



MOORPARK COLLEGE Fiscal Planning Committee

Responsible to plan, monitor and evaluate the college-wide fiscal operations: Ed Code 53200(c): - processes for institutional planning and budget development

MEETING NOTES Tuesday, January 25, 2011 1 – 2:30 p.m. Campus Center Conference Rooms

POSITION/DEPARTMENT	DESIGNEE	ATTEND	DEPARTMENT	CHAIR OR DESIGNEE	ATTEND	DEPARTMENT	CHAIR OR DESIGNEE	ATTEND
Co-Chair: Vice President, Business Services	Iris Ingram	X	ACCESS	Sherry D'Attille	X	EOP&S	Paul Pagson	X
Co-Chair: Academic Senate President	Riley Dwyer	X	Athletics/PE/HED	Howard Davis		Health Sciences	Carol Higashida	
AFT Faculty Appointee (1)	Rex Edwards	X	Behavioral Sciences	Daniel Vieira	X	History/ Institutions	Ray Zhang	
Associated Students Representative (1)	Sienna Thoughesen		Business	Tim Weaver		Library	Mary LaBarge	X
Classified Supervisors' Representative (1)	Kathy Colborn	X	CIS	Mary Mills	X	Life Sciences	Norm Marten	X
Classified Representatives (3)	Dominga Chavez Maureen Rauchfuss VACANT	X	Chemistry/ Earth Sciences	Deanna Franke Dennis Gehri (alt.)		Mathematics	Chris Cole	X
Dean Appointees (3)	Inajane Nicklas Julius Sokenu Pat Ewins	X X	Computer Science/ CNSE	Martin Chetlen		Music/ Dance	James Song	X
Director, Facilities, Maint. & Ops.	John Sinutko	X	Counseling	Corey Wendt	X	Physics/ Astronomy	Clint Harper	
Executive Vice President	Ed Knudson		Digital Media Arts	Stephen Callis	X	Student Health Services	Sharon Manakas	X
GUESTS	Nenagh Brown	X	Early Childhood Development	Cynthia Barnett		Theater Arts/ Communications	Kathy Lewis	
			EATM	Brenda Woodhouse	X	Visual & Applied Arts	Tim Stewart	X
			English/ ESL	Sydney Sims	X	World Languages	Perry Bennett	

AGENDA TOPIC	ACTION
1. WELCOME, COME TO ORDER, INTRODUCTIONS Co-Chairs Iris Ingram and Riley Dwyer welcomed everyone in attendance. Introductions were made around the room.	Meeting began at 1:07p.m.

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<p>2. MEETING NOTES</p> <ul style="list-style-type: none"> ○ Approval of Meeting Notes November 23, 2010 The November 23, 2010 Fiscal Planning Committee Meeting Notes were approved as corrected. 	<p>Co-Chair Ingram called for a motion to approve the FPC November 23, 2010 Meeting Notes. Ms. Dominga Chavez asked for a correction to Section 3. Reports "... \$5M" to be changed to \$3M. Co-Chairs Ingram and Dwyer agreed to the correction. Ms. Brenda Woodhouse motioned for approval. Ms. Mary Mills seconded the motion. Motion carries.</p>
<p>3. REPORTS</p> <ul style="list-style-type: none"> ○ Sub-Committees <ul style="list-style-type: none"> ▪ Environmental Committee – Mr. John Sinutko Mr. Sinutko reported that the Environmental Committee met last Tuesday. Reports on the status of major projects was given (Health Science Center, EATM Building, and the Campus Parking Structure). Furniture is going into the Health Science Center this week, and EATM is expected to be occupied by the Fall semester. Meetings with DSA regarding the Parking Structure are expected to occur on February 8, 2011. Mr. Sinutko indicated that a Student Recycling Program is underway. Requests were made to students to bring in the receipts so that the numbers could be submitted to the stated on a mandated report. Mr. Sinutko also mentioned the "Better than Bottle Campaign" presented by the Moorpark Environmentally Responsible Group Effort (MERGE). Requested that information get distributed informing on the pros and cons of water bottles and to support the use of drinking fountains. Mr. Sinutko indicated that as per the Meeting Notes a vote was not taken. Mr. Sinutko stated that Ms. Erika Lizée informed the Environmental Committee that VP Council rejected the proposal to paint a mural in the courtyard. Co-Chair Ingram confirmed that the request was denied in writing. Should a representative need to speak to VP Iris Ingram, she would be available for such discussions. ▪ Co-Curricular Committee – Ms. Darlene Melby Ms. Melby was not present. No report. 	

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<ul style="list-style-type: none"> ○ Status of State Budget FY11 – Ms. Iris Ingram Co-Chair Ingram indicated that a Townhall on budget was scheduled for Monday, January 31, 2011. During that meeting, Co-Chair Ingram will go into detail about how the money trickles down to the community colleges. Additionally, she will offer more explanation and background in terms of what you've read and how it applies to the Ventura County Community College District and Moorpark College. Co-Chair Ingram indicated that during the Townhall next Monday, she will discuss how we will anticipate the impact of the governor's proposed budget to our community college. She will go through a series of slides to educate the college community of how community colleges are funded through the state. Co-Chair Ingram will also inform us about instructions given by the District to the campuses. 	
<p>4. DISCUSSION</p> <ul style="list-style-type: none"> ○ Classified Employee Prioritization Process Co-Chair Ingram mentioned that the List of Classified Requests, as pulled from the department program plans, will be provided at the FPC February meeting. Co-Chair Ingram stated that Facilities-CAP has created a similar workgroup to that of Technology-CAP's TRAC. The workgroup will verify and validate the requests and bring a recommended prioritized list back to FCAP. Co-Chair Ingram said that additional work is needed to become more on track in terms of reviewing and discussing program plans prior to the year in which they occur. She also stated that we were lauded in the Accreditation Report for planning and resource allocation. A suggestion was made to perhaps have a multiyear review process. Stay tuned as further discussion is invited. ○ District Allocation Model (proposed changes) Co-Chair Ingram briefly discussed the District Allocation Model and indicated that it is a parallel discussion along-side the district budget and at what point do they intersect. As a reminder, changing the Allocation Model doesn't give us more or less money, it just places the existing money into different buckets. Co-Chair Dwyer discussed the potential structural deficits. Structural deficits are defines as scheduled maintenance, capital furniture, library materials database, technology refresh, instructional and non-instructional equipment, other, licensing fees, program transition costs, accreditation, and faculty & staff innovation. The changes to the District Allocation Model would call out more explicitly. Co-Chair Dwyer also discussed the possibility of rolling over 3% of the general fund into FY12. 	
<p>5. ACTION</p>	
<p>6. ADJOURNMENT</p>	<p>Meeting adjourned at 1:47p.m.</p>

HANDOUTS	MEETING CALENDAR 10-11, 4 th Tuesday at 1 p.m., CCCR
FPC Agenda January 25, 2011 – MCShare & Website	2010 08/24, 09/28 (cancelled), 10/26, 11/23
FPC Meeting Notes November 23, 2010 – MCShare & Website	2011 01/25, 02/22, 03/22, 04/26
FPC Meeting Calendar 2010-11 – Agenda, MCShare & Website	
FPC Goals 2010-11 – MCShare & Website	
FPC Charge/Membership – Agenda, MCShare & Website	

FISCAL PLANNING COMMITTEE		
COLLEGE-WIDE COMMITTEE	CHARGE AND SOURCE OF AUTHORITY	MEMBERSHIP
Fiscal Planning <u>Subcommittees:</u> <ol style="list-style-type: none"> 1. Campus Environment 2. Co-Curricular 	Plans, monitors, and evaluates college-wide fiscal operations <i>Ed Code 53200(c): - processes for institutional planning and budget development</i>	Co-Chairs: Vice President, Business Services Academic Senate President Members: <ul style="list-style-type: none"> ▸ AFT Faculty Appointee (1) ▸ Associated Students Representative (1) ▸ Classified Supervisors' Representative (1) ▸ Classified Representatives (3) ▸ Dean Appointees (3) ▸ Director of Facilities, Maintenance & Operations ▸ All Department Chairs and Coordinators or Designees ▸ Executive Vice President