



## MOORPARK COLLEGE

### Fiscal Planning Committee

*The Fiscal Planning Committee makes recommendation on college-wide fiscal processes. Responsible to plan, monitor and evaluate the college-wide fiscal operations: Ed Code 53200(c): - processes for budget development*

#### Minutes

#### Tuesday, January 30, 2018

#### 12:00 – 2:15 p.m.

#### Campus Center Conference Room

POSITION/DEPARTMENT	CHAIR/DESIGNEE	ATTEND	DEPARTMENT	CHAIR/DESIGNEE	ATTEND	DEPARTMENT	CHAIR/DESIGNEE	ATTEND
Chair: Academic Senate President	Nenagh Brown	X	Athletics/HED/Kin	Vance Manakas	X	English/ESL	Jeff Baker	X
Chair – Classified Senate President	Gilbert Downs	X		Remy McCarthy (Alt)		Business	Ruth Bennington	X
Chair- VP Business Services	Silvia Barajas	X	Physics/Astronomy/Eng.	Erik Reese	X	Library	Mary LaBarge	X
			Student Health Services	Sharon Manakas	X	ACCESS	Silva Arzunyan	
AFT Faculty Appointee (1)	Renee Fraser		Chemistry/Earth Sciences	Rob Kreil	X	Health Sciences	Christina Lee	X
Associated Students Representative (1)	Houston Holohan		Counseling	Wendy Berg	X	Mathematics	Phil Abramoff	X
Classified Supervisors' Representative (2)	Michele Perry Kim Korinke	X X				Child Dev Center	Johanna Pimentel	
Classified Representatives (3)	Vacant		Social Sciences	Lee Ballestero	X	EOP&S	Marnie Melendez	X
	Linda Sanders	X		Hugo Hernandez (Alt)		EATM	Brenda Woodhouse	
	Obalid Younan	X	Fine & Performing Arts	John Loprieno	X	Behavioral Sciences	Dani Vieira	X
Dean Appointees (3)	Karen Rothstein	X	Media Arts/Comm Studies	Neal Stewart	X	Life Sciences	Andrew Kinkella	
	Norm Marten		Child Development	Cindy Sheaks-McGowan		World Languages	Perry Bennett	
	Mary Rees	X	<b>GUESTS</b>			Vice Presidents (Ex-Officio)	Amanuel Gebru Julius Sokenu	X X
Director, Facilities, Maint. & Ops	John Sinutko	X						

AGENDA TOPIC	ACTION
○ <b>WELCOME, COME TO ORDER, INTRODUCTIONS</b>	
○ <b>PUBLIC COMMENTS</b>	There were none.
○ <b>General Fund Classified Staff Prioritization</b>	30 Classified positions were presented to the Committee for prioritization from General Funds;

AGENDA TOPIC	ACTION
	there had been two deletions from the list as sent out in advance - #17: Engineering ( a duplicate), and # 32: Veterans' Center (categorical request). Faculty, staff, and management were able to make presentations in support of each of the positions for a maximum of 3 minutes, including time for any questions. At the end of the presentations a paper ballot was completed by all voting members present. Votes were tallied by the co-chairs and the provisional results were emailed to committee members immediately after the meeting. The results will be brought back to the next meeting for final ratification.
o ADJOURNMENT	

HANDOUTS	FPC 2017/18 MEETING CALENDAR, 4 <sup>th</sup> Tuesday at 1:15 p.m., CCCR
FPC Agenda   1/30/2018	2017 - 08/29 ; 09/26 ; 10/24 ; 11/28
General Fund Classified Staff Prioritization List	2018 - 01/23 ; 01/30; 02/27 ; 03/27 ; 04/24
General Fund Classified Staff Prioritization Ballot	

FISCAL PLANNING COMMITTEE		
COLLEGE-WIDE COMMITTEE	CHARGE AND SOURCE OF AUTHORITY	MEMBERSHIP
Fiscal Planning  <u>Reports:</u> <ol style="list-style-type: none"> <li>Campus Environment</li> <li>Co-Curricular</li> </ol>	Plans, monitors, and evaluates college-wide fiscal operations  <i>The Fiscal Planning Committee makes recommendations on college-wide fiscal processes. Responsible to plan, monitor and evaluate the college-wide fiscal operations: Ed Code 53200(c): - processes for budget development</i>  The specific tasks of this committee are: <ul style="list-style-type: none"> <li>Annually review the District Budget Allocation Model and make recommendations for changes as necessary</li> <li>Receives reports on the development of the college General Fund budget in alignment with District processes</li> <li>Review emergent budget needs and constraints, and</li> <li>Implement the annual Classified Hiring Prioritization process.</li> </ul>	<b>Co-Chairs:</b> Academic Senate President Classified Senate President Vice President, Business Services <b>Members:</b> <ul style="list-style-type: none"> <li>Faculty Appointed by AFT (1)</li> <li>All Department Chairs and Coordinators or Designees</li> <li>Associated Students Representative (1)</li> <li>Classified Representative (3)</li> <li>SEIU Classified Representative (1)</li> <li>Classified Supervisors' Representative (2)</li> <li>Dean Appointees (3)</li> <li>Director of Facilities, Maintenance &amp; Operations</li> <li>Vice President, Academic Affairs (Ex-officio)</li> <li>Vice President, Student Support (Ex-officio)</li> </ul>

Goals 2017-18	Date of Action/Completion
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1. Annually review the revised District Allocation Model and supporting documentation to determine the impact on College operations and the continued efficacy of the budget allocation process.	09/26/2017; 10/24/2017; 11/28/2017; 1/23/2018
2. Define the committee's role in strengthening the connections among planning, resource allocation, and assessment processes.	
3. Through the Program Plan Review process, recommend ways the campus can better utilize the Classified Service to meet the College Mission; recommend prioritization for classified staff hiring.	09/26/2017, 10/24/2017; 11/28/2017
4. Provide information updates on fiscal and budget components to entire campus.	
5. Set IEPI goals as related to Fiscal Planning – for the next 3 years	
6. Review Multi Year Budget Projection	1/23/2018
7. Review Infrastructure Model	
8. Participate in the PRT Process and Consider the Recommendations for Fiscal	11/9/2017