**Moorpark College Academic Senate Council Minutes (DRAFT)**

Tuesday, **May 5th, 2015**, 2:30-4:00pm in CAMPUS CENTER CONFERENCE ROOM

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| STANDING MEMBERS | | | | | | Guests |
| POSITION | NAME | PRESENT | POSITION | NAME | PRESENT | Lori Bennett  Off. Justice  Dan McMichael  Claude Carroll (Gensler)  Debra Shepley (Gensler)  John Sinutko  Iris Ingram  Renee Butler |
| **ASC Pres** | Mary Rees | X | EATM | Cindy Wilson |  |
| **ASC V.P.** | Nenagh Brown | X | Health Education/Kinesiology | Remy McCarthy | X |
| **ASC Secretary** | Nathan Bowen | X | Health Sciences | Jamee Maxey / Dalila Sankaran | DS |
| **ASC Treasurer** | Mary Mills | X | Library | Mary LaBarge | X |
| ACCESS | Melanie Masters | X | Life Sciences | Jazmir Hernandez | X |
| Athletics | Howard Davis |  | Mathematics | Phil Abramoff | X |
| Behavioral Sciences | Dan Vieira | X | Music/Dance | James Song | X |
| Business | Reet Sumal | X | Physics/Astronomy/Engineering | Scarlet Relle / Erik Reese | SR |
| Chemistry/Earth Sciences | Deanna Franke | X | Social Sciences | Hugo Hernandez |  |
| Child Development | Kristi Almeida |  | Student Health Center | Sharon Manakas | X |
| Comm Studies/Theater Arts/FTVM | John Loprieno |  | Visual & Applied Arts/Media Arts | Christine Marx | X |
| Counseling | Traci Allen | X | World Languages | Raquel Olivera |  |
| English/ ESL | Sydney Sims | X | Curriculum Chair (non-voting) | Jerry Mansfield |  |
|  |  |  | *Student Liaison* |  |  |

**2:30 pm—Call to Order**

1. **Public Comments** (Those wishing to make public comments must be in attendance before 2:30pm)
   1. Congratulations to our transferring students!
2. **Presentation of Facilities Master Plan by Gensler**
   1. Long-term strategy as funding becomes available
   2. Working with college for almost a year, starting with EATM project
   3. Planning processes (in five phases)
   4. High-level principles set agenda for project and provide a criteria to evaluate project
      1. Focus on students
      2. Welcome and Accessible campus
      3. Collaborative Campus Environment
      4. Progressive Learning Spaces
      5. Technology and Infrastructure
      6. Sustainable Solutions
      7. Efficient and Cost Effective
      8. Strengthen College/Community Connections
      9. Cohesive Aesthetics
   5. Data from WSCH and headcount – translates into space needs
      1. Key areas identified for needs:
         1. More lab space
         2. Library expanding into different buildings
         3. Instructional technology
         4. Exhibition space
         5. Lounge space
         6. Meeting room space
         7. Data processing
         8. Misc.
      2. Proposal to demolish Comm building and temporary buildings (pre-fabricated buildings)
      3. Proposal to build the following new facilities:
         1. Art (next to PAC and Music building)
         2. MCHS
         3. Instructional Building 1
      4. Proposal to renovate HSS, PA, FH, A, G
      5. Phase 1 identifies zones of various areas of specialization:
         1. STEM
         2. Performing and Digital Arts
         3. General Instructional
         4. Humanities
         5. Student Support Services
         6. CDC
      6. Phase 2 proposed two new facilities: Student Center, Warehouse, and IB2 (where CC is)
         1. Concerns: Student Center seems really far
      7. Vehicular circulation – proposing to make way-finding clearer through upgrading campus entry points, and naming open spaces to make it easier to know locations.
      8. General reception is warm. There are a few concerns that were discussed.
3. **Approval of Minutes**
   1. **April 21, 2015 – approved with James Song and Jazmir Hernandez abstaining.**
4. **Reports**
   1. Committees
      1. CurCom
         1. Three ADTs came through at the end of the semester.
         2. The committee has done a tremendous amount of work to keep our programs vibrant. Formal thank you!
      2. Fac/Tech
      3. Prof Dev
         1. Big plans for Flex Week. MyMaP (Major and Pathways) to success is the theme.
            1. Monday and Tuesday – Distance Ed institute.
            2. Tuesday – best practices
            3. Wednesday – learning outcomes
            4. Thursday – Equity
         2. Travel funds for full-time faculty have been bumped up to a max of $600 (previously $500) for 2015-16; part-time still set at maximum of $500 due to limited resources. Applications for next year now being considered, including events over the summer from July 1st .
      4. Fiscal
         1. Waiting to hear on revised budget.
      5. SLO
         1. Linked objectives – now is the time to make changes on any of the outcomes, so please send in those course linking sheets.
         2. SS&E, & EdCAP – completing work for the year.
   2. Officer Reports
      1. Treasurer
         1. Donations for the luncheon are coming in, and are being accepted.
         2. Luncheon – at 8:00am we need volunteers to do balloons. Deanna Franke can help. 10am is the setup time. We can use all the help we can get!
         3. Secretary
         4. Vice President
            1. Bricks will ordered and put in place over the summer.
         5. President
            1. Chancellor is returning from vacation, but long-term plan isn’t clear.
            2. Ventura did some reorganization on their administrative positions.
            3. Concern over at Oxnard about the two EVP positions, and the President position is open.
            4. Real concern that the BOT wants to get involved in hiring VP positions, but it is very clear in policy that this is not how things operate.
            5. Iris Ingram is moving to West LA College as VP.
            6. Pictures – if you have accomplishments or pictures you want include in year -end wrap up, please send them to Lori Bennett.
5. **Unfinished Business**
   1. Elections (co-chairs, and ratification of standing committee membership)
      1. Co-chairs:
         1. Curriculum - Jerry Mansfield
         2. Student Success & Equity - Beth Gillis-Smith
         3. Fiscal – Mary Rees
         4. EdCAP - Norm Marten
         5. SLO - Dan Vieira
         6. PD – Nenagh Brown
         7. **Motion/vote: Unanimous approval for the aforementioned positions, one abstention (Nenagh Brown).**
         8. Distance Ed co-chair: Joanna Miller & Lee Ballestero
            1. There is a DE coordinator position that is still to be filled by EVP.
            2. Motion: table the vote on this position.
      2. **Motion to accept standing committee reps provisionally as there will need to be changes when there are restructures of divisions pending hiring a new dean. Motion and membership as outlined approved unanimously.**
   2. Approval of Institutional Effectiveness proposed goals
      1. Recommendation is that our proposed goal for reserve to be 15%. We definitely want to have more than the 5% state requirement. Suggestion for ASC President to have robust discussion with stakeholders on reserves in the fall; suggestion is noted.
      2. Four goals:
         1. We are affirmed for accreditation
         2. No audit findings
         3. 15% for our fund balance (this is a District figure)
         4. Success rate: 74% (a college rate, not based on department performance. This figure is determined from an index not provided through Datamart)
         5. **Motion to approve these goals, approved with one nay vote (Mary Mills).**
         6. Comment: these goals are reasonable based on our history and current practices.
   3. Senate Annual Award election process
      1. **Motion to accept to inclusion of additional late ballots approved with one nay vote (Scarlet Relle) and one abstention (Nenagh Brown).**
   4. Award winners
   5. Review of District Technology Plan
      1. Broader than classroom for D2L
      2. Time Warner library problem
      3. If we do migrate to Canvas, there is a concern about how accreditation committee could view DE content if we already have migrated to Canvas to D2L.
      4. **Motion to support District Technology Master Plan with additional feedback; approved with one abstention (Phil Abramoff)**
   6. Senate Executive Slate & election date
      1. Mary Rees – President
      2. Nenagh Brown – Vice President
      3. Nathan Bowen – Secretary
      4. Jazmir Hernandez – Treasurer
      5. **Motion to accept this slate as presented by election committee; approved with four abstentions (the candidates).**
   7. Faculty Handbook
   8. Accreditation
6. **New Business**
   1. Accomplishments and progress (goals)
      1. If you have a goal or discussion item that you’d like to have brought to the Senate for conversation, please send them to Mary Rees.
   2. Plenary- Top 10
   3. Legislative liaison
7. **Future Topics for AS Council**
   1. Enrollment Management Plan
   2. MoU with LaVerne
   3. BP/AP 5070,5075
8. **Announcements**
   1. (TBD) – CALSTRS
   2. May 14th – End-of-year Luncheon