



## MOORPARK COLLEGE Fiscal Planning Committee

*The Fiscal Planning Committee makes recommendation on college-wide fiscal processes. Responsible to plan, monitor and evaluate the college-wide fiscal operations: Ed Code 53200(c): - processes for budget development*

### AGENDA

**Tuesday, September 26, 2017**

**1:00 – 2:20 p.m.**

**Campus Center Conference Room**

POSITION/DEPARTMENT	CHAIR/DESIGNEE	ATTEND	DEPARTMENT	CHAIR/DESIGNEE	ATTEND	DEPARTMENT	CHAIR/DESIGNEE	ATTEND
Co-Chair: Vice President, Business Services	Silvia Barajas		Athletics/HED/Kin	Vance Manakas		English/ESL	VACANT	
				Remy McCarthy		Business	Reet Sumal	
Co-Chair: Academic Senate President	Nenagh Brown		Physics/Astronomy/ Engineering	Erik Reese		Library	Danielle Kaprelian	
						ACCESS	Silva Arzunyan	
AFT Faculty Appointee (1)	Renee Fraser		Student Health Services	Sharon Manakas		Health Sciences	Christina Lee	
Associated Students Representative (1)	Houston Holohan		Chemistry/Earth Sciences	Vincent Crisostomo		Mathematics	Phil Abramoff	
Classified Supervisors' Representative (1)	Michele Perry		Counseling	Wendy Berg		Child Dev Center	Johanna Pimentel	
Classified Representatives (3)	Gilbert Downs		Social Sciences	Lee Ballestero		EOP&S	Marnie Melendez	
	Linda Sanders			Hugo Hernandez (Alt)		EATM	Brenda Woodhouse	
	Obalid Younan		Fine & Performing Arts	John Loprieno		Behavioral Sciences	Dani Vieira	
Dean Appointees (3)	Helga Winkler		World Languages	Perry Bennett		Life Sciences	Andrew Kinkella	
	Norm Marten		Child Development	Cindy Sheaks-McGowan		Media Arts/Comm Studies	Neal Stewart	
	Mary Rees		<b>GUESTS</b>			Financial Aid	Kim Korinke	
Director, Facilities, Maint. & Ops	John Sinutko							
Vice Presidents (Ex-Officio)	Amanuel Gebru							
	Julius Sokenu							

AGENDA TOPIC	ACTION
o <b>WELCOME, COME TO ORDER, INTRODUCTIONS</b>	

AGENDA TOPIC	ACTION
○ <b>PUBLIC COMMENTS</b>	
○ <b>MEETING NOTES</b>	
○ Approval of Meeting Notes   August 29, 2017	
○ <b>REPORTS &amp; DISCUSSIONS</b>	
○ Campus Environment Committee – Mr. John Sinutko	
○ Co-Curricular Committee – No Report	
○ State and College Budget Report – Silvia Barajas	
2% Carry Over	
District Reserves Report	
FTES Report	
○ DCAS/DTRW Enrollment Management – Nenagh Brown	
○ Fiscal Planning Committee Charter & Membership	
○ Classified Prioritization Meeting	
○ Discussion & Recommendation of Goals FY 2017-18	
○ PRT Visit	
○ <b>OTHER</b>	
○ <b>ADJOURNMENT</b>	

HANDOUTS	FPC 2017/18 MEETING CALENDAR, 4 <sup>th</sup> Tuesday at 1:15 p.m., CCCR
FPC Agenda   09/26/2017 - MCShare & Website	2017 - <del>08/29</del> ; 09/26 ; 10/24 ; 11/28
FPC Meeting Minutes   08/29/2017 (DRAFT) & MCShare & Website	2018 - 01/23 ; 02/27 ; 03/27 ; 04/24
FPC Portion of Making Decisions Document	
FPC Charge/Membership - Included on Agenda, Website	

## FISCAL PLANNING COMMITTEE

COLLEGE-WIDE COMMITTEE	CHARGE AND SOURCE OF AUTHORITY	MEMBERSHIP
<p>Fiscal Planning</p> <p><u>Reports:</u></p> <ol style="list-style-type: none"> <li>1. Campus Environment</li> <li>2. Co-Curricular</li> </ol>	<p>Plans, monitors, and evaluates college-wide fiscal operations</p> <p><i>The Fiscal Planning Committee makes recommendations on college-wide fiscal processes. Responsible to plan, monitor and evaluate the college-wide fiscal operations: Ed Code 53200(c): - processes for budget development</i></p> <p>The specific tasks of this committee are:</p> <ul style="list-style-type: none"> <li>• Annually review the District Budget Allocation Model and make recommendations for changes as necessary</li> <li>• Receives reports on the development of the college General Fund budget in alignment with District processes</li> <li>• Review emergent budget needs and constraints, and</li> <li>• Implement the annual Classified Hiring Prioritization process.</li> </ul>	<p><b>Co-Chairs:</b> Vice President, Business Services Academic Senate President</p> <p><b>Members:</b></p> <ul style="list-style-type: none"> <li>▸ Faculty Appointed by AFT (1)</li> <li>▸ Associated Students Representative (1)</li> <li>▸ Classified Supervisors' Representative (1)</li> <li>▸ Classified Representatives (3)</li> <li>▸ Dean Appointees (3)</li> <li>▸ Director of Facilities, Maintenance &amp; Operations</li> <li>▸ All Department Chairs and Coordinators or Designees</li> <li>▸ Executive Vice President (Ex-officio)</li> </ul>

DRAFT - Goals 2017-18	Date of Action/Completion
1. Annually review the revised District Allocation Model and supporting documentation to determine the impact on College operations and the continued efficacy of the budget allocation process.	
2. Look for opportunities to strengthen the connections among planning, resource allocation, and assessment processes.	
3. Through the Program Plan Review process, recommend ways the campus can better utilize the Classified Service to meet the College Mission; recommend prioritization for classified staff hiring.	
4. Provide information updates on fiscal and budget components to entire campus.	
5. Set IEPI goals as related to Fiscal Planning – for the next 3 years	
6. Multi Year Budget Projection	
7. Infrastructure Model	
8. Participate in the PRT Process and Consider the Recommendations for Fiscal	