***Committee on Accreditation and Planning - Education***

*Responsible to plan, monitor and evaluate the college-wide educational master planning process:*

*Annual Program Planning ~ Educational Master Plan 05-08 ~Accreditation Self-Study Process Implementation*

**Agenda**

**September 27, 2011**

**2:30 PM – 4:00 PM, CCCR**

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| **Standing Members** | **Campus Community** |
| **Position** | **Name** | **Present** | **Deans** | **Present** | **Coord. & Dept. Chairs** | **Name** | **Present** |  |
| 2011-2012ED CAP Co-Chairs | Lisa Miller |  | Pat Ewins |  | ACCESS | Sherry D’Attile |  | **Welcome!**Please Sign In |
| Lee Ballestero |  | Music/Dance | Robert Salas |  |
| 2012-2013ED CAP Co-Chair s |  |  | Theatre/Comm Studies | John Loprieno |  |
|  |  | Counseling | Corey Wendt |  |
| Exec Vice Pres | *vacant* |  | EOPS | Cesar Flores |  |
| Acad Senate Rep | Nenagh Brown |  | Student Activities | Sharon Miller |  |
| Classified Rep | Kim Watters |  | Student Health Ctr Coordinator | Sharon Manakas |  |
| Student Service Council Reps. (2) | Richard Torres |  | Inajane Nicklas |  | CIS | Mary Mills |  |
| Kathy Colborn |  | English/Humanities | Sydney Sims |  |
| M&O Rep | John Sinutko |  | World Languages/ESL | D. Perry Bennett |  |
| Inst Research | Lisa Putnam |  | Library Services | Faten Habib |  |
| Assoc Students Rep | JT Mendoza Hannah Coyle |  | Julius Sokenu |  | Child Dev Ctr Coordinator | Cara Dallamora Celniker |  |
| Digital and Media Arts | Joanna Miller |  |
|  | Visual and Applied Arts | Tim Stewart |  |
| Kim Hoffmans |  | EATM/Animal Sciences | Brenda Woodhouse |  |
| Life Sciences | Norm Marten |  |
| Health Sciences Coordinator | Carol Higashida |  |
| Lisa Miller |  | Chemistry/Earth Science | Deanna Franke |  |
| Computer Science/CNSE | Martin Chetlen |  |
| Mathematics | Chris Cole |  |
| Physics/Astronomy/Engineering | Clint Harper |  |
| Lori Bennett |  | Athletics | Howard Davis  |  |
| Behavioral Science | Cynthia Barnett |  |
| Business | Tim Weaver |  |
| History/Institutions | Ranford Hopkins |  |
| Physical Ed/Health | Del Parker |  |

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| **TODAY’S HANDOUTS**  | **Meeting Calendar 09 - 10****4th Tuesday 2:30 in CCCR** | **Topic** | **Meeting Calendar 09 - 10****4th Tuesday 2:30 in CCCR** | **Topic** |
| Program Plan Timeline | Sept. 27, 2011 | Goals, timelines | Jan. 24, 2012 |  |
| Template Modifications | Oct. 25, 2011 |  | Feb. 28, 2012 |  |
| Agendas and Recommendations Spreadsheet | Nov. 22, 2011 |  | Mar. 27, 2012 |  |
|  |  |  | Apr. 24, 2012 | Goals |

**Agenda**

1. Welcome Committee Members – Please sign in and let Lisa Miller and/or Lee Ballestero know about any updates to representatives.

2. Review of Minutes from April 26, 2011

Discussion:

3. Committee Goals 2011-2012

* Review and revise the program plan evaluation process and timeline
* Raise faculty, staff and student awareness of accreditation mid-term report timeline
* Monthly reporting on Planning Agenda and Recommendations progress

4. Program Planning Update

* New timeline proposed in Making Decisions document (see MyVCCCD, Campus Announcements, at the bottom of the list)
* Sept. 15 due date
* Review timeline handout
* Review suggested template modificiations

5. Accreditation Planning Agendas and Recommendations Progress

* Midterm Report timeline
* Agendas and recommendations spreadsheet

6. Announcements:

7. Meeting adjourned at \_\_\_ PM