

MOORPARK COLLEGE  
**Facilities/Technology – Committee on Accreditation and Planning**  
**(T-CAP/F-CAP)**  
**MEETING AGENDA**  
Wednesday, October 07, 2015 | 1:15-3:00 p.m., A-138

POSITION	NAME	ATTEND	DIVISION	FACULTY NAME	ATTEND
Co-Chair: Vice President, Business Services	Silvia Barajas		Business, Science & Child Development	Navreet Sumal	
				Edmond Garcia	
Co-Chair: Academic Senate Representative	Michael Walegur		Enrollment Services, Mathematics & Physical Sciences	Than Trinh	
Academic Senate President, ex officio	Mary Rees			Erik Reese	
Deans	Norm Marten		Behavioral & Social Sciences	Kari Meyers	
	Inajane Nicklas			Jack Miller	
	John Sinutko			Lee Ballesterio (Alt.)	
Business Services	Darlene Melby		EATM, Health & Life Sciences	Christina Lee	
	Dan McMichael			Audrey Chen	
				Brenda Woodhouse	
Associated Students Representative	Neema Sheshebor		Languages & Learning Resources	John Dobbins	
Guests				Faten Habib	
			Performing Arts & Student Life	Brian Koehler	
				Sherry D’Attile	
				Lydia Basmajian	
				Michael Grimes	
			Athletics, Arts & Institutional Research	Steve Callis	
				Howard Davis	
				Gerry Zucca	
TOPIC				ACTION	
1. WELCOME and INTRODUCTION					
o Introduction of new Vice President, Business Services: Silvia Barajas					
o Around the room introductions for rest of the committee.					
2. APPROVAL OF MINUTES: September 02, 2015 meeting					
3. INFORMATION/REPORTS					
➤ IT UPDATE – Dave Fuhrmann/Dan McMichael					
o Review District Technology Plan					
➤ INSTRUCTIONAL TECHNOLOGY – Tracie Boskett					
➤ FACILITIES PROJECTS UPDATE – John Sinutko					
4. Adoption of 2015/16 Goals					
5. OTHER					
➤ PAWG - Discussion					
➤ Review and modify methodology and formatting for prioritization					
6. Ongoing Discussion – Integrating general and non-general funds for Facilities/Technology planning					
7. ADJOURNMENT					

HANDOUTS	F-CAP/T-CAP 2015-16 MEETING CALENDAR, 1 <sup>st</sup> Wednesday at 1:15 p.m., A-138
F-CAP/T-CAP Agenda   10/07/2015 – MCSHare & Website	2015   <del>09/02</del> , 10/07, 11/04, 12/02
F-CAP/T-CAP Meeting Minutes   09/02/2015 – MCSHare & Website - DRAFT	2016   02/03, 03/02, 04/06, 05/04
F-CAP/T-CAP Charge/Membership – Included on Agenda, Website	
F-CAP/T-CAP Approved Goals	

**Facilities and Technology - Committee on Accreditation and Planning**

- The Facilities and Technology Committee on Accreditation and Planning makes recommendations on college-wide planning and accreditation issues related to facilities for educational programs and student service and those related to campus instructional and administrative digital technology. Monitors the implementation of Standard 3B & 3C of the self-study relative to facilities.

RECOMMENDING STRUCTURE	CHARGE AND SOURCE OF AUTHORITY	MEMBERSHIP
<p>FACILITIES AND TECHNOLOGY– Committee on Accreditation and Planning (F-CAP/Tech-CAP)</p> <p><i>Committee of Academic Senate</i></p>	<p>The committee recommends funding for technology based on a general allocation guideline that assumes budget stability or growth. As a rule of thumb, the committee recommends an allocation of a minimum of 30% of the college's total instructional equipment funding assigned each year to technology equipment, software, and hardware. The accreditation component under the purview of the Facilities and Technology Committee on Accreditation and Planning is the development of plans to address any self-study advisement or visiting team recommendation that refer to facilities and/ or the needs of digital technology for students, faculty, and staff.</p>	<p><b>Co-Chairs</b></p> <ul style="list-style-type: none"> <li>Vice President of Business Services</li> <li>Faculty member appointed by the Academic Senate Council and is, therefore, a member of the Academic Senate Council</li> </ul> <p><b>Members</b></p> <ul style="list-style-type: none"> <li>Three faculty members from each Student Learning Division appointed by the Academic Senate Council</li> <li>Two Deans selected by the Executive Vice President</li> <li>Three Business Service representatives selected by the Vice President of Business Services</li> <li>One student appointed by Associated Students</li> </ul>