

MOORPARK COLLEGE
Facilities/Technology – Committee on Accreditation and Planning
(T-CAP/F-CAP)
MEETING AGENDA
 Wednesday, October 16, 2013 | 1:15-2:30 p.m., A-138

POSITION	NAME	ATTEND	DIVISION	FACULTY NAME	ATTEND
Co-Chair: Vice President, Business Services	Iris Ingram		Mathmatics & Physical Sciences	Kahroline de Passero Marcos Enriquez Tom Ogimachi Karen Savage Michael Walegur	
Co-Chair: Academic Senate Representative	Martin Chetlen				
Academic Senate President	Mary Rees		Behaviorial & Social Sciences	Kari Meyers Jack Miller	
Deans	Julius Sokenu Inajane Nicklas		Enrollment Services, Health & Life Sciences	Christina Lee Brenda Woodhouse Norm Marten Audrey Chen Lan Nguyen/Mary Swenson (alts.)	
Director, Facilities, Maint. & Ops.	John Sinutko Scott Colvin (alt.)				
College Business Manager	Dalene Melby				
Information Technology Representative	Todd Hampton		Business, Languages & Learning Resources	Hart Schulz Faten Habib Kara Lybarger-Monson	
Learning Resource Supervisor	John Dobbins				
Associated Students Representative	Andrew Anderson Malik Sanders (alt.)		Performing Arts & Student Life	Traci Allen Nathan Bowen Dena Stevens	
ACCESS Representative	Sherry D'Attile Shannon Bowen (alt.)		Visual Arts & Applied Sciences	Howard Davis Timothy Samoff Gerry Zucca Ashley Chelonis	
Student Services Council Representative	VACANT				
Guests	Dave Fuhrmann				

TOPIC	ACTION
1. WELCOME and INTRODUCTION	
2. Approval of Minutes from September 18, 2013 meeting	
3. INFORMATION/REPORTS <ul style="list-style-type: none"> ➤ IT UPDATE – Mr. Todd Hampton <ul style="list-style-type: none"> ○ Services Level Agreement – 12/13 review & 13/14 update ➤ PROJECTS – Mr. John Sinutko ➤ TRAWG Update –Co-chairs Julius and Kahroline Di Passero ➤ FRAWG Update - Co-chairs – Inajane and Gerry Zucca 	

TOPIC	ACTION
4. Master Plan Timeline/RFP/RFQ Update – John Sinutko	
5. Smart Classroom Process	
6. DISCUSSION	
7. ADJOURNMENT	

Technology – Committee on Accreditation and Planning

Plans, monitors, and evaluates institutional technology including hardware, software, and training needed to support student learning; the Technology Master Plan and Technology Inventory; funding for technology based on an allocation of at least 30% of instructional equipment funding dedicated each year to technology equipment, software, and hardware needs identified in the Technology Plan and annual program plans; The Accreditation Self-Study; and Monitors implementation of Agenda 3C of the self-study relative to facilities.

RECOMMENDING STRUCTURE	CHARGE AND SOURCE OF AUTHORITY	MEMBERSHIP
TECHNOLOGY– Committee on Accreditation and Planning (Tech-CAP) <i>Committee of Academic Senate</i>	Plans, monitors, evaluates <ul style="list-style-type: none"> institutional technology including hardware, software, and training needed to support student learning <ul style="list-style-type: none"> the Technology Master Plan and Technology Inventory funding for technology based on an allocation of at least 30% of instructional equipment funding dedicated each year to technology equipment, software and hardware needs identified in the Technology Plan and annual program plans. The Accreditation Self-Study Monitors the implementation of Agenda 3C of the self-study relative to facilities Ed Code 53200(c): processes for institutional planning and budget development	Co-Chairs <ul style="list-style-type: none"> Vice President of Business Services Faculty member appointed by the Academic Senate Council and is a member of the executive committee of the Academic Senate Council (<i>Proposed change; pending final discussions and decision of the Academic Senate Executive Council</i>) Members <ul style="list-style-type: none"> One faculty member from each Academic Division appointed by the Academic Senate Council Two Deans/Two Directors selected by the Executive Vice President and the Vice President of Business as appropriate <ul style="list-style-type: none"> Learning Resources Supervisor One representative from Information Technology One representative from the Accessibility Coordination Center and Educational Support Services One student appointed by Associated Students

Facilities – Committee on Accreditation and Planning

Plans, monitors, and evaluates facilities and project-specific issues, the Facilities Master Plan, the Accreditation Self-Study, and Monitors the implementation of agenda 3B of the Self-Study relative to Facilities.

RECOMMENDING STRUCTURE	CHARGE AND SOURCE OF AUTHORITY	MEMBERSHIP
FACILITIES – Committee on Accreditation and Planning (CAP) <i>Committee of Academic Senate</i>	Plans, monitors, evaluates <ul style="list-style-type: none"> facilities and project-specific issues The Facilities Master Plan <i>The Accreditation Self-Study</i> Monitors the implementation of Agenda 3B of the self-study relative to facilities Ed Code 53200(c): <ul style="list-style-type: none"> processes for institutional budget development 	Co-Chairs: Vice President, Business Services Faculty appointed by ASEC Members: <ul style="list-style-type: none"> One faculty from each Division appointed by Academic Senate Director of F, M&O Two Deans appointed by EVP One IT representative One Student Services Council rep One student appointed by ASG