

MOORPARK COLLEGE  
**Facilities/Technology – Committee on Accreditation and Planning**  
**(T-CAP/F-CAP)**  
**MEETING AGENDA**  
 Wednesday, February 03, 2016 | 1:15-3:00 p.m., A-138

POSITION	NAME	ATTEND	DIVISION	FACULTY NAME	ATTEND
Co-Chair: Vice President, Business Services	Silvia Barajas		Business, Science & Child Development	Steve Callis	
Co-Chair: Academic Senate Representative	Michael Walegur			Gerry Zucca	
Academic Senate President, ex officio	Mary Rees		Enrollment Services, Mathematics & Physical Sciences	Erik Reese	
Deans	Norm Marten			David Mayorga	
	Inajane Nicklas			Angela Wilkins	
Business Services	Darlene Melby		Behavioral & Social Sciences	Jack Miller	
	Dan McMichael			Kari Meyers	
	John Sinutko			Steve Pfeffer (Alt.)	
Associated Students Representative	Neema Sheshebor		EATM, Health & Life Sciences	Christina Lee	
Instructional Technology	Tracie Bosket			Audrey Chen	
				Michlyn Hines	
<b>Guests</b>				Mary Swenson (Alt.)	
				Lan Nguyen (Alt.)	
				Andrew Kinkella (Alt.)	
			Languages, Library & Learning Resources	John Dobbins	
				Faten Habib	
			Performing Arts & Student Life	Brian Koehler	
				Sherry D'Attile	
				Lydia Basmajian	
				Michael Grimes	
			Athletics, Arts & Institutional Research	Howard Davis	
TOPIC					ACTION
1. WELCOME and INTRODUCTION					
2. APPROVAL OF MINUTES: December 02, 2015 meeting					
3. INFORMATION/REPORTS					
➤ IT UPDATE –Dan McMichael					
○ Review District Technology Plan - Dave Fuhrman					
➤ INSTRUCTIONAL TECHNOLOGY – Tracie Bosket					
➤ FACILITIES PROJECTS UPDATE – John Sinutko					
○ Tech Building					
4. Accreditation - John Sinutko/Dan McMichael					
5. Work Group Updates					
➤ FRAWG					
➤ TRAWG					
➤ PAWG					
6. ADJOURNMENT					

DRAFT

HANDOUTS	F-CAP/T-CAP 2015-16 MEETING CALENDAR, 1 <sup>st</sup> Wednesday at 1:15 p.m., A-138
F-CAP/T-CAP Agenda   02/03/2015 – MCSHare & Website	2015   <del>09/02</del> , <del>10/07</del> , <del>11/04</del> , <del>12/02</del>
F-CAP/T-CAP Meeting Minutes   12/02/2015 – MCSHare & Website - DRAFT	2016   02/03, 03/02, 04/06, 05/04
F-CAP/T-CAP Charge/Membership – Included on Agenda, Website	
Standard IIIC Technology Resources	
Standard IIIB Physical Resources	

**Facilities and Technology - Committee on Accreditation and Planning**

- The Facilities and Technology Committee on Accreditation and Planning makes recommendations on college-wide planning and accreditation issues related to facilities for educational programs and student service and those related to campus instructional and administrative digital technology. Monitors the implementation of Standard 3B & 3C of the self-study relative to facilities.

RECOMMENDING STRUCTURE	CHARGE AND SOURCE OF AUTHORITY	MEMBERSHIP
<p>FACILITIES AND TECHNOLOGY– Committee on Accreditation and Planning (F-CAP/Tech-CAP)</p> <p><i>Committee of Academic Senate</i></p>	<p>The committee recommends funding for technology based on a general allocation guideline that assumes budget stability or growth. As a rule of thumb, the committee recommends an allocation of a minimum of 30% of the college's total instructional equipment funding assigned each year to technology equipment, software, and hardware. The accreditation component under the purview of the Facilities and Technology Committee on Accreditation and Planning is the development of plans to address any self-study advisement or visiting team recommendation that refer to facilities and/ or the needs of digital technology for students, faculty, and staff.</p>	<p><b>Co-Chairs</b></p> <ul style="list-style-type: none"> <li>Vice President of Business Services</li> <li>Faculty member appointed by the Academic Senate Council and is, therefore, a member of the Academic Senate Council</li> </ul> <p><b>Members</b></p> <ul style="list-style-type: none"> <li>Three faculty members from each Student Learning Division appointed by the Academic Senate Council</li> <li>Two Deans selected by the Executive Vice President</li> <li>Three Business Service representatives selected by the Vice President of Business Services</li> <li>One student appointed by Associated Students</li> </ul>