***Committee on Accreditation and Planning - Education***

*Responsible to plan, monitor and evaluate the college-wide educational master planning process:*

*Annual Program Planning ~ Educational Master Plan ~Accreditation Self-Study Process Implementation*

**Agenda**

**October 23, 2012**

**2:30 PM – 4:00 PM, CCCR**

|  |  |
| --- | --- |
| **Standing Members** | **Campus Community** |
| **Position** | **Name** | **Present** | **Deans** | **Present** | **Coord. & Dept. Chairs** | **Name** | **Present** |  |
| 2012-2013Ed CAP Co-Chairs | Lori Bennett |  | Pat Ewins |  | ACCESS | Sherry D’Attile |  | **Welcome!**Please Sign In |
| Lee Ballestero |  | Music/Dance | James Song |  |
|  |  |  | Theatre/Comm Studies | Jill McCall |  |
|  |  | Counseling | Corey Wendt |  |
| Interim Exec Vice Pres | Jane Harmon |  | EOPS | Cesar Flores |  |
| Acad Senate Rep | Nenagh Brown |  | Student Activities | Sharon Miller |  |
|  |  |  | Student Health Ctr Coordinator | Sharon Manakas |  |
| Student Service Council Reps. (2) | Richard Torres |  | Inajane Nicklas |  | CIS | Mary Mills |  |
| Kathy Colborn |  | English/Humanities | Sydney Sims |  |
| M&O Rep | John Sinutko |  | World Languages/ESL | Helga Winkler |  |
| Inst Research | Lisa Putnam |  | Library Services | Faten Habib |  |
| Assoc Students Rep | Kimberly Eder |  | Julius Sokenu |  | Child Dev Ctr Coordinator | Bonnie Baruch |  |
| Digital and Media Arts | Joanna Miller |  |
|  | Visual and Applied Arts | Lydia Etman |  |
| Kim Hoffmans |  | EATM/Animal Sciences | Brenda Woodhouse |  |
| Life Sciences | Norm Marten |  |
| Health Sciences Coordinator | Carol Higashida |  |
| Lisa Miller |  | Chemistry/Earth Science | Rob Keil |  |
| Computer Science/CNSE | Martin Chetlen |  |
| Mathematics | Chris Cole |  |
| Physics/Astronomy/Engineering | Clint Harper |  |
| Lori Bennett |  | Athletics | Sherry Ruter |  |
| Behavioral Science | Cynthia Barnett |  |
| Accounting / Business | Reet Sumal |  |
| History/Institutions | Ranford Hopkins |  |
| Kinesiology/Health Ed | Del Parker |  |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **TODAY’S HANDOUTS**  | **Meeting Calendar 09 - 10****4th Tuesday 2:30 in CCCR** | **Topic** | **Meeting Calendar 09 - 10****4th Tuesday 2:30 in CCCR** | **Topic** |
|  | ~~Aug. 28, 2012~~ | Committee Goals | Jan. 22, 2013 | Midterm Report |
|  | ~~Sept. 25, 2012~~ | Outcomes Report to ACCJC | Feb. 26, 2013 | Midterm Report |
|  | Oct. 23, 2012 | Program Planning | Mar. 26, 2013 |  |
|  | Nov. 27, 2012 | Program Planning | Apr. 23, 2013 | Committee Goals |

**Agenda**

1. Welcome Committee Members – Please sign in.

2. Review of Minutes for Sept. 25, 2012

* Discussion: Motion:

1. Program Plan
	1. Spring 2012 Review (Jane Harmon, EVP)
	2. Program Plan Review Process-rough draft of timeline (Lee)
	3. Update on Program Plan Evaluation form location (Lori)
	4. TracDat (Lee on behalf of Lisa Putnam)

3. Midterm Report

* Timeline-Begin writing Draft of Midterm Report Dec. 2012-Jan.2013 (Lori)
* Workgroup-report out on progress (Lisa)

6. Announcements:

7. Meeting adjourned at \_\_\_ PM

8. Mid-term Report Work Group Break out time -