



MOORPARK COLLEGE

Technology – Committee on Accreditation and Planning

Plans, monitors, and evaluates institutional technology including hardware, software, and training needed to support student learning; the Technology Master Plan and Technology Inventory; funding for technology based on an allocation of at least 30% of instructional equipment funding dedicated each year to technology equipment, software, and hardware needs identified in the Technology Plan and annual program plans; The Accreditation Self-Study; and Monitors implementation of Agenda 3C of the self-study relative to facilities.

AGENDA

Wednesday, February 1, 2012 | 1:15-2:30 p.m., A-138

POSITION	NAME	ATTEND		DIVISION	DEPARTMENT	FACULTY NAME	ATTEND
Co-Chair: Vice President, Business Services	Iris Ingram			Applied & Social Sciences	Behavioral Sciences		
					Business	Felix Masci	
Co-Chair: Academic Senate Representative (1)	Martin Chetlen				History/Institutions		
					Athletics/KIN/HED		
Associated Students Representative (1)	Kris Dowling		Art, Media, Education & Enrollment Services	Child Development			
				Digital Media Arts	Timothy Samoff		
				Visual & Applied Arts	Bill Goodman		
Academic Senate President	Riley Dwyer		Language & Learning Resources	CIS			
				English/ESL	Kara Lybarger-Monson		
				Library	Faten Habib		
				World Languages			
Information Technology Representative (1)	Todd Hampton			Life & Health Sciences	Animal Sciences/EATM		
	Dean Adams (alt.)				Health Sciences	Jamee Maxey	
	Rick Shaw (alt.)				Life Sciences	Norman Marten	
Deans or Directors (3)	Kim Hoffmans Lisa Miller Inajane Nicklas			Math & Physical Sciences	Chemistry/ Earth Sciences	Michael Walegur	
					CNSE/CS	Ed Garcia	
					Math	Cindy Reed	
					Physics/Astronomy	Balazs Becht	
GUESTS				Performing Arts & Student Life	ACCESS/LS	Shannon Bowen Obie Younan (alt.)	
					Counseling	Denice Avila	
					Health Center		
					Music/Dance		
Learning Resources Supervisor	John Dobbins				Theater Arts/Communication	Mickey Howell	

TOPIC	ACTION
1. WELCOME! INTRODUCTIONS!	

TOPIC	ACTION
2. REVIEW & APPROVE MEETING NOTES ➤ TCAP Meeting Notes December 7, 2011	
3. REPORTS ➤ I.T. Update –Mr. Todd Hampton/Mr. Rick Shaw ➤ TRAC Update – Ms. Lisa Miller/Ms. Faten Habib ○ Updated List of Technology Requests	
4. DISCUSSION ➤ Change Management Document ➤ Institutional Software Requests ➤ Other ○ Creation of joint meeting to review equipment/non-tech requests	
5. ACTION ➤ Operational Plan – <i>Approval</i> ➤ Service Level Agreement – <i>Approval</i>	
6. ADJOURNMENT	

HANDOUTS	MEETING CALENDAR 11/12 1 st Wednesday, 1:15 p.m., A-138
AGENDA 2/1/12 – MCShare & Webpage	2011 09/07, 10/05, 11/02 (Cancelled due to Power Outage), 12/07
MEETING NOTES 12/7/11 – MCShare & Webpage	2012 02/01, 03/07, 04/04, 05/02
GOALS 2011-12 – MCShare & Webpage (pending approval)	

TECHNOLOGY - CAP		
RECOMMENDING STRUCTURE	CHARGE AND SOURCE OF AUTHORITY	MEMBERSHIP
TECHNOLOGY– Committee on Accreditation and Planning (Tech-CAP) <i>Committee of Academic Senate</i>	Plans, monitors, evaluates › institutional technology including hardware, software, and training needed to support student learning › the Technology Master Plan and Technology Inventory › funding for technology based on an allocation of at least 30% of instructional equipment funding dedicated each year to technology equipment, software and hardware needs identified in the Technology Plan and annual program plans. › The Accreditation Self-Study Monitors the implementation of Agenda 3C of the self-study relative to facilities Ed Code 53200(c): processes for institutional planning and budget development	Co-Chairs <ul style="list-style-type: none"> • Vice President of Business Services • Faculty member appointed by the Academic Senate Council and is a member of the executive committee of the Academic Senate Council (<i>Proposed change; pending final discussions and decision of the Academic Senate Executive Council</i>) Members <ul style="list-style-type: none"> • One faculty member from each Academic Department appointed by the Academic Senate Council • Three Deans/Directors selected by the Executive Vice President and the Vice President of Business as appropriate • Learning Resources Supervisor • One representative from Information Technology • One representative from the Accessibility Coordination Center and Educational Support Services • One student appointed by Associated Students