

MOORPARK COLLEGE
Facilities/Technology – Committee on Accreditation and Planning
(T-CAP/F-CAP)
MEETING AGENDA
 Wednesday, November 04, 2015 | 1:15-3:00 p.m., A-138

POSITION	NAME	ATTEND	DIVISION	FACULTY NAME	ATTEND
Co-Chair: Vice President, Business Services	Silvia Barajas		Business, Science & Child Development	Steve Callis	
Co-Chair: Academic Senate Representative	Michael Walegur			Gerry Zucca	
Academic Senate President, ex officio	Mary Rees		Enrollment Services, Mathematics & Physical Sciences	Marcos Enriquez	
Deans	Norm Marten			Thanh Trinh	
	Inajane Nicklas			David Mayorga (Alt.)	
Business Services	John Sinutko			Angela Wilkins (Alt.)	
	Darlene Melby		Behavioral & Social Sciences	Lee Ballestero	
	Dan McMichael			Steve Pfeffer (Alt.)	
Associated Students Representative	Neema Sheshebor		EATM, Health & Life Sciences	Christina Lee	
Instructional Technology	Tracie Bosket			Audrey Chen	
				Michlyn Hines	
Guests				Mary Swenson (Alt.)	
				Lan Nguyen (Alt.)	
				Andrew Kinkella (Alt.)	
			Languages & Learning Resources	John Dobbins	
				Faten Habib	
			Performing Arts & Student Life	Brian Koehler	
				Sherry D’Attile	
				Lydia Basmajian	
				Michael Grimes	
			Athletics, Arts & Institutional Research	Howard Davis	
TOPIC				ACTION	
1. WELCOME and INTRODUCTION					
2. APPROVAL OF MINUTES: October 07, 2015 meeting					
3. INFORMATION/REPORTS					
➤ IT UPDATE – Dave Fuhrmann/Dan McMichael					
○ Review District Technology Plan					
➤ INSTRUCTIONAL TECHNOLOGY – Tracie Bosket					
➤ FACILITIES PROJECTS UPDATE – John Sinutko					
4. Recommendation to Charge and Source of Authority - Silvia Barajas					
5. Work Group Updates					
➤ FRAWG					
➤ TRAWG					
➤ PAWG					
6. Ongoing Discussion – Integrating general and non-general funds for Facilities/Technology planning					

TOPIC	ACTION
7. ADJOURNMENT	

HANDOUTS	F-CAP/T-CAP 2015-16 MEETING CALENDAR, 1 st Wednesday at 1:15 p.m., A-138
F-CAP/T-CAP Agenda 11/04/2015 – MCSHare & Website	2015 09/02, 10/07 , 11/04, 12/02
F-CAP/T-CAP Meeting Minutes 10/07/2015 – MCSHare & Website - DRAFT	2016 02/03, 03/02, 04/06, 05/04
F-CAP/T-CAP Charge/Membership – Included on Agenda, Website	

Facilities and Technology - Committee on Accreditation and Planning

- The Facilities and Technology Committee on Accreditation and Planning makes recommendations on college-wide planning and accreditation issues related to facilities for educational programs and student service and those related to campus instructional and administrative digital technology. Monitors the implementation of Standard 3B & 3C of the self-study relative to facilities.

RECOMMENDING STRUCTURE	CHARGE AND SOURCE OF AUTHORITY	MEMBERSHIP
<p>FACILITIES AND TECHNOLOGY– Committee on Accreditation and Planning (F-CAP/Tech-CAP)</p> <p><i>Committee of Academic Senate</i></p>	<p>The committee recommends funding for technology based on a general allocation guideline that assumes budget stability or growth. As a rule of thumb, the committee recommends an allocation of a minimum of 30% of the college’s total instructional equipment funding assigned each year to technology equipment, software, and hardware. The accreditation component under the purview of the Facilities and Technology Committee on Accreditation and Planning is the development of plans to address any self-study advisement or visiting team recommendation that refer to facilities and/ or the needs of digital technology for students, faculty, and staff.</p>	<p>Co-Chairs</p> <ul style="list-style-type: none"> Vice President of Business Services Faculty member appointed by the Academic Senate Council and is, therefore, a member of the Academic Senate Council <p>Members</p> <ul style="list-style-type: none"> Three faculty members from each Student Learning Division appointed by the Academic Senate Council Two Deans selected by the Executive Vice President Three Business Service representatives selected by the Vice President of Business Services One student appointed by Associated Students

All Deans

One student appointed by Associated Students who serves in an advisory role

Vice President of Business Services (ex-officio, non-voting)

2.1.2.2 Committee on Accreditation and Planning –Facilities and Technology

Charter: The Facilities and Technology Committee on Accreditation and Planning makes recommendations on college-wide planning and accreditation issues related to facilities for educational programs and student service and those related to campus instructional and administrative digital technology.

The planning component under the purview of the Facilities and Technology Committee on Accreditation and Planning includes:

- Develop and monitor Facilities Master Plan
- Develop and annually update the Technology Operations Plan
- Review the District Technology Master Plan every three years
- Monitor the annual technology inventory for the purposes of technology refresh
- Prioritize technology-review and prioritize technology related issues and resources identified in annual program plans, make recommendations, and report results to programs and the general campus
- Prioritize facilities – review and prioritize facilities related issues and resources identified in annual program plans, make recommendations, and report results to programs and the general campus

The accreditation component under the purview of the Facilities and Technology Committee on Accreditation and Planning is the development of plans to address any self-study advisement or visiting team recommendations that refer to facilities and/ or the needs of digital technology for students, faculty, and staff.

Co-chair: Vice President of Business Services
Faculty member appointed by the Academic Senate Council and is, therefore, a member of the Academic Senate Council

Members: Three faculty members from each Student Learning Division appointed by the Academic Senate Council
Two Deans appointed by the Executive Vice President
Three Business Service representatives selected by the Vice President of Business Services
One representative from Student Services Council appointed by the Executive Vice President
One representative from Accessibility Coordination Center and Education Support Services
One representative from Instructional Technology
One student appointed by Associated Students who serves in an advisory role
Executive Vice President (ex-officio, non-voting)