

Fiscal Planning Committee

The Fiscal Planning Committee makes recommendation on college-wide fiscal processes. Responsible to plan, monitor and evaluate the college-wide fiscal operations: Ed Code 53200(c): - processes for budget development

## **AGENDA** Tuesday, October 27, 2015 1:15 - 2:20 p.m. **Campus Center Conference Rooms**

POSITION/DEPARTMENT	CHAIR/DESIGNEE	ATTEND	DEPARTMENT	CHAIR/DESIGNEE	ATTEND	DEPARTMENT	CHAIR/DESIGNEE	ATTEND
Co-Chair: Vice President,	Silvia Barajas		Theater Arts/	Neal Stewart		Counseling	Wendy Berg	
Business Services			Communications/FTVM			Business	VACANT	
Co-Chair:	Mary Rees	Physics/Astrono Engineering	Physics/Astronomy/	Ron Wallingford		Library	Danielle Kaprellian	
Academic Senate President			Engineering			ACCESS	Sherry D'Attile	
AFT Faculty Appointee (1)	Renee Fraser		Student Health Services	Sharon Manakas		Life Sciences	Carol Higashida	
Associated Students Representative (1)	Ashley Rasmussen		Chemistry/Earth Sciences	Vincent Crisostomo		Mathematics	Chris Cole	
Classified Supervisors' Representative (1)	Darlene Melby		World Languages	Helga Winkler		Music/Dance	Beth Megill	
Classified Representatives (3)	Gilbert Downs		- Social Sciences	Lee Ballestero		EOP&S	VACANT	
	Valerie Nicoll			Hugo Hernandez (Alt)		EATM	Cynthia Stringfield	
	Linda Sanders		Digital, Media & Visual Arts	Lydia Etman		Behavioral Sciences	Dan Vieira	
Dean Appointees (3)	Norm Marten		English/ESL	Kara Lybarger-Monson		Health Sciences	Andrew Kinkella	
	Amanuel Gebru		Child Development	VACANT		Athletics/HED/Kin	Howard Davis	
	Inajane Nicklas		GUESTS					
Director, Facilities, Maint. & Ops	John Sinutko	_						
Executive Vice President (Ex-Officio)	Lori Bennett							

AGENDA TOPIC	ACTION
○ WELCOME, COME TO ORDER, INTRODUCTIONS	
<ul> <li>Around the room introductions for rest of the committee.</li> </ul>	

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AGENDA TOPIC	ACTION	
o MEETING NOTES		
<ul> <li>Approval of Meeting Notes   September 22, 2015</li> </ul>		
<ul> <li>Approval of Meeting Notes   October 06, 2015</li> </ul>		
o REPORTS		
<ul> <li>Campus Environment Committee – Mr. John Sinutko</li> </ul>		
<ul> <li>Co-Curricular Committee – Ms. Darlene Melby</li> </ul>		
<ul> <li>State and Campus Budget Report – Silvia Barajas</li> </ul>		
Co-Chair Report/DCAS – Mary Rees		
o DISCUSSION		
<ul> <li>Update on hiring - Classified Prioritization</li> </ul>		
<ul> <li>STATUS for Classified Prioritization will be posted once complete</li> </ul>		
<ul> <li>Accreditation standard and QFE</li> </ul>		
<ul> <li>Meeting on 11/24/2015</li> </ul>		
o OTHER		
<ul> <li>Integrated Planning</li> </ul>		
○ ADJOURNMENT		

HANDOUTS	FPC 2015-16 MEETING CALENDAR, 4 <sup>th</sup> Tuesday at 1:15 p.m., CCCR
FPC Agenda   10/27/2015 - MCShare & Website	2015   <del>08/25</del> , <del>09/22</del> , <del>10/06</del> , 10/27, 11/24
FPC Meeting Minutes   09/22/2015 - MCShare & Website	2016   01/26, 02/23, 04/26
FPC Meeting Minutes   10/06/2015 - MCShare & Website	
FPC Charge/Membership - Included on Agenda, Website	

FISCAL PLANNING COMMITTEE					
COLLEGE-WIDE COMMITTEE	CHARGE AND SOURCE OF AUTHORITY	MEMBERSHIP			
Fiscal Planning	Plans, monitors, and evaluates college-wide fiscal operations	Co-Chairs: Vice President, Business Services			
Reports:  1. Campus Environment	The Fiscal Planning Committee makes recommendations on college-wide fiscal processes. Responsible to plan, monitor and	Academic Senate President			
2. Co-Curricular	evaluate the college-wide fiscal operations: Ed Code 53200(c): -	Members:			
	processes for budget development	<ul> <li>Faculty Appointed by AFT (1)</li> <li>Associated Students Representative (1)</li> </ul>			
	The specific tasks of this committee are:	Classified Supervisors' Representative (1)			
	<ul> <li>Annually review the District Budget Allocation Model and</li> </ul>	Classified Representatives (3)			
	make recommendations for changes as necessary	Dean Appointees (3)			
	<ul> <li>Receives reports on the development of the college</li> </ul>	Director of Facilities, Maintenance & Operations			
	General Fund budget in alignment with District processes  Review emergent budget needs and constraints, and	<ul> <li>All Department Chairs and Coordinators or Designees</li> </ul>			
	<ul> <li>Review emergent budget needs and constraints, and</li> <li>Implement the annual Classified Hiring Prioritization process.</li> </ul>	Executive Vice President (Ex-officio)			