# MOORPARK COLLEGE ACADEMIC SENATE

**GOALS 2014-15**

In setting its goals for 2014-15 the Academic Senate will follow its mandate of ensuring that faculty are involved fully in “its primary function to make recommendations with respect to academic and professional matters”.  All ten of its charges will be followed, with special attention to the following actions.

**Goal 1: To maintain excellence in matters concerning curriculum, degree and certificate requirements, grading policies, educational program development, and standards and policies regarding student preparation and success.**

**Action step 1:** Lead the faculty in all academic and professional matters in regards to the Student Success Act as the college as a whole and the district work to fulfill its mandates.

**Action step 2:** Actively examine the district’s Board Policies and Administrative Procedures as they come up for review, including all within the categories of academic affairs and student services (4000s and 5000s), and any others that concern academic and professional matters such as the *District Decision Making* document.

**Action step 3:** Initiate and work with all parties involved in setting up academic guidelines for teaching Distance Education (DE) courses.

**Action step 4:**  Initiate and monitor developments in the formation and implementation of Student Learning Outcomes (SLOs) and General Education Outcomes and Institutional Learning/Level Outcomes.

**Action step 5:**  Support effort to update curriculum, Course Outlines of Record (CORs), and degrees to facilitate student success and transfer through the work of the Curriculum Committee.

**Accomplishments**

Campus-wide approval and successful implementation of Student Success & Student Equity Plans

Review & approval of BP/AP at District level. Review and update District Decision Making Document, District Strategic Plan, District Integrated Planning. Will be brought to Senate in Fall for approval.

Develop and approve DE BP/AP. Curriculum approved updated DE addendum and Best Practices. Approved DE Standing Committee.

Established SLO Standing Committee. Established 5 year review for GEO, reviewed IO. Develop PLO assessment data display on web. Update SLOs on TractDat, Curricunet and catalog. Establish SLO linking sheets. Broad campus discussion on SLO and planning.

ADT, C-ID, curriculum established and current.

**Goal 2: To strengthen college governance structures, as related to faculty roles.**

**Action step 1**: Examine the Senate’s constitution and by-laws and if necessary establish plan and time-line for updating them.

**Action step 2**: Monitor the recently altered categories by which faculty are represented on the college participatory governance committees (Facilities and Technology CAP, Education CAP, Fiscal, Professional Development, Student Success and Equity, Student Learning Outcomes, and Curriculum).

**Action step 3**: Revise and approve *Making Decisions at Moorpark College* and the *Moorpark College Strategic Plan.*

**Goal 3: To ensure strong and constructive faculty roles and involvement in the college’s accreditation process.**

**Action step 1**: Review and approve Moorpark’s Midterm Accreditation Report.

**Action step 2**: Through EdCAP, guide the faculty in preparing for the college’s self-study for accreditation due to the Accreditation Commission for Community and Junior Colleges (ACCJC) in 2016, including participating in a gap analysis.

*New action steps:*

* *Review GAP analysis*
* *Prepare for writing Self Study*
* *Support training for accreditation Self Study*

Updated Constitution and By-laws. Campus-wide vote.

Reviewed Standing Committee structure. Added ED Committee.

Updated and approved Making Decision Document. Provide input on Strategic Plan. Active faculty participation in Facility Master Plan.

Reviewed and approved.

Campus-wide analysis of gaps and efforts to collect data and fill gaps. Spear-headed through EdCAP. Writing Self-Study beginning this summer.

**Goal 4: To pursue opportunities for faculty professional development activities.**

**Action step 1**:  Monitor and improve the sabbatical leave process at the college by updating the Senate’s *Practices for Sabbatical Leave Proposals* document and by participating where relevant with the

Office of the Executive Vice President (EVP) in establishing procedures for all elements of the sabbatical leave process.

**Action step 2**: Provide opportunities for faculty to attend the Great Teachers Seminar by implementing the Senate’s *Great Teachers Seminar Procedures* document and providing financial assistance.

**Action step 3**:  Support the work of the Professional Development Committee as it provides professional development at all levels in support of student success and equity.

**Goal 5: To successfully implement and institutionalize the college’s processes for program review.**

**Action step 1**:  Facilitate review of the program planning process through EdCAP.

**Goal 6: To continue the development and review of both college and district processes for institutional planning and budget development.**

**Action step 1**: Participate in and monitor the development of the new district governance structures concerning academic and professional matters

**Action step 2**: Establish formal processes for the Academic Senate to establish, monitor and implement its budget.

**Action step 3**: Inform the Senate general membership of the actions of Senate and Standing Committees through reports, agendas and minutes.

**Action step** 4: Provide assessment of Senate and Standing Committees

Supported full and part-time faculty for Great Teachers.

Extensive campus-wide professional development programs offered particularly related to student success and equity. Efforts coordinated by Professional Development Committee.

Program planning process reviewed by EdCAP. Increase SLO component and integrated planning feedback. Participated in all program plan reviews.

Co-chaired DCAP. Participated in District governance committees.

Review and approve District Technology Plan.

Co-chaired campus Fiscal Committee. Participated in District DCAS.

Reported out at Senate meetings and in minutes on actions of Standing Committee.

Process updated and approved

**Action step 5:** Comply with By-laws requirement for established meetings of Standing Committee faculty co-chairs and Senate Executive Committee

**Action step 6**: Support & promote emergency preparedness procedures on campus

**Goal 7: To preserve and promote morale across the campus**

**Action step 1**: Work with the Classified Senate and the administration to support and coordinate the recognition of exceptional service at Moorpark College.

**Action step 2**: Work with Classified Senate and the Administration to provide a collegial and professional environment which facilitates student success

Action step 3: Work with Classified Senate and the Administration to provide a collaborative environment on campus which would facilitate a collegial and professional environment on campus

Monthly meeting of Standing Committee co-chairs and Senate Executive Committee.

Faculty now on Emergency preparation committee.

Establish Professional Development Committee with faculty, classified and administration including 3-co-chairs representing each group. Support campus wide professional development.

Support Classified Senate brunch with basket, inclusion EOY Lunch.

Support Classified awards. Include staff in recognition of retirees.