



MOORPARK COLLEGE
CLASSIFIED SENATE

MOORPARK COLLEGE Classified Senate

The objective of this organization shall be to address the non-bargaining concerns of the classified employees and in the spirit of participatory governance work with college management in the development and implementation of college goals and objectives to promote campus community involvement, personal development, and collegiality.

MEETING NOTES

Thursday, December 3, 2009 | 12 – 1 p.m., PCR

POSITION	NAME	ATTEND		AREA REPRESENTATIVES	NAME	ATTEND
President	Kim Watters	X		Administration/ Fountain Hall	Giselle Aguilar	
Vice President	Maureen Rauchfuss	X		LMC/ Physical Science	Felicia Torres	
Treasurer	Marcela Hernandez	X		Health Center/ FA/ EOPS	Kim Korinke	X
Secretary	Katharine Boyd	X		Applied Arts/ Technology/ CDC	VACANT	
Former President	Donna Santschi			CC/ ACCESS	Sharon Miller	X
GUESTS:	Linda Sanders	X		LLR/HSS	Betsy Wagner	X
	Allam Elhussini			Trailers/ Gym/ M&O	Vance Manakas	X
	Mickey Aguilar	X		Music/ EATM/ PA/ COM	Janeene Nagaoka	X

TOPIC	ACTION
I. CALL TO ORDER/INTRODUCTIONS Kim Watters welcomed everyone in attendance and called the meeting to order.	The meeting was called to order at 12 p.m.

TOPIC	ACTION
<p>II. ACTION ITEMS</p> <p>A. Approval of Meeting Notes November 5, 2009</p>	<p>The November 5, 2009 Meeting Notes were approved as distributed.</p>
<p>III. PUBLIC FORUM</p> <p>A limit of five (5) minutes for each speaker will be enforced.</p>	<p>There were none.</p>
<p>IV. REPORTS/ PRESENTATIONS</p> <p>A. Executive Board</p> <ul style="list-style-type: none"> i. President – Kim Watters reported that a 3-hour emergency training meeting, complete with fire and earthquake drills, took place at the Campus Center this morning. She also attended the District Consultation Council meeting last week. She explained to the Chancellor that morale on campus has reached a new low due to the current economic situation, in addition to poor communication with District officials regarding the true status of individual jobs. The Chancellor told her that he was aware of the morale problem, and that more financial challenges would be coming in 2011, so anything that can potentially lift employees’ spirits is encouraged. Kim likes the idea of everyone on campus banding together for a video to promote a good cause. Janeene Nagaoka agreed, and suggested a physical fitness challenge or walk as one possibility. ii. Vice President – Maureen Rauchfuss had no news to report. iii. Treasurer – Marcela Hernandez presented each Senate member with a current Classified Senate budget outline. She announced that as of today, 151 people have signed up to attend next week’s Holiday Luncheon. iv. Secretary – Katharine Boyd had no news to report. <p>B. Area Representatives</p> <ul style="list-style-type: none"> i. Administration/Fountain Hall (Giselle Aguilar) None reported. ii. LMC/Physical Science (Felicia Torres) None reported. 	

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<p>iii. Health Science/Financial Aid/EOPS (Kim Korinke) None reported.</p> <p>iv. Campus Center/ACCESS (Sharon Miller) None reported.</p> <p>v. Applied Arts/Technology/CDC (Vacant) Mickey Aguilar announced that Clive Leeman, a faculty member, will soon be having serious heart surgery.</p> <p>vi. LLR/HSS (Betsy Wagner) None reported.</p> <p>vii. Trailers/Gym/M&O (Vance Manakas) Based on what he has seen and heard in this area, Vance Manakas agreed with Kim's sentiments about campus morale reaching an all-time low.</p> <p>viii. Music/EATM/PA/COM (Janeene Nagaoka) Janeene Nagaoka announced that Kerry Mehle's father recently passed away. She also reported that people have complained about HSS-114 and HSS-115 being too cold.</p> <p>C. Participatory Representatives</p> <p>i. Co-Curricular (Allam Elhussini) Not present.</p> <p>ii. Education CAP (Donna Santschi) Not present.</p> <p>iii. Facilities CAP Kim announced that the Building/Prioritization list is still in discussion in Facilities CAP, so it is not yet ready to present to Senate members.</p> <p>iv. Fiscal Planning (Dominga Chavez, Leanne Colvin) Not present.</p> <p>v. Safety (Allam Elhussini, Candy Lidstrom) Not present.</p>	<p>Katharine Boyd will inform Jack Rager, the Maintenance Supervisor, about the temperature in HSS-114 and HSS-115.</p>

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<p>vi. Wellness – An updated roster is needed for this committee.</p> <p>vii. DCSL (Maureen Rauchfuss) Maureen reported that the information she relayed last month remains the same for this month.</p> <p>D. Committees/ Task Forces</p> <p>i. Annual Staff Holiday Luncheon Committee Maureen will soon send an email to volunteers containing detailed instructions on when to arrive, and where help is needed, on the day of the Luncheon.</p> <p>ii. Sunshine Committee The Sunshine Committee is sending sympathy cards to Kerry Mehle for his loss. Donna Santschi is the new Committee Chair. Additional volunteers are always welcome.</p> <p>iii. Constitution/Bylaws Task Forces The Moorpark College Classified Senate Constitution was presented to Senate members for adoption and approval. An appendix will be added to the document to give credit to its writers. Volunteers will soon be needed to form the Bylaws Task Force.</p>	<p>The Moorpark College Classified Senate Constitution was adopted as presented.</p>
<p>V. NEW BUSINESS</p> <p>A. Delineation of Duties (Senate vs. SEIU) Kim Watters briefly discussed the establishment of a Delineation of Duties document to be utilized at all three campuses. Kim mentioned that there has been difficulty getting feedback from SEIU and the other campus President's regarding this particular item.</p> <p>B. Committee/Task Force Establishment with Chairs</p> <p>i. Ethics Policy Committee The District has given permission for a committee to be formed to Review our Ethics Policy. Kim sent out an email asking for volunteer members; Gilbert Downs has agreed to be the Classified representative.</p>	

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<p>ii. <i>Delineation of Duties Task Force</i> Volunteer members are welcome in this committee.</p> <p>iii. <i>Fundraising Committee</i> Allam Elhussini will be the Committee Chair. Volunteer members are welcome.</p> <p>iv. <i>Classified Employee Handbook Task Force</i> Establishment of this task force has been placed on hold until the next meeting.</p> <p>v. <i>Scholarship Committee</i> Lisa Putnam has personally funded the scholarship, and has given it to the Senate to maintain. Maureen will be the Committee Chair. Linda Sanders volunteered to be a member. Additional volunteers are welcome.</p> <p>vi. <i>Website Committee</i> Betsy Wagner will be the Committee Chair. Kim will sit in as a member. Additional volunteers are welcome.</p> <p>C. Future of Senate</p> <p>i. Goals 2009-2010 To be discussed at the next Classified Senate meeting.</p>	
A. ADJOURNMENT	Meeting adjourned at 1:00 p.m.

HANDOUTS	MEETING CALENDAR 09/10 1 st Thursday, 12-1 p.m., PCR
AGENDA 12/03/09 – MCShare & Distributed	2009 4/1/5, 12/3
MEETING NOTES – 11/05/09 – MCShare & Distributed	2010 1/7, 2/11, 3/11, 4/1, 5/6, 6/3
GOALS 2009-2010	