**Moorpark SLO Committee Agenda**

Tuesday, **October 20, 2015**, 1:00-2:30pm in Admin 138

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| **POSITION** | **NAME** | **PRESENT** | **POSITION** | **NAME** | **PRESENT** | **POSITION** | **NAME** | **PRESENT** |
| **Co-chair** | Daniel Vieira |  | Child Development | Kristi Almeida |  | Mathematics | Christine Cole |  |
| **Co-chair** | Lisa Putnam |  | Comm Studies/Theater Arts/FTVM | John Loprieno |  | Music/Dance | James Song |  |
| **Academic Senate President** | Mary Rees |  | Counseling | Traci Allen |  | Physics/Astronomy/Engineering | Scarlet Relle / Erik Reese |  |
| **Dean** | VACANT |  | English/ ESL | Ryan Kenedy |  | Social Sciences | Lee Ballestero / Hugo Hernandez |  |
| **SLO Coordinator** | Robert Wonser |  | Business Services | Darlene Melby |  | Student Health Center | Sharon Manakas |  |
| ACCESS  | Sherry D’Attile |  | EATM | Cynthia Stringfield |  | Visual & Applied Arts/Media Arts | Lydia Etman |  |
| Athletics | Remy McCarthy |  | Health Education/Kinesiology  | Sherry Ruter |  | World Languages | Helga Winkler |  |
| Behavioral Sciences | Julie Campbell |  | Health Sciences | Carol Higashida |  | Curriculum Chair (non-voting) | Jerry Mansfield |  |
| Business | Gary Quire |  | Library | Danielle Kaprelian/Mary LaBarge |  | *Student Liaison* |  |  |
| Chemistry/Earth Sciences | Rob Keil |  | Life Sciences | Andrew Kinkella/Jazmir Hernandez |  |  |  |  |

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| **Agenda Item** | **Notes** |
| Call to Order, Public Comments |  |
| General Education Outcomes * Gap Analysis Status
* Recommend a process to keep our GLO Assessment Calendar on track
* Create form (or find draft) for programs to use to report their assessment activity to the General Education Subcommittee of Curriculum for documentation of completion.
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| Discuss Suggestions for Assessment Expectations and Timelines (Our suggestions will need to move forward to Senate when we are done)* Identify Assessment Methods that are already in play.
* How to define assessment schedules?
* Where to document assessment schedules?
* How to monitor assessment completions? Who is responsible for this?
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| Finalize Process for Updating SLOs in CurricUNET and TracDat* How do we keep things current in both databases?
* What goes where? Who does what?
* Do we need to create a form?
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| Creation of SLO measurement devices and how to interpret themOther issues and concerns for next meeting |  |
| Adjournment – 2:15 PM |  |
| **Future Meetings** | **Future Agenda Items** |  |
| Fall 2015: 10/20, 11/17Spring 2016: 1/19, 2/16, 3/15, 4/19 | Consistency in Reporting Results and DocumentationProgram Level Outcomes/Best PracticesGeneral Education Learning Outcomes and Assessment Processes |  |

## Proposed Committee Goals 2015-16

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| **Goal** | **Details / Questions to Answer** | **Projected Mtg** |
| Standardize Acronyms used for each level of outcome assessment processes. | * How accreditation uses the language vs. how we use the language.
 | September |
| Develop Clear Workflow for updating SLO (CurricUNET vs. TracDat vs. Mapping Sheets vs. Catalog) | * Where will faculty go to create/update SLOs for courses?
* Where will faculty and staff go to create/update SLOs for programs?
* How will TracDat be kept current for SLOs and Assessment Methods?
	+ Will IR be asked to maintain SLOs in TracDat?
	+ How quickly will it be updated when a change goes through CurricuNET?
* How will mapping sheets be kept current?
* How and where will mapping sheets be made accessible to faculty and staff?
 | September |
| Define WHY we assess SLOs | * Identify accreditation requirements.
* What does ACCJC specifically ask for?
 | September |
| Consistency in Reporting Results and Documentation | * In what form do we want the results delivered?
* What would help for reporting purposes?
* What are the ACCJC requirements?
* How do we “package” results for ACCJC visiting team?
* How will we report PLO results online for the public?
* How to enter results for course outcomes that are the exact same outcome for program outcomes?
* How much evidence should be collected and posted in TracDat?
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| Program Level Outcomes (PLOs) | * Discuss Best Practices
* Discuss the differences and similarities between PLOs and GLOs
* Discuss if (and how) we should assess “majors” vs. all students when the program does not have a capstone course.
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| General Education Learning Outcomes (GLOs) Assessment Processes | * Recommend a process to keep our GLO Assessment Calendar on track
* Create form (or find draft) for programs to use to report their assessment activity to the General Education Subcommittee of Curriculum for documentation of completion.
 | October |
| Course Level Outcomes (CLOs) | * Continue Best Practices conversations
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