



MOORPARK COLLEGE Fiscal Planning Committee

The Fiscal Planning Committee makes recommendation on college-wide fiscal processes. Responsible to plan, monitor and evaluate the college-wide fiscal operations: Ed Code 53200(c): - processes for budget development

MINUTES Tuesday, September 23, 2014 1:15 – 2:20 p.m. Campus Center Conference Rooms

POSITION/DEPARTMENT	DESIGNEE	ATTEND	DEPARTMENT	CHAIR OR DESIGNEE	ATTEND	DEPARTMENT	CHAIR OR DESIGNEE	ATTEND
Co-Chair: Vice President, Business Services	Iris Ingram		ACCESS	Sherry D'Attile		Health Sciences	Carol Higashida	X
Co-Chair: Academic Senate President	Mary Rees	X	Athletics/HED/Kin	Howard Davis Remy McCarthy	X X	Library	Danielle Kaprellian	X
AFT Faculty Appointee (1)	Rachel Messinger	X	Behavioral Sciences	Dan Vieira Cynthia Barnett (Alt)	X	Life Sciences	Norm Marten	X
Associated Students Representative (1)	Victoria Metzel	X	Business	VACANT		Mathematics	Chris Cole	X
Classified Supervisors' Representative (1)	VACANT		Chemistry/ Earth Sciences	Vincent Crisostomo	X	Music/ Dance	James Song	X
Classified Representatives (3)	Gilbert Downs Valerie Nicoll Linda Sanders	X X X	Child Development	VACANT		Physics/ Astronomy/Engineering	Ron Wallingford	X
			Counseling	Donny Munshower		Social Sciences	Ray Zhang Victor Fontaine (Alt)	
Dean Appointees (3)	Pat Ewins Lisa Putnam Amanuel Gebru Inajane Nicklas	X X X	EATM	Cynthia Stringfield	X	Student Health Services	Sharon Manakas	X
Director, Facilities, Maint. & Ops.	John Sinutko	X	English/ ESL	Jeff Baker Sydney Sims (Alt)	X	Theater Arts/ Communications/FTVM	Neal Stewart	X
Executive Vice President (Ex-officio)	Lori Bennett		EOP&S	Herbert English		Digital, Media & Visual Arts	Lydia Etman	X
GUESTS	Darlene Melby	X				World Languages	VACANT	
	Traci Allen	X						
	Rex Edwards	X						

AGENDA TOPIC	ACTION
1. WELCOME, COME TO ORDER, INTRODUCTIONS	The meeting was called to order at 1:15 p.m. by Co-Chair Rees. Co-Chair Ingram is at a conference today. Introductions were made around the room.
2. MEETING MINUTES <ul style="list-style-type: none"> Approval of Meeting Minutes April 22, 2014 	The meeting minutes for 4/22/14 were approved as submitted.
3. REPORTS <ul style="list-style-type: none"> <u>DCAS Report out – Co-Chair Rees</u> <ul style="list-style-type: none"> FY15 Reserve Analysis (handout) – District has brought this twice to DCAS. Asking for DCAS to recommend to the Board the \$8.1 funding initiatives over 3 years. Co-Chair Rees went line by line over the handout. Student Equity Allocation Scenario (handout) - Informational item brought to DCAS. Co-Chair Rees feels it needs to be on next year's agenda for a discussion item. Student Equity funding \$1.2 million, where MC would get \$219,259. <u>Co-Curricular Committee – Ms. Darlene Melby</u> Applications were handed in a couple of weeks ago. Report of awardees handed out. Amount awarded was \$8,963. Applications will be accepted again in January for spring awards. Information will be on the portal. <u>Campus Environment Committee – Mr. John Sinutko</u> Met on 9/16, first meeting. Reviewed Goals and Accomplishments. Report on facilities and updates on projects. Need to work on reducing water usage on campus. Looking at ideas for dealing with pests on campus. Looking at increasing recycling effort on campus. Reviewed Verizon cell site options with potential \$32,000 income. There would be 12 antennas that are 12 feet high on the Administration building. Health issues were raised about the antennas and they are currently awaiting a response from Verizon about that. 	
4. DISCUSSION <ul style="list-style-type: none"> 2013-14 Accomplishments 2014-15 Goals 	Due to lack of time, this item has been pushed to next month's agenda. The committee was asked to look the draft over and bring any questions or suggestions to the October meeting.
5. OTHER/INFORMATIONAL <ul style="list-style-type: none"> <u>Allocation Model Information – Co-Chair Rees</u> <ul style="list-style-type: none"> Passed out power-point that Co-Chair Ingram presented at the last Y'all Come. Question about International Students income. Co-Chair Rees said there is one more meeting that the District committee needs to have in order to send a recommendation to the Board. Probably won't start up until next fall if it is approved. Passed out FY15 Allocation model sheets to the committee. One being the initial Allocation and the second being the modified Allocation. Unrestricted General Fund money and it needs to be decided how to be divided among the 3 colleges. Went line by line down the sheet. Productivity numbers are based on the numbers that the Chancellor and the President's set on each discipline. Co-Chair Rees would like support from this committee to set the number for each college as 525 flat. Secondly, would like the carry over to be approved at 2% again. 	The committee asked that this be added to next month's agenda in order to discuss further and possibly make a recommendation per the Brown Act.

AGENDA TOPIC	ACTION
6. ADJOURNMENT	The meeting was adjourned at 2:21 p.m.

HANDOUTS	FPC 2014-15 MEETING CALENDAR, 4 th Tuesday at 1:15 p.m., CCCR
FPC Agenda 09/23/14 – MCShare & Website	2014 9/23 , 10/28, 11/25
FPC Meeting Minutes 4/22/14 – MCShare & Website	2015 1/27, 2/24, 3/24, 4/28
FPC Charge/Membership – Included on Agenda, Website	

FISCAL PLANNING COMMITTEE		
COLLEGE-WIDE COMMITTEE	CHARGE AND SOURCE OF AUTHORITY	MEMBERSHIP
<p>Fiscal Planning</p> <p><u>Reports:</u></p> <ol style="list-style-type: none"> 1. Campus Environment 2. Co-Curricular 	<p>Plans, monitors, and evaluates college-wide fiscal operations</p> <p><i>The Fiscal Planning Committee makes recommendations on college-wide fiscal processes. Responsible to plan, monitor and evaluate the college-wide fiscal operations: Ed Code 53200(c): - processes for budget development</i></p> <p>The specific tasks of this committee are:</p> <ul style="list-style-type: none"> • Annually review the District Budget Allocation Model and make recommendations for changes as necessary • Receives reports on the development of the college General Fund budget in alignment with District processes • Review emergent budget needs and constraints, and • Implement the annual Classified Hiring Prioritization process. 	<p>Co-Chairs: Vice President, Business Services Academic Senate President</p> <p>Members:</p> <ul style="list-style-type: none"> ▸ Faculty Appointed by AFT (1) ▸ Associated Students Representative (1) ▸ Classified Supervisors' Representative (1) ▸ Classified Representatives (3) ▸ Dean Appointees (3) ▸ Director of Facilities, Maintenance & Operations ▸ All Department Chairs and Coordinators or Designees ▸ Executive Vice President (Ex-officio)