



MOORPARK COLLEGE Fiscal Planning Committee

The Fiscal Planning Committee makes recommendation on college-wide fiscal processes. Responsible to plan, monitor and evaluate the college-wide fiscal operations: Ed Code 53200(c): - processes for budget development

MEETING MINUTES

Tuesday, October 6, 2015

1:15 – 2:20 p.m.

Campus Center Conference Rooms

POSITION/DEPARTMENT	DESIGNEE	ATTEND	DEPARTMENT	CHAIR OR DESIGNEE	ATTEND	DEPARTMENT	CHAIR OR DESIGNEE	ATTEND
Co-Chair: Vice President, Business Services	Silvia Barajas	X	ACCESS	Sherry D'Attille		Health Sciences	Carol Higashida	X
Co-Chair: Academic Senate President	Mary Rees	X	Athletics/HED/Kin	Howard Davis	X	Library	Danielle Kaprellian	X
AFT Faculty Appointee (1)	Renee Fraser	X	Behavioral Sciences	Dan Vieira	X	Life Sciences	Andrew Kinkella	X
Associated Students Representative (1)	Ashley Rasmussen		Business	Navreet Sumal	X	Mathematics	Chris Cole	X
Classified Supervisors' Representative (1)	VACANT		Chemistry/ Earth Sciences	Vincent Crisostomo	X	Music/ Dance	Beth Megill	
Classified Representatives (3)	Gilbert Downs Valerie Nicoll Linda Sanders	X X X	Child Development	Dan Vieira	X	Physics/ Astronomy/Engineering	Ron Wallingford	X
Dean Appointees (3)	Norm Marten Amanuel Gebru Inajane Nicklas	X X	Counseling	Wendy Berg		Social Sciences	Lee Ballestero Hugo Hernandez (Alt)	X
Director, Facilities, Maint. & Ops.	John Sinutko	X	EATM	Cynthia Stringfield	X	Student Health Services	Sharon Manakas	X
Executive Vice President (Ex-officio)	Lori Bennett	X	English/ ESL	Kara Lybarger-Monson		Theater Arts/ Communications/FTVM	Neal Stewart	X
GUEST	Pam Kennedy- Luna	X	EOP&S	VACANT		Digital, Media & Visual Arts	Lydia Etman	X
GUEST	John Dobbins	X	GUEST	Kim Korinke	X	World Languages	Helga Winkler	X
GUEST	Dan McMichael	X	GUEST	Michlyn Hines	X	College Business Manager	Darlene Melby	X

AGENDA TOPIC	ACTION
<ul style="list-style-type: none"> ○ WELCOME, COME TO ORDER, INTRODUCTIONS ○ DISCUSSION <p>Classified Prioritization Requests – Representatives from the positions identified on the attached handouts gave presentations in support of the needed positions.</p> <ol style="list-style-type: none"> 1. Health Center Psychologist – It was agreed that this position would be reviewed for funding source to ensure that I is in the appropriate voting sheet (GF, Categorical, Hourly Change) before the voting sheets were sent out. 2. The CD Associate Teacher was removed from the GF List as this position was a replacement of a vacant position and did not need to be included. 3. International Student Dir/Coordinator and International Student Office Asst. were moved to the Categorical as this program is self-support. 4. Health Science Office Assistant – Presenter said that while they would like this position to be 100% GF they would accept 50%GF and 50%Grant. So it is listed in two sheets. 5. Language IL II and Library IL II – the presenter advised that it was one position so they have been combine into one position on the sheet. 6. Physic, engineering IL1 –Presenter stated it was to increase the position from 11 months to 12 months and the item is already included in the Hourly Change list. Accordingly it was deleted from the GF list. 7. Maintenance Assistant 2 was added to the list. <p>Regarding the Categorical List:</p> <ol style="list-style-type: none"> 1. Added #1 #3 above 2. Separated positions by funding source. <p>Regarding Classified Hourly</p> <ol style="list-style-type: none"> 1. Deleted Rad Tech Office Asst. as it is the same request as the Health Science Office Asst in the GF List 2. Update EATM Vet Tech to ATZ Vet Tech and changed it from 19 to 32 hours to 40hrs (FT). 3. Noted that CDC Director and CD Assist are self-supporting programs. <p>There was a question regarding SSSP and if there would be funds left for SI. Since SSSP does not allow for hiring SI positions, Equity would be the source for SI/Tutors. There was also a concerned about where the new hires would be housed. It was acknowledge that this would be a challenge.</p> ○ ADJOURNMENT 	<p>Committee members to receive survey to rank positions. Scores will be tallied and provided to the committee at the next meeting.</p>

HANDOUTS	FPC 2015-16 MEETING CALENDAR, 4 th Tuesday at 1:15 p.m., CCCR
	2015 08/25, 09/22, 10/06, 10/27, 11/24
	2016 01/26, 02/23, 04/26

FISCAL PLANNING COMMITTEE		
COLLEGE-WIDE COMMITTEE	CHARGE AND SOURCE OF AUTHORITY	MEMBERSHIP
<p>Fiscal Planning</p> <p><u>Reports:</u></p> <ol style="list-style-type: none"> 1. Campus Environment 2. Co-Curricular 	<p>Plans, monitors, and evaluates college-wide fiscal operations</p> <p><i>The Fiscal Planning Committee makes recommendations on college-wide fiscal processes. Responsible to plan, monitor and evaluate the college-wide fiscal operations: Ed Code 53200(c): - processes for budget development</i></p> <p>The specific tasks of this committee are:</p> <ul style="list-style-type: none"> • Annually review the District Budget Allocation Model and make recommendations for changes as necessary • Receives reports on the development of the college General Fund budget in alignment with District processes • Review emergent budget needs and constraints, and • Implement the annual Classified Hiring Prioritization process. 	<p>Co-Chairs: Vice President, Business Services Academic Senate President</p> <p>Members:</p> <ul style="list-style-type: none"> › Faculty Appointed by AFT (1) › Associated Students Representative (1) › Classified Supervisors' Representative (1) › Classified Representatives (3) › Dean Appointees (3) › Director of Facilities, Maintenance & Operations › All Department Chairs and Coordinators or Designees › Executive Vice President (Ex-officio)