

## *Distance Education Standing Committee*

### *Moorpark College's Mission Statement*

*With a "students first" philosophy, Moorpark College empowers its diverse community of learners to complete their goals for academic transfer, basic skills, and career technical education. Moorpark College integrates instruction and student services, collaborates with industry and educational partners, and promotes a global perspective.*

### Committee charter:

The Distance Education Committee makes recommendations on college-wide planning and accreditation issues related to distance education activities.

The specific tasks of this committee are:

- Review and evaluate campus-wide student success and equity data related to distance education
- Develop and promote best practices that contribute to the quality and growth of distance education at Moorpark College
  - Provide guidance on professional development activities related to distance education
- Monitor and document compliance with accreditation standards and state and national regulations

### Agenda February 28th, 2018 2:30 PM – 4:00 PM, A-138

| Division/Position  | Name                               | Present | Division/Position                          | Name               | Present |
|--|------------------------------------|---------|--|--------------------|---------|
| <b>Co-chairs</b>   | Jennifer Goetz<br>Rachel Messinger |         | <b>Dean</b>                                | Karen Rothstein    |         |
| <b>Athletics &amp; Institutional Effectiveness</b>           | Allison Slade                      |         | <b>Instructional Technologist/Designer</b> | Tracie Bosket      |         |
|  |                                    |         | <b>ACCESS</b>                              | Matthew Spinneberg |         |
| <b>Social &amp; Behavioral Sciences</b>                      | Rex Edwards                        |         | <b>Student Service Council</b>             | Dave Anter         |         |
|  |                                    |         | <b>Associated Students</b>                 |                    |         |
|  |                                    |         | <b>DE Coordinator</b>                      | Joanna Miller      |         |
| <b>Business, Child Development, &amp; Student Engagement</b> | Ruth Bennington<br>Danita Redd     |         | <b>GUESTS: Please Sign In</b>              |                    |         |
| <b>EATM, Life &amp; Health Sciences</b>                      | Jana Johnson<br>Ashley Vaughan     |         |  |                    |         |
| <b>Languages &amp; Learning Resources</b>                    | Diane Scrofano                     |         |  |                    |         |
| <b>Mathematics &amp; Sciences</b>                            | Brendan Purdy                      |         |  |                    |         |
| <b>Arts &amp; Communications</b>                             | Becky Brister<br>Laura Gentry      |         |  |                    |         |
|  |                                    |         |  |                    |         |

| Meeting Calendar 17-18<br>4 <sup>th</sup> Wednesday 2:30 in A-138 | Topic                        | Meeting Calendar 17-18<br>4 <sup>th</sup> Wednesday 2:30 in A-138 | Topic |
|---|------------------------------|---|-------|
| 8/23/17   | Set goals, formed workgroups | 1/24/2018   |       |
| 9/27/2017   | Finalized goals, OEI, OER    | 2/28/2018   |       |
| 10/25/2017  | ALLY demo                    | 3/14/2018   |       |
| 11/29/2017  | DE PD funds                  | 4/25/2018   |       |

## *Distance Education Standing Committee*

### **AGENDA**

| <b>Topic</b>   | <b>Discussion/Comments</b> | <b>Action</b> |
|--|----------------------------|---------------|
| 1. Welcome & approval of minutes                                       |                            |               |
| 2. Issues with Canvas  |                            |               |
| 3. OEI Consortium update   |                            |               |
| 4. OEI Rubric Adoption update  |                            |               |
| 5. Design-to-Align update  |                            |               |
| 6. DE Summit   |                            |               |
| 7. Common language and presentation for DE scheduling and registration |                            |               |
| 8. Proposal for Distance Education Program Plan                        |                            |               |
| 9. Update: DE Coordinator replacement for Spring 2018                  |                            |               |
| 10. Comments:<br><br>Adjournment at ____p.m.                           |                            |               |