AS Council Standing Committee Reports, 02 October 2018

Curriculum Committee (Co-chair: Jerry Mansfield)

Met Sep 18

Distance Education Committee (Co-chair: Rachel Messinger)

Met Sep 26

EdCAP (Co-chair: Nathan Bowen)

Met Sep 25

* Approved Strategic Plan for 2018-19 for recommendation to Academic Senate
* Discussed EdCAP goals for the 2018-19, with a decision to delay adopting these until next meeting (some proposed goals were deemed ‘transformative’ and needed time for further discussion)
* Discussed EdCAP evaluations from 2018, in which a concern was expressed that there is confusion on its role and function in the college structure.
* Discussed EdCAP’s charter in terms of its scope – whether it should be narrowly defined, or whether, in light of IEPI / PRT visit recommendations and the Quality Focus Essay #2, there should be a large-scale change to EdCAP’s responsibilities and focus, with possible overlap or combined meetings with Fiscal as appropriate.
* Briefly reviewed the initial brainstorming discussion of the Educational Master Plan (EMP) held 9/20/18 and set a date for an EMP general meeting during the next EdCAP scheduled meeting at 2:30pm 10/23/18, with an invitation to go broadly to faculty/staff/administration.

Fiscal Planning Committee (Co-chair: Nenagh Brown)

Met Sep 25

* Announcement of Co-Curricular funds awarded after round 1 of the semester; examples of applications now on website for applicants to access before the second cut-off date on October 12th. Here is the link for more information:

<https://www.moorparkcollege.edu/departments/administrative/office-of-business-services/cocurricular-information>

* Continuation of discussion on possible consequences of the new Student Centered Funding Formula: importance of maintaining grading standards; necessity of building and scaffolding curriculum for the benefit of students; ramifications at the district level for the current Allocation Model, the use of the anticipated extra funds, etc.
* District Committee for Administrative Services received report on updated district Faculty Obligation Number (FON) for Fall 2019 in response to increased state funding allocated to increase full-time faculty ratio: it is projected to rise from 417 (Fall 2018) to 437; currently we have 440 full-time faculty across the district.  (VCCCD is currently at 59% in our FT/PT ratio; the state has set a goal of 75% but no college has achieved that as yet.)
* We missed Gilbert Downs as our Classified Senate Co-Chair as he was attending a district meeting!

FTCAP (Co-chair: Erik Reese)

Meets Oct 3

Professional Development Committee (Co-chair: Lee Ballestero)

Met Sep 19

* The committee discussed structuring professional development activities around a theme for each year. A workgroup volunteered to take committee ideas and work on it for the October meeting.

Student Success and Equity Committee (Co-chair: Trulie Thompson)

Met Sep 26

* Approved name change to Student Equity and Achievement Committee (recommendation to be forwarded to Academic Senate for final confirmation)
* Approved committee goals and outcomes for this year
	1. Evaluate and assess the progress toward the 5 Integrated Goals as outlined in the 2017-2019 Integrated Plan (outcomes: Report on progress with data and projected likelihood of success)
	2. Develop the 2019-21 SEA Integrated Plan and Budget (outcomes: Attend SEA Training in Fall 2018, Document Process, Complete 2019-2021 SEA Integrated Plan and Budget)
	3. Use data to initiate strategies for improvement (outcomes: Develop criteria based on Statewide simplified Metrics Matrix)
	4. Clarify and Streamline the process of budgetary requests for SSSP, BSI and Equity funding (outcomes: Post finalized Budget Procedures on SS&E Website, Document Process)
	5. Support Open Educational Resources (OER) and ensure that students have access to programs with little or no costs. (outcomes: Convene workgroup led by Cindy Sheaks-McGowan to explore OER professional development opportunities for faculty and staff, provide OER Information to students, Data report on OER using disaggregated data)
	6. Support and incorporate equity in the design and implementation of Guided Pathways at Moorpark College (outcomes: Disaggregation of data in Guided Pathways work, Agenda reports from Guided Pathways representatives)
	7. Communicate to all employees best practices for SSSP, BSI and Equity (outcomes: 3 Committee Presentations and/or Brown Bag Lunches, Semester update/newsletter, FLEX Presentations, Survey of changes made after implementing best practices)
* Budget Process Update included review of draft Student Equity and Achievement Integrated Plan Funding Request Form, form will be finalized and sent out to the committee, proposed deadline for funding requests is Oct. 31st, any proposals will be reviewed by committee at the Nov./Dec. meeting dates
* AMAZING Best Practices Presentation by Tracy Tennenhouse on the Strategies for Student Success Handbook and other resources you can find at MC’s Teaching and Learning Center website
* THOUGHT-PROVOKING Institutional Research Student Completion Data Presentation by Oleg Bespalov, particular discussion regarding equity gaps, change in MC #1 ranking to top 5 when student data is decreased from 6 year completion to 3 years.

Student Learning Outcomes (Co-chair: Danielle Vieira)

Meets Oct 9