***Committee on Accreditation and Planning - Education***

*Responsible to plan, monitor and evaluate the college-wide educational master planning process:*

*Annual Program Planning ~ Educational Master Plan 05-08 ~Accreditation Self-Study Process Implementation*

**Agenda**

**January 24, 2012**

**2:30 PM – 4:00 PM, CCCR**

|  |  |
| --- | --- |
| **Standing Members** | **Campus Community** |
| **Position** | **Name** | **Present** | **Deans** | **Present** | **Coord. & Dept. Chairs** | **Name** | **Present** |  |
| 2011-2012ED CAP Co-Chairs | Lisa Miller |  | Pat Ewins |  | ACCESS | Sherry D’Attile |  | **Welcome!**Please Sign In |
| Lee Ballestero |  | Music/Dance | Robert Salas |  |
| 2012-2013ED CAP Co-Chair s |  |  | Theatre/Comm Studies | John Loprieno |  |
|  |  | Counseling | Corey Wendt |  |
| Exec Vice Pres | *vacant* |  | EOPS | Cesar Flores |  |
| Acad Senate Rep | Nenagh Brown |  | Student Activities | Sharon Miller |  |
| Classified Rep | Kim Watters |  | Student Health Ctr Coordinator | Sharon Manakas |  |
| Student Service Council Reps. (2) | Richard Torres |  | Inajane Nicklas |  | CIS | Mary Mills |  |
| Kathy Colborn |  | English/Humanities | Sydney Sims |  |
| M&O Rep | John Sinutko |  | World Languages/ESL | D. Perry Bennett |  |
| Inst Research | Lisa Putnam |  | Library Services | Faten Habib |  |
| Assoc Students Rep | JT Mendoza Hannah Coyle |  | Julius Sokenu |  | Child Dev Ctr Coordinator | Cara Dallamora Celniker |  |
| Digital and Media Arts | Joanna Miller |  |
|  | Visual and Applied Arts | Tim Stewart |  |
| Kim Hoffmans |  | EATM/Animal Sciences | Brenda Woodhouse |  |
| Life Sciences | Norm Marten |  |
| Health Sciences Coordinator | Carol Higashida |  |
| Lisa Miller |  | Chemistry/Earth Science | Deanna Franke |  |
| Computer Science/CNSE | Martin Chetlen |  |
| Mathematics | Chris Cole |  |
| Physics/Astronomy/Engineering | Clint Harper |  |
| Lori Bennett |  | Athletics | Cherisse Sherman  |  |
| Behavioral Science | Cynthia Barnett |  |
| Business | Tim Weaver |  |
| History/Institutions | Ranford Hopkins |  |
| Kinesiology/Health | Del Parker |  |

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| **TODAY’S HANDOUTS**  | **Meeting Calendar 09 - 10****4th Tuesday 2:30 in CCCR** | **Topic** | **Meeting Calendar 09 - 10****4th Tuesday 2:30 in CCCR** | **Topic** |
| New Program Plan Evaluation page | ~~Sept. 27, 2011~~ | Goals | Jan. 24, 2012 |  |
|  | ~~Oct. 25, 2011~~ |  | Feb. 28, 2012 |  |
|  | ~~Nov. 22, 2011~~ | Program Plan Template | Mar. 27, 2012 |  |
|  |  |  | Apr. 24, 2012 | Goals |

**Agenda**

1. Welcome Committee Members – Please sign in and let Lisa Miller and/or Lee Ballestero know about any updates to representatives.

2. Review of Minutes for November 22, 2011

Discussion:

Motion to approve: Second:

3. Program Planning –

* Recommended template from Ed CAP was approved by Senate and the President. The President thanks Ed CAP for our work. The President in consultation recommended removing the cover form from the template spreadsheet and revising the form to be used by the EVP. The president requests Ed CAP input on the form to be piloted this year and to review the pilot for feedback.
* Due date for 2012-13 plans: March 15, 2012
* All programs must meet with Lisa Putnam to discuss their SLO data collection by March 15, 2012.

4. Updates to Accreditation Planning Agendas and Recommendations tracking

MCSHARE > Document Center > Documents > Governance and Organizational Groups > Governance Groups > Standing Committees > Education CAP > Ed CAP Minutes 2011 – 2012.

Send evidence related to work on the planning agendas or recommendations to **mc\_accreditation@vcccd.edu**

5. Announcements:

6. Meeting adjourned at \_\_\_ PM