



MOORPARK COLLEGE Fiscal Planning Committee

The Fiscal Planning Committee makes recommendation on college-wide fiscal processes. Responsible to plan, monitor and evaluate the college-wide fiscal operations: Ed Code 53200(c): - processes for budget development

MEETING MINUTES Tuesday, October 27, 2015 1:15 – 2:20 p.m. Campus Center Conference Rooms

POSITION/DEPARTMENT	CHAIR/DESIGNEE	ATTEND	DEPARTMENT	CHAIR/DESIGNEE	ATTEND	DEPARTMENT	CHAIR/DESIGNEE	ATTEND
Co-Chair: Vice President, Business Services	Silvia Barajas	X	Theater Arts/ Communications/FTVM	Neal Stewart	X	Counseling	Wendy Berg	X
						Business	VACANT	
Co-Chair: Academic Senate President	Mary Rees	X	Physics/Astronomy/ Engineering	Ron Wallingford	X	Library	Danielle Kaprellian	
						ACCESS	Sherry D'Attile	
AFT Faculty Appointee (1)	Renee Fraser	X	Student Health Services	Sharon Manakas		Life Sciences	Carol Higashida	X
Associated Students Representative (1)	Ashley Rasmussen	X	Chemistry/Earth Sciences	Vincent Crisostomo	X	Mathematics	Chris Cole	X
Classified Supervisors' Representative (1)	Darlene Melby		World Languages	Helga Winkler	X	Music/Dance	Beth Megill	X
Classified Representatives (3)	Gilbert Downs	X	Social Sciences	Lee Ballesterio		EOP&S	VACANT	
	Valerie Nicoll	X		Hugo Hernandez (Alt)	X	EATM	Cynthia Stringfield	X
	Linda Sanders		Digital, Media & Visual Arts	Lydia Etman	X	Behavioral Sciences	Dan Vieira	X
Dean Appointees (3)	Norm Marten	X	English/ESL	Kara Lybarger-Monson	X	Health Sciences	Andrew Kinkella	X
	Amanuel Gebru		Child Development	VACANT		Athletics/HED/Kin	Howard Davis	X
	Inajane Nicklas	X	GUESTS					
Director, Facilities, Maint. & Ops	John Sinutko	X						
Executive Vice President (Ex-Officio)	Lori Bennett							

AGENDA TOPIC

ACTION

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<ul style="list-style-type: none"> ○ WELCOME, COME TO ORDER, INTRODUCTIONS <ul style="list-style-type: none"> ○ Around the room introductions for rest of the committee. 	<p>Called to order at 01:18 p.m.</p>
<ul style="list-style-type: none"> ○ MEETING NOTES <ul style="list-style-type: none"> ○ Approval of Meeting Notes September 22, 2015 ○ Approval of Meeting Notes October 06, 2015 	<p>09/22 meeting minutes will be reviewed at next meeting on 11/24</p> <p>10/06 meeting minutes approved as modified. Lydia Etman moved. Howard Davis second. Hugo Hernandez, Beth Megill, and Ashley Rasmussen abstain.</p>
<ul style="list-style-type: none"> ○ REPORTS <ul style="list-style-type: none"> ○ Campus Environment Committee – Mr. John Sinutko Met on 10/20. Talked about WayFinding , Can for Kids will not take place on campus due to not enough student help, working on classrooms PS-208 & PS-209 being converted into 1 engineering lab with a goal to be online by Fall 2016. Associated Students met with the Environmental Committee with a 50% proposal for hydration stations chosen by the students. ○ Co-Curricular Committee – Ms. Darlene Melby No report. ○ State and Campus Budget Report – Silvia Barajas SSSP allocations for Fiscal Year 2016 have been released. MC will receive \$2.54 million in funds. Student Equity Allocation for the District is \$2.49 million with MC receiving \$777,949; Plans were developed with the work groups, just waiting for the final determination on the money which should be received by Tuesday 11/03. Student Equity has a 50% increase, the plan was based on \$800,000. ○ Co-Chair Report/DCAS – Mary Rees -DACS - District committee: DAC discussion to move as contract up on Stanley. Ongoing negotiations for property in Camarillo. The Board approved the Chancellor to start looking for property. -Setting up an interim Vice Chancellor of Education Services. DAC has been asking for someone to speak for education - an advocate for the instructional piece. The concern is with the multiple grants and DAC is the avenue to disperse these funds. There is a growing list and the District needs these consolidated with a leader. -There is a big push on safety and emergency preparedness. Of the \$14 million from mandated claims. \$3 million from this is for Safety. Part of these funds will be used for the electronic lock system and our communication system for all campuses and the District office. Talks of a central lock down system are in place. Conversation on what the communication system should entail. There is still a lot to be worked out. -Allocation for the rest of the Mandated Claims funds will be aliquoted using the infrastructure model to split the remaining funds. 	
<ul style="list-style-type: none"> ○ DISCUSSION <ul style="list-style-type: none"> ○ Update on hiring - Classified Prioritization ○ STATUS for Classified Prioritization will be posted once complete ○ Accreditation standard and QFE The accreditation standards that will be applied were brought to the November meeting. 	

AGENDA TOPIC	ACTION
<p>Anything related to Fiscal will be presented to this committee.</p> <ul style="list-style-type: none"> o Meeting on 11/24/2015 	
<ul style="list-style-type: none"> o OTHER <ul style="list-style-type: none"> o Integrated Planning 	
<ul style="list-style-type: none"> o ADJOURNMENT 	

HANDOUTS	FPC 2015-16 MEETING CALENDAR, 4 th Tuesday at 1:15 p.m., CCCR
FPC Agenda 10/27/2015 - MCShare & Website	2015 08/25 , 09/22 , 10/06 , 10/27, 11/24
FPC Meeting Minutes 09/22/2015 - MCShare & Website	2016 01/26, 02/23, 04/26
FPC Meeting Minutes 10/06/2015 - MCShare & Website	
FPC Charge/Membership - Included on Agenda, Website	

FISCAL PLANNING COMMITTEE		
COLLEGE-WIDE COMMITTEE	CHARGE AND SOURCE OF AUTHORITY	MEMBERSHIP
<p>Fiscal Planning</p> <p><u>Reports:</u></p> <ol style="list-style-type: none"> 1. Campus Environment 2. Co-Curricular 	<p>Plans, monitors, and evaluates college-wide fiscal operations</p> <p><i>The Fiscal Planning Committee makes recommendations on college-wide fiscal processes. Responsible to plan, monitor and evaluate the college-wide fiscal operations: Ed Code 53200(c): - processes for budget development</i></p> <p>The specific tasks of this committee are:</p> <ul style="list-style-type: none"> • Annually review the District Budget Allocation Model and make recommendations for changes as necessary • Receives reports on the development of the college General Fund budget in alignment with District processes • Review emergent budget needs and constraints, and • Implement the annual Classified Hiring Prioritization process. 	<p>Co-Chairs: Vice President, Business Services Academic Senate President</p> <p>Members:</p> <ul style="list-style-type: none"> ▸ Faculty Appointed by AFT (1) ▸ Associated Students Representative (1) ▸ Classified Supervisors' Representative (1) ▸ Classified Representatives (3) ▸ Dean Appointees (3) ▸ Director of Facilities, Maintenance & Operations ▸ All Department Chairs and Coordinators or Designees ▸ Executive Vice President (Ex-officio)