place for student performers to lock up their belongings. In addition, having this "round about" way into the Makeup Rooms, when they otherwise appear locked, provides an area that can be accessed by students without anyone's knowledge, is unsafe, and has no accountability.		High	No	General Fund	Facility Upkeep, Upgrades, and Maintenance	There are areas of the PAC and surrounding area that have general replacement and upkeep needs.	03/15/2012	Short Term Plan (1 to 3 yrs)	This is an on-going step that will have resource requests in need of completion each fiscal year.	Fall 2015	I spoke with the staff Locksmith regarding this in the summer of 2014, and he is looking into options.	06/23/2014	Work order	
Performing Arts Ctr	(C3) Facilities: Repair/Updates	Year 2014-2015	Swap out the PAC particle sensors for heat sensors	As a PAC, we use fog and haze. These things routinely set off the fire alarms, since we have particle sensors instead of heat sensors. The particles in the air, that make the fog or haze, get into the sensors and set off the alarms; if we had heat sensors instead, the alarms would not be set off in error. Many facilities like ours have this type of sensor, when I speak to industry professionals about this, I am told that most Performing Arts Centers no longer use particle sensors for this very reason.		High	Yes	General Fund	Facility Upkeep, Upgrades, and Maintenance	There are areas of the PAC and surrounding area that have general replacement and upkeep needs.	03/15/2012	Short Term Plan (1 to 3 yrs)	This is an on-going step that will have resource requests in need of completion each fiscal year.	Fall 2015	We had two of the three particle sensors above the stage swapped for heat sensors, but now that we no longer have an on-campus Electrician, I am told it is uncertain when the third can be swapped out. Also, I have asked about swapping these throughout the PAC, and am told the option is being looked into.	06/23/2014	In process	

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Performing Arts Ctr	(C3) Facilities: Repair/Updates	Year 2015-2016	Replace dimmer racks for Main Stage Theater (PA-149) lighting	Need processor retrofit or replacement. If these were to fail, we would loose all ability to operate lights in the theater. Current processors are no longer supported by the manufacturer. A retrofit would cost around \$36,000; while a complete replacement would cost in the area of \$150,000. I know options are being looked into, but I am unclear on the status of this. If this is a retrofit, it could be done during an active semester; however, if we go with the replacement option, it will have to be a summer project at least, if not cause us to go "dark" (a.k.a. have no productions) for an academic semester.	\$36,000--\$150,000	High	Yes	General Fund	Equipment Upgrades	The PAC Main Stage Theater (PA-149) and Studio Theater (PA-100) have a variety of equipment in need of repair, replacement, or updating to ensure that our students are learning the skills that are currently utilized in the industry, and our patrons have the best experience possible when attending our performances and events.	03/15/2012	Short Term Plan (1 to 3 yrs)	This is an on-going step that will have resource requests in need of completion each fiscal year.	Fall 2015	As we continue to look into replacing the dimmer racks in the Main Stage, I am more and more often met with the fact that dimming equipment is in a state of flux. Many industry professionals are estimating that dimming systems may be changing significantly within the next decade. If we move forward with a large and expensive change, and this occurs, we have just done a major and expensive upgrade that will be obsolete within a decade. It is strongly advised that we go with a retrofit, which will be significantly less expensive, provide us with the stability we need, and allow us to look at a significant upgrade in the future, once the world of dimming equipment evolves to where it is currently heading.	09/02/2014	In process	
Performing Arts Ctr	(C3) Facilities: Repair/Updates	Year 2014-2015	Increase 208 circuitry in both the Main Stage (PA-149) and PAC Scene Shop	We currently have lighting equipment in the Main Stage that cannot be run simultaneously due to a lack of 208 outlets; and we have shop equipment that cannot be properly utilized due to a lack of 208 outlets in the Scene Shop.		Medium	Yes	General Fund	Equipment Upgrades	The PAC Main Stage Theater (PA-149) and Studio Theater (PA-100) have a variety of equipment in need of repair, replacement, or updating to ensure that our students are learning the skills that are currently utilized in the industry, and our patrons have the best experience possible when attending our performances and events.	03/15/2012	Short Term Plan (1 to 3 yrs)	This is an on-going step that will have resource requests in need of completion each fiscal year.	Fall 2015	The staff Electrician installed a 208 outlet on the Main Stage during the summer of 2014, fulfilling an immediate production need for Fall 2014. We will continue to research where other 208 outlets should be installed.	09/02/2014	Work Order	
Performing Arts Ctr	(C4) Facilities: General Need	Year 2015-2016	Look into fire pull station covers	We often have students accidentally pull fire pull stations, as they are often placed exactly where light switches would be - so they get pulled trying to turn on lights when entering dark rooms. There is a type of pull station cover that comes off easily so as to not be an access concern - it would act as a line of defense against accidental pulling. It also has a localized alarm within the cover, so that if it is pulled an alarm goes off, but can be turned off from the cover itself and does not effect the fire pull station at all. These were used in a public museum complex where I worked for years, and were within fire code there - the option was provided by the fire department. This was not in California, so I don't know if codes are different, but it would be worth looking into to alleviate the accidental pulls. I have seen these pull station covers in new building in Southern California, however, and have noted this with M&O (and included a picture).		High	No	General Fund	Facility Upkeep, Upgrades, and Maintenance	There are areas of the PAC and surrounding area that have general replacement and upkeep needs.	03/15/2012	Short Term Plan (1 to 3 yrs)	This is an on-going step that will have resource requests in need of completion each fiscal year.	Fall 2015	I mentioned this option to M&O and was told it was being looked into.	06/23/2014	In process	

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Philosophy	(C3) Facilities: Repair/Update	Year 2013-2014	Repair/paint bathrooms in the HSS building	Facilities in the HSS have not been upgraded or fixed in decades.		High	No	General Fund	Enhanced classroom instruction	Greater diversity of teaching techniques.	08/15/2013	Immediate Plan	goal accomplished with hiring of new full time faculty member with expertise in Paolo Friere pedagogy and experience as a tenured full time faculty member at another community college.	Fall 2013			Work order	
Photography	(C2) Facilities: Fixtures/Furniture, Equipment	Year 2015-2016	Stacking chairs with desks.	Current desks are hard to move out of the way during critique sessions.	\$2,000	High		General Fund	Photography Facilities HSS 101	Improvements to HSS 101. Continuing need for improving photo facilities. Larger projector screen, close and insulate door to adjoining classroom HSS 111, install timers for dry mount presses, track lighting for critique walls, door with window joining Room HSS 118. Stacking chairs with desks.	03/15/2012	Short Term Plan (1 to 3 yrs)		Fall 2015			FF&E	
Political Science	(C3) Facilities: Repair/Update	Year 2015-2016	Paint/repair bathrooms in HSS.	The bathrooms in the HSS building need new fixtures and painting. Mirrors with graffiti need replaced. Walls need painting. There is need for more paper towel dispensers.		High		General Fund	Increase transfer rates	Create an on-campus presence for our AA-T. Encourage transfer of our political science students	03/15/2012	Immediate Plan	Explore the popularity of Political Science at institutions such as CLU, CSUN, UCLA and CSUCI/state average of major. Explore minumum transfer GPA to get admitted to neighboring institutions				Work Order	
Sociology	(C3) Facilities: Repair/Update	Year 2013-2014	Repaint and repair walls and stalls as needed in all HSS bathrooms.	Maintenance to the building is essential to producing a positive outcome in learning opportunities.		Medium		General Fund	Facilities Improvement	Improve the quality of the facilities for the college in general and Behavioral Science in particular.	09/15/2013	Immediate Plan		Fall 2014			Work Order	

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Teaching & Learning Ctr	(C2) Facilities: Fixtures/Furniture, Equipment	Year 2015-2016	Install a permanent whiteboard in LLR 122.	Requests from faculty for a whiteboard in LLR 122 resulted in placing a rolling whiteboard in the room, but 1. The rolling board is a trip hazard. 2. The space is too tight in that room to comfortably accommodate the rolling board. 2.□ 3. The rolling board is small compared with most wall-mounted boards, reducing its effectiveness for instructional purposes. Installing a wall-mounted board would address all of these concerns.	???	Medium		General Fund	Safety	Provide a safe environment for learning, teaching, and working.		Short Term Plan (1 to 3 yrs)					Work order	
Teaching & Learning Ctr	(C4) Facilities: General Need	Year 2015-2016	Configure all LLR emergency exits so that the push-bar alarms can be disabled with a key PRIOR to exiting.	This high-visibility, high-traffic building is one of the more likely targets should an active shooter attack our campus, yet the architecture of this building does not offer many secure options for sheltering in place, leaving evacuation as the best option for most occupants in the event of an attack. We believe that the current door alarms would call attention to the emergency exits in such a situation, putting fleeing occupants at greater risk.			No	General Fund	Safety	Provide a safe environment for learning, teaching, and working.		Short Term Plan (1 to 3 yrs)					Request Retracted	
Theatre Arts	(C2) Facilities: Fixtures/Furniture, Equipme	Year 2013-2014	Replace tables in PA 128	Tables are broken and wobbly. Inadequate for designing and drawing required by the classes assigned to this room		High	Yes	General Fund	Technical Theater instruction equipment and supplies	Need for a classroom with drafting tables and drafting supplies.	08/23/2013	Immediate Plan	Drafting Tables for PA 128 (on hold)	spring 2014			FF&E	

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Theatre Arts	(C2) Facilities: Fixtures/Furniture, Equipme	Year 2015-2016	A new Washer and Dryer for the Costume Lab * This should be a duplicate of a PAC facility request but it will also be critical for Theatre Arts instructional purposes.	We have two old units that were donated when the building was first built. With the hiring of a specialist in this area, this is a critical need for instruction and production.	\$2500	High	Yes	General Fund	Costume Management: Inventory System	Inventory and catalog of costume and make-up rooms	09/04/2012	Short Term Plan (1 to 3 yrs)	PT instructor Haleh Risdana has developed a Costume Checkout Protocol that will be Implemented Fall 2013				Completed	
Rev.2/26/15																		