



## MOORPARK COLLEGE Fiscal Planning Committee

*The Fiscal Planning Committee makes recommendation on college-wide fiscal processes. Responsible to plan, monitor and evaluate the college-wide fiscal operations: Ed Code 53200(c): - processes for budget development*

### AGENDA Tuesday, March 28, 2017 1:15 – 2:20 p.m. Campus Center Conference Rooms

POSITION/DEPARTMENT	CHAIR/DESIGNEE	ATTEND	DEPARTMENT	CHAIR/DESIGNEE	ATTEND	DEPARTMENT	CHAIR/DESIGNEE	ATTEND
Co-Chair: Vice President, Business Services	Silvia Barajas		Theater Arts/ Communications/FTVM	Neal Stewart		Counseling	Wendy Berg	
						Business	VACANT	
Co-Chair: Academic Senate President	Nenagh Brown		Physics/Astronomy/ Engineering	Ron Wallingford		Library	Danielle Kaprelian	
						ACCESS	Silva Arzunyan	
AFT Faculty Appointee (1)	Renee Fraser		Student Health Services	Sharon Manakas		Health Sciences	Carol Higashida	
Associated Students Representative (1)	Teresita Rios		Chemistry/Earth Sciences	VACANT		Mathematics	Chris Cole	
Classified Supervisors' Representative (1)	Darlene Melby		World Languages	VACANT		Music/Dance	Beth Megill	
Classified Representatives (3)	Gilbert Downs		Social Sciences	Rex Edwards		EOP&S	Marnie Melendez	
	Linda Sanders			Hugo Hernandez (Alt)		EATM	Cynthia Stringfield	
	VACANT		Digital, Media & Visual Arts	Erika Lizée		<b>GUESTS</b>		
Dean Appointees (3)	Norm Marten		English/ESL	Kara Lybarger-Monson				
	Amanuel Gebru		Child Development	Cindy Sheaks-McGowan				
	Howard Davis		Behavioral Sciences	Dani Vieira				
Director, Facilities, Maint. & Ops	John Sinutko		Life Sciences	Andrew Kinkella				
Executive Vice President (Ex-Officio)	Julius Sokenu		Athletics/HED/Kin	Vance Manakas				

AGENDA TOPIC	ACTION
o <b>WELCOME, COME TO ORDER, INTRODUCTIONS</b>	
o <b>PUBLIC COMMENTS</b>	
o <b>MEETING NOTES</b>	
o Approval of Meeting Notes   February 28, 2017	

AGENDA TOPIC	ACTION
<ul style="list-style-type: none"> <li>○ <b>REPORTS</b> <ul style="list-style-type: none"> <li>○ Budget Update – David ElFattal, Vice Chancellor Business and Administrative Services</li> <li>○ Campus Environment Committee – John Sinutko</li> <li>○ Co-Curricular Committee – Darlene Melby</li> <li>○ State and Campus Budget Report/FTES Update– Silvia Barajas</li> <li>○ Co-Chair Report/DCAS/FTES Workgroup – Nenagh Brown</li> </ul> </li> <li>○ <b>DISCUSSION</b> <ul style="list-style-type: none"> <li>○ Review Fiscal Planning Committee portion in the Making Decisions Document</li> <li>○ IEPI Goals</li> </ul> </li> <li>○ <b>OTHER</b></li> <li>○ <b>ADJOURNMENT</b></li> </ul>	

HANDOUTS	FPC 2016-17 MEETING CALENDAR, 4 <sup>th</sup> Tuesday at 1:15 p.m., CCCR
FPC Agenda   03/28/2017 - MCShare & Website	<del>2016 - 08/23 ; 09/27 ; 10/25 ; 11/22</del>
FPC Meeting Minutes   02/28/2017 (DRAFT) - MCShare & Website	2017 - <del>01/24</del> 01/31 ; 02/28 ; 03/28 ; 04/25
Making Decisions Document 2015-2017 – pages 16, 26-28	
FPC Charge/Membership - Included on Agenda, Website	

FISCAL PLANNING COMMITTEE		
COLLEGE-WIDE COMMITTEE	CHARGE AND SOURCE OF AUTHORITY	MEMBERSHIP
<p>Fiscal Planning</p> <p><u>Reports:</u></p> <ol style="list-style-type: none"> <li>1. Campus Environment</li> <li>2. Co-Curricular</li> </ol>	<p>Plans, monitors, and evaluates college-wide fiscal operations</p> <p><i>The Fiscal Planning Committee makes recommendations on college-wide fiscal processes. Responsible to plan, monitor and evaluate the college-wide fiscal operations: Ed Code 53200(c): - processes for budget development</i></p> <p>The specific tasks of this committee are:</p> <ul style="list-style-type: none"> <li>• Annually review the District Budget Allocation Model and make recommendations for changes as necessary</li> <li>• Receives reports on the development of the college General Fund budget in alignment with District processes</li> <li>• Review emergent budget needs and constraints, and</li> <li>• Implement the annual Classified Hiring Prioritization process.</li> </ul>	<p><b>Co-Chairs:</b> Vice President, Business Services Academic Senate President</p> <p><b>Members:</b></p> <ul style="list-style-type: none"> <li>▸ Faculty Appointed by AFT (1)</li> <li>▸ Associated Students Representative (1)</li> <li>▸ Classified Supervisors' Representative (1)</li> <li>▸ Classified Representatives (3)</li> <li>▸ Dean Appointees (3)</li> <li>▸ Director of Facilities, Maintenance &amp; Operations</li> <li>▸ All Department Chairs and Coordinators or Designees</li> <li>▸ Executive Vice President (Ex-officio)</li> </ul>

Goals 2016-17	Date of Action/Completion
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1. Annually review the revised District Allocation Model and supporting documentation to determine the impact on College operations and the continued efficacy of the budget allocation process.	01/31/2017 Began Discussion
2. Look for opportunities to strengthen the connections among planning, resource allocation, and assessment processes.	
3. Through the Program Plan Review process, recommend ways the campus can better utilize the Classified Service to meet the College Mission; recommend prioritization for classified staff hiring.	
4. Provide information updates on fiscal and budget components to entire campus.	
5. Set IEPI goals as related to Fiscal Planning.	