



MOORPARK COLLEGE
CLASSIFIED SENATE

MOORPARK COLLEGE Classified Senate

The objective of this organization shall be to address the non-bargaining concerns of the classified employees and in the spirit of participatory governance work with college management in the development and implementation of college goals and objectives to promote campus community involvement, personal development, and collegiality.

MEETING NOTES

Thursday, February 10, 2011 | 12 – 1 p.m., A-138

POSITION	NAME	ATTEND		AREA REPRESENTATIVES	NAME	ATTEND
President	Kim Watters	X		Administration/ Fountain Hall	Kathy McDonald Rojas	X
Vice President	Maureen Rauchfuss	X		LMC/ Physical Science	Elena Lucin	
Treasurer	Marcela Hernandez	X		Health Science/ Campus Center	Felicia Torres	X
Secretary	Katharine Boyd	X		Applied Arts/ Technology/ CDC	Allam Elhussini	X
Former President	Donna Santschi	RETIRED		Performing Arts/ Communications	Janeene Nagaoka	X
GUESTS	DEPARTMENT	ATTEND		LLR/HSS	Micaela Aguilar	X
Maureen Rauchfuss	Sokenu Division	X		Academic Center/ Gym/ M&O	Dianne Costabile	X
Holly Ramsey	ACCESS	X		Music/ EATM	Gilbert Downs	X
Dominga Chavez	Life Sciences	X				
Shannon Bowen	ACCESS	X				
Bonnie Lara	ACCESS	X				

TOPIC	ACTION
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I. CALL TO ORDER/INTRODUCTIONS Kim Watters welcomed everyone in attendance and called the meeting to order.	The meeting was called to order at 12 p.m.
II. ACTION ITEMS A. Approval of Meeting Notes January 20, 2011 Senators discussed the notes taken from the previous meeting and made only two corrections: Del Parker will be the Kinesiology and Health Department Chair, rather than the P.E. Department Chair, and the Administration / Fountain Hall report from Kathy McDonald Rojas is specifically referring to enrollment numbers.	The January 20, 2011 Meeting Notes were approved with the two stated corrections.
III. PUBLIC FORUM	There were no speakers for the public forum.
IV. REPORTS/ PRESENTATIONS A. Executive Board <ul style="list-style-type: none"> i. President – Kim Watters reminded the Senate that so far there are no nominees for the Classified Employee of the Year Award. Senators were encouraged to think of possible nominations in the near future. District Chancellor James Meznick has also agreed to speak at the Classified Senate Leadership Conference this June. Donna Santschi's job has been filled with two positions this year: a Curriculum Technician (accepted by Glenela Rajpaul) and an Administrative Assistant III (accepted by Michelle Castelo). ii. Vice President – Maureen Rauchfuss had no report. iii. Treasurer – Marcela Hernandez's detailed budget report reflects the \$500 recently given to the Sunshine Committee for their budget. iv. Secretary – Katharine Boyd announced that Greg Sayles will be the provisional campus plumber until a permanent plumber is hired. B. Area Representatives <ul style="list-style-type: none"> i. Administration/Fountain Hall (Kathy McDonald Rojas) Kathy reported that she would like feedback regarding how many inquiries the other departments have received about the number of classes being offered this summer. The summer class schedule has not yet been finalized. 	

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<p>ii. LMC/Physical Science (Elena Lucin) The three downstairs LMC computer labs are currently required to be locked when teachers are not present. Faculty and staff are trying to ask if this can be changed so that students can more easily access the labs for study time.</p> <p>iii. Health Science/Campus Center (Felicia Torres) Felicia announced that Tricia Bergman welcomed the birth of her first grandson on January 20, 2011.</p> <p>iv. Applied Arts/Technology/CDC (Allam Elhussini) No new updates for these areas.</p> <p>v. LLR/HSS (Micaela Aguilar) No new updates for these areas.</p> <p>vi. Academic Center/Gym/M&O (Diane Costabile) Diane reminded the Senate that a cancer awareness basketball fundraiser is scheduled statewide for Wednesday, February 16, and our campus is participating. Free refreshments will be served at Dan Brown's house from 3:30 pm to 5 pm. The mens' basketball game will begin at 5 pm, followed by the womens' game at 7 pm. Shirts will also be available for purchase.</p> <p>vii. Music/EATM (Gilbert Downs) Gilbert announced that the Spring Spectacular will begin in late March this year.</p> <p>viii. Performing Arts/Communications (Janeene Nagaoka) No new updates from these areas.</p> <p>C. Participatory Representatives</p> <p>i. SEIU Updates (Felicia Torres) Felicia announced that the tentative agreement between the District Board and SEIU has been sent to union members for voter ratification. Informational meetings about the agreement will take place next week. If this contract is not ratified, then a union strike may be possible.</p>	

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<p>ii. Co-Curricular (Allam Elhussini) The next meeting for this committee is scheduled to take place on Tuesday, February 15, 2011.</p> <p>iii. Education CAP There was no new report from this committee.</p> <p>iv. Facilities CAP (Kim Watters) There was no new report from this committee.</p> <p>v. Fiscal Planning (Dominga Chavez, Maureen Rauchfuss) This committee will soon need a new chair. Volunteers are welcome.</p> <p>vi. Ethics There was no new report from this committee.</p> <p>vii. Safety (Diane Costabile) Diane informed the senate that each member of this committee is typically given the opportunity to discuss campus safety concerns. Most of these concerns are easily fixable; however, it was recently discovered that all of the emergency food supplies for the college have expired. Committee members are trying to find a solution to this problem in the future. Bob Escobedo is also the new police lieutenant on this committee.</p> <p>viii. Health and Benefits (Felicia Torres) Felicia reported that she has replaced Judith Hunt on this committee, which meets monthly at the Camarillo Airport. HIPAA training is a requirement for committee members.</p> <p>ix. DCSL (Maureen Rauchfuss) The next meeting for this committee is scheduled for Thursday, February 24, 2011, wherein the early alert system will be discussed.</p> <p>D. Committees / Task Forces</p> <p>i. Holiday Luncheon (Kim Watters) Kim reported that this year's luncheon will take place on Thursday, December 15, 2011, due to the fact that final exams are being moved a week later than usual.</p>	

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<p>ii. Website Committee (Kim Watters) Kim reported that the website continues to be updated regularly.</p> <p>iii. Fundraising Committee (Allam Elhussini) Allam suggested the possibility of setting up a table for See's Candy sales on April 12 at this year's Multicultural Day. Candy could be sold in March as well in the weeks before Easter. These sales may end up competing with those from the Nurses' Association, who are conducting their own fundraisers.</p> <p>iv. Scholarship Committee (Kim Watters) Kim is in the process of rewording the current scholarship policy to possibly include the spouses and dependent children of qualified classified candidates, and to offer awards to classified staff who have regularly attended training seminars to further their job skills. Volunteers for this committee would also be welcome.</p> <p>v. Delineation of Duties (Kim Watters) Kim will resend her questions to Dan Casey regarding this issue, since she is still waiting for an SEIU response.</p> <p>vi. Sunshine Committee (Maureen Rauchfuss) Maureen announced that Skip Smith has been congratulated on the birth of his first granddaughter, and that Tricia Bergman will receive congratulations for her grandson as well. The card-making event previously scheduled for Thursday, February 3 has been moved to Tuesday, February 22 from 5:30 pm to 7:30 pm in Room A-138. Materials and light refreshments will be provided to attendees. The March Classified Senate meeting will also be a potluck in honor of St. Patrick's Day.</p>	
<p>V. NEW BUSINESS – any discussion of the District Consultation Council will be part of the President's report in the future, rather than being its own item on the meeting agenda.</p>	
<p>VI. ADJOURNMENT</p>	<p>Meeting adjourned at 1:00 p.m.</p>

HANDOUTS	MEETING CALENDAR 10/11 2 nd or 3 rd Thursday, 12-1 p.m., A-138
AGENDA 2/10/11 – Senate Website and Distributed	2010 9/16, 10/14, 11/11, 12/16
MEETING NOTES 1/20/11 – Senate Website and Distributed	2011 1/20, 2/10, 3/10, 4/14, 5/12, 6/16
BUDGET OVERVIEW – Senate Website and Distributed	
FLYERS FOR ATHLETICS AND SEE'S FUNDRAISERS 2/10/11– Distributed	