

**MOORPARK COLLEGE**

**T-CAP/F-CAP**

**MEETING AGENDA**

Wednesday, April 3, 2013 | 1:15-2:30 p.m., Campus Center Conference Rooms

**Technology – Committee on Accreditation and Planning**

POSITION	NAME	ATTEND		DIVISION	DEPARTMENT	FACULTY NAME	ATTEND
Co-Chair: Vice President, Business Services	Iris Ingram			Education, Visual Arts, Math and Physical Sciences	Math	Kahroline de Passero	
Co-Chair: Academic Senate Representative (1)	Martin Chetlen				CNSE/CS	Martin Chetlen	
					Physics/Astronomy	Clint Harper	
					Visual & Applied Arts	Erika Lizee	
Academic Senate President	Riley Dwyer			Enrollment Services, Behavioral and Applied Sciences	Behavioral Sciences	Kari Meyers	
Information Technology Representative (1)	Todd Hampton						
	Dean Adams (alt.)			Health, Life and Natural Sciences	Health Sciences	Christina Lee	
Deans or Directors (3)	Julius Sokenu Lori Bennett Inajane Nicklas				Chemistry/ Earth Sciences	Karen Savage	
					Geography	Michael Walegur	
Director, Facilities, Maint. & Ops.	John Sinutko			Social Sciences, Languages and Learning Resources	English/ESL	Nils Slattum	
					Library	Faten Habib	
Learning Resource Supervisor	John Dobbins				Distance Education	Ashley Chelonis	
			History/Institutions		Renee Fraser		
Associated Students Representative (1)	Christopher Conway		Student Life, Performing and Media Arts	ACCESS/LS	Shannon Bowen		
	Darlene Melby			Music/Dance	Nathan Bowen		
Guests				Digital Media Arts	Timothy Samoff		
				Theater Arts/Communication	Karen Peck		

**Facilities – Committee on Accreditation and Planning**

POSITION/DEPARTMENT	NAME	ATTEND	DIVISION	DEPARTMENT CHAIR OR DESIGNEE	ATTEND
Co-Chair: Vice President, Business Services	Iris Ingram		Education, Visual Arts, Math & Physical Sciences (2)	Erika Lizee* Gerry Zucca* Marcos Enriquez* Cindy Reed	
Co-Chair: Academic Senate Appointee	VACANT		Enrollment Services, Behavioral and Applied Sciences (2)	Vance Manakas*	
Associated Students' Representative (1)	Elijah Coyle		Health, Life and Natural Sciences (2)	Norm Marten Lupe Aldana	
Deans' Council Representatives (2)	Inajane Nicklas Kim Hoffmans* Julius Sokenu		Social Sciences, Languages and Learning Resources (2)	Jack Miller Hart Shulz	
Director, Facilities, M&O	John Sinutko*		Student Life, Performing and Media Arts(2)	Robert Salas* Traci Allen	
Student Services Council Representative (1)	VACANT		GUESTS	Darlene Melby	
ACCESS Representative (1)	Sherry D'Attile				
Information Technology Representative (1)	Todd Hampton				

## T-CAP/F-CAP AGENDA

TOPIC	ACTION
1. WELCOME! INTRODUCTIONS!	
2. DISCUSSION <ul style="list-style-type: none"> <li>➤ Requests and Prioritization of Smart Classrooms</li> <li>➤ Facilities Master Plan – Path Forward</li> <li>➤ Future Plans for committees</li> </ul>	
3. ADJOURNMENT	

### Technology – Committee on Accreditation and Planning

*Plans, monitors, and evaluates institutional technology including hardware, software, and training needed to support student learning; the Technology Master Plan and Technology Inventory; funding for technology based on an allocation of at least 30% of instructional equipment funding dedicated each year to technology equipment, software, and hardware needs identified in the Technology Plan and annual program plans; The Accreditation Self-Study; and Monitors implementation of Agenda 3C of the self-study relative to facilities.*

RECOMMENDING STRUCTURE	CHARGE AND SOURCE OF AUTHORITY	MEMBERSHIP
TECHNOLOGY– Committee on Accreditation and Planning (Tech-CAP)  <i>Committee of Academic Senate</i>	Plans, monitors, evaluates <ul style="list-style-type: none"> <li>› institutional technology including hardware, software, and training needed to support student learning <ul style="list-style-type: none"> <li>› the Technology Master Plan and Technology Inventory</li> <li>› funding for technology based on an allocation of at least 30% of instructional equipment funding dedicated each year to technology equipment, software and hardware needs identified in the Technology Plan and annual program plans.</li> <li>› The Accreditation Self-Study</li> </ul> </li> </ul> Monitors the implementation of Agenda 3C of the self-study relative to facilities  Ed Code 53200(c): processes for institutional planning and budget development	<b>Co-Chairs</b> <ul style="list-style-type: none"> <li>• Vice President of Business Services</li> <li>• Faculty member appointed by the Academic Senate Council and is a member of the executive committee of the Academic Senate Council (<i>Proposed change; pending final discussions and decision of the Academic Senate Executive Council</i>)</li> </ul> <b>Members</b> <ul style="list-style-type: none"> <li>• One faculty member from each Academic Department appointed by the Academic Senate Council</li> <li>• Three Deans/Directors selected by the Executive Vice President and the Vice President of Business as appropriate <ul style="list-style-type: none"> <li>• Learning Resources Supervisor</li> <li>• One representative from Information Technology</li> </ul> </li> <li>• One representative from the Accessibility Coordination Center and Educational Support Services <ul style="list-style-type: none"> <li>• One student appointed by Associated Students</li> </ul> </li> </ul>

### Facilities – Committee on Accreditation and Planning

*Plans, monitors, and evaluates facilities and project-specific issues, the Facilities Master Plan, the Accreditation Self-Study, and Monitors the implementation of agenda 3B of the Self-Study relative to Facilities.*

RECOMMENDING STRUCTURE	CHARGE AND SOURCE OF AUTHORITY	MEMBERSHIP
FACILITIES – Committee on Accreditation and Planning (CAP)  <i>Committee of Academic Senate</i>	Plans, monitors, evaluates <ul style="list-style-type: none"> <li>› facilities and project-specific issues</li> <li>› The Facilities Master Plan</li> <li>› <i>The Accreditation Self-Study</i></li> <li>› Monitors the implementation of Agenda 3B of the self-study relative to facilities</li> </ul> Ed Code 53200(c): › processes for institutional budget development	<b>Co-Chairs:</b> Vice President, Business Services Faculty appointed by ASEC  <b>Members:</b> <ul style="list-style-type: none"> <li>› Two faculty from each Division appointed by Academic Senate</li> <li>› Director of F, M&amp;O</li> <li>› Two Deans appointed by EVP</li> <li>› One IT representative</li> <li>› One Student Services Council rep</li> <li>› One student appointed by ASG</li> </ul>