



MOORPARK COLLEGE

Fiscal Planning Committee

The Fiscal Planning Committee makes recommendation on college-wide fiscal processes. Responsible to plan, monitor and evaluate the college-wide fiscal operations: Ed Code 53200(c): - processes for budget development

MINUTES

Tuesday, November 26, 2013
1:15 – 2:20 p.m.
Campus Center Conference Rooms

| POSITION/DEPARTMENT | DESIGNEE | ATTEND | DEPARTMENT | CHAIR OR DESIGNEE | ATTEND | DEPARTMENT | CHAIR OR DESIGNEE | ATTEND |
|--|--|-------------|-------------------------------|------------------------------|--------|-----------------------------------|------------------------------|--------|
| Co-Chair: Vice President, Business Services | Iris Ingram | X | ACCESS | Sherry D'Attile | | Health Sciences | Carol Higashida | |
| Co-Chair: Academic Senate President | Mary Rees | X | Athletics/HED/Kin | Howard Davis Del Parker | X X | History/ Institutions | Ray Zhang Victor Fontaine | X |
| AFT Faculty Appointee (1) | Rachel Messinger | X | Behavioral Sciences | Dan Vieira Leeann Luvile | | Library | Mary LaBarge | X |
| Associated Students Representative (1) | Andrew Brown Erin Nosco (alt) Diego Medina (alt) | | Business | Janice Feingold | X | Life Sciences | Norm Marten | X |
| Classified Supervisors' Representative (1) | VACANT | | Chemistry/ Earth Sciences | Rob Keil Vince Crisostomo | X | Mathematics | Chris Cole | X |
| Classified Representatives (3) | Dominga Chavez Valerie Nicoll Linda Sanders | X X X | Computer Science/ CNSE/CIS | Martin Chetlen | | Music/ Dance | James Song | |
| | | | Counseling | Anitra Evans | | Physics/ Astronomy/Engineering | Ron Wallingford | X |
| Dean Appointees (3) | Pat Ewins Lisa Putnam Amanuel Gebru | X | Digital Media Arts | Joanna Miller | | Student Health Services | Sharon Manakas | |
| Director, Facilities, Maint. & Ops. | John Sinutko | X | EATM | Brenda Woodhouse | X | Theater Arts/ Communications | Neal Stewart | X |
| Executive Vice President (Ex-officio) | Lori Bennett | | English/ ESL | Sydney Sims | X | Visual & Applied Arts | Lydia Etman | X |
| GUESTS | Darlene Melby | X | EOP&S | VACANT | | World Languages | Raquel Olivera | |
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| AGENDA TOPIC | ACTION |
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| 1. WELCOME, COME TO ORDER, INTRODUCTIONS | The meeting was called to order at 1:20 p.m. and introductions were made around the room. |

| AGENDA TOPIC | ACTION |
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| 2. MEETING NOTES <ul style="list-style-type: none"> Approval of Meeting Notes October 22, 2013 | The minutes were approved as submitted. |
| 3. REPORTS <ul style="list-style-type: none"> <u>Co-Curricular Committee</u> – Ms. Darlene Melby Ms. Melby told the committee that there is no meeting scheduled until January 2014. Applications will be put on the portal in January 2014. Co-Chair Ingram gave a brief overview of the co-curricular process and how it is funded. <u>Campus Environment Committee (CEC)</u> – Mr. John Sinutko Mr. Sinutko informed the committee that the CEC met on November 19th and discussed project updates and another location for hydration stations. They also voted not to install cell towers. They recommended taking forward to Co-Chair Ingram a small project to install a concrete walkway north of the Academic Building leading to the great circle. | |
| 4. DISCUSSION <ul style="list-style-type: none"> <u>Budget Allocation Model</u> Co-Chair Ingram told the committee that part of the charge of DCAS is to review the Budget Allocation Model. There is some discussion at DCAS about changing the model in relation to International Students. If we reinvigorate the International Student program that the dollars that flow through as regular revenue will be on the basis of the international students FTES. There is a new Task Force at the district level looking at the International Student program. This process will take a few months. Santa Monica College and Santa Barbara College both have large international student programs and will present to the task force in January. If we brought in more International Students we would have more revenue to use on the program. Resident students are capped by the government. There is no restriction on international students and the tuitions stay in the county. <u>Classified Prioritization Process</u> Co-Chair Ingram reviewed the process of the classified prioritization with the committee. The prioritization list will be sent out the committee for review. The next meeting in January, the committee will create a high to low priorities list and hopefully will vote on that list in February. | |
| 5. ACTION | |
| 6. ADJOURNMENT | The meeting was adjourned at 1:23 p.m. |

| HANDOUTS | FPC 2013-14 MEETING CALENDAR, 4 th Tuesday at 1:15 p.m., CCCR |
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| FPC Agenda 11/26/13 – MCShare & Website | 2013 9/24, 10/22, 11/26 |
| FPC Meeting Minutes 10/22/13 – MCShare & Website | 2014 1/28, 2/25, 3/25, 4/22 |
| FPC Charge/Membership – Included on Agenda, Website | |

| FISCAL PLANNING COMMITTEE | | |
|---------------------------|--------------------------------|------------|
| COLLEGE-WIDE COMMITTEE | CHARGE AND SOURCE OF AUTHORITY | MEMBERSHIP |

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| <p>Fiscal Planning</p> <p><u>Reports:</u></p> <ol style="list-style-type: none"> 1. Campus Environment 2. Co-Curricular | <p>Plans, monitors, and evaluates college-wide fiscal operations</p> <p><i>The Fiscal Planning Committee makes recommendations on college-wide fiscal processes. Responsible to plan, monitor and evaluate the college-wide fiscal operations: Ed Code 53200(c): - processes for budget development</i></p> <p>The specific tasks of this committee are:</p> <ul style="list-style-type: none"> • Annually review the District Budget Allocation Model and make recommendations for changes as necessary • Receives reports on the development of the college General Fund budget in alignment with District processes • Review emergent budget needs and constraints, and • Implement the annual Classified Hiring Prioritization process. | <p>Co-Chairs: Vice President, Business Services Academic Senate President</p> <p>Members:</p> <ul style="list-style-type: none"> › Faculty Appointed by AFT (1) › Associated Students Representative (1) › Classified Supervisors' Representative (1) › Classified Representatives (3) › Dean Appointees (3) › Director of Facilities, Maintenance & Operations › All Department Chairs and Coordinators or Designees › Executive Vice President (Ex-officio) |
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