This is a draft of the By-laws pertaining to Senate Membership, based on 2017-18 and 2018-19 Senate Membership Workgroups, as well as Fall 2018 Senate Council meetings.

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ARTICLE VI – THE ACADEMIC SENATE COUNCIL

Section C: Academic Senate Council Representatives

1. Basis of representation

Representation shall be based upon the following:

1. One representative for each academic “department” or “faculty service area” as administratively determined. Each “department” is defined as that portion of the full- and part-time faculty who are administered by a department chair according to contract. Each “faculty service area” is defined as that portion of the full- and part-time faculty who are administered by a full-time faculty coordinator according to contract.
2. One representative for each of the following areas, determined to be insufficiently represented by their department/faculty service areas by a two thirds vote of the Academic Senate Council:

Library

Athletics

(and other areas if they make their case – this part in parentheses to be removed once this document is ready to be distributed for a vote).

1. One part-time faculty representative.
2. Two at-large representatives.
3. One non-voting representative from AFT.
4. Ex-officio non-voting positions as follows:

One CTE Faculty Liaison

One Guided Pathways Liaison

All faculty co-chairs of Academic Senate standing committees.

Faculty members assigned to more than one area shall be represented within the group to which the greater amount of their assignment is allocated.

2. Duties of representatives

It shall be the duty of each representative to:

a) Represent the viewpoints of their respective area to the Academic Senate Council, including providing input for Senate Council agendas when appropriate.

b) Report Academic Senate Council business and activities to all members of their respective area.

3. Election/appointment of representatives

a) Election of department and faculty service area representatives

The faculty representative to the Academic Senate Council must have the majority of his/her load allocated within the respective area he/she represents and may be either a full- or part-time member of the faculty.

The method of electing a representative shall be determined by the members of each department or faculty service area and shall include open nominations and elections in a process that allows any within the department to serve. A department or faculty service area may also elect an alternate representative to serve in the case of the absence of the primary representative.

b) Election of representatives for areas determined to be insufficiently represented

These elections shall adhere to the same process as department and faculty service area representatives and may also elect an alternate representative.

c) Election of part-time representative

The part-time representative shall be elected for a two-year term by part-time faculty in a process that will include open nominations and elections and allow any part-time faculty to serve. The candidate receiving second-most votes shall serve as alternate.

d) Election of at-large representatives

At-large representatives shall be elected through open nominations and elections in a process that allows any faculty member to serve. The term of service is a two-year staggered cycle with elections taking place each year for one position. Candidates receiving second-most votes shall serve as alternates.

e) Appointment of AFT representative

The non-voting AFT representative shall be appointed by AFT.

f) Appointment of Liaisons

The ex-officio, non-voting CTE and Guided Pathways Liaisons shall be appointed by their respective committees.

4. Start date for representatives

All representatives shall be elected and ready to serve no later than the 1st day of June.

5. Vacancies of representatives

The President of the Academic Senate shall notify the relevant area of the vacancy. If no alternate exists the area shall elect a new representative as determined above.