

Moorpark College Academic Senate Council Minutes

Tuesday, November 5, 2013, 2:30 – 4:00pm in Admin 138

STANDING MEMBERS						Guests
POSITION	NAME	PRESENT	POSITION	NAME	PRESENT	Rex Edwards Lisa Putman Pamela Yeagley Chakameh Azimpour
ASC Pres	Mary Rees		EATM	Gary Wilson	X	
ASC V.P.	Nenagh Brown	X	Health Education/Kinesiology	Jeff Kreil	X	
ASC Secretary	Nathan Bowen	X	Health Sciences	Jamee Maxey Alt. Dalila Sankaran		
ASC Treasurer	Mary Mills	X	Library	Mary LaBarge	X	
ACCESS	Melanie Masters	X	Life Sciences	Jazmir Hernandez	X	
Athletics	Howard Davis	X	Mathematics	Phil Abramoff	X	
Behavioral Sciences	Dan Vieira	X	Music/Dance	James Song		
Business	Reet Sumal	X	Physics/Astronomy/Engineering	Ron Wallingford	X	
Chemistry/Earth Sciences	Deanna Franke	X	Social Sciences	Hugo Hernandez	X	
Child Development	Kristi Almeida		Student Health Center	Sharon Manakas	X	
Comm Studies/Theater Arts/FTVM	John Loprieno		Visual & Applied Arts/Media Arts	Lydia Etman Alt. Joanna Miller	JM & LE	
Computer Sci/CNSE/CIS	Vish Viswanath		World Languages	Raquel Olivera	X	
Counseling	Traci Allen	X	Curriculum Chair (non-voting)	Jerry Mansfield		
English/ ESL	Sydney Sims	X	<i>Student Liaison</i>	Andrew Brown / Melvin Kim	AB	

Quick Recap

Topic	Discussion/Comments	Action
Faculty Prioritization	Explanation of documents by Lisa Putnam and Pamela Yeagley. The procedures were discussed in preparation for November 12 th	
Faculty Prioritization Assumptions Document	alterations: “V. If a position is required by state law or mandate such request will be pulled, and not prioritized.” Added after Suggested Criteria for Prioritization: “(written in order of importance)”	Approved unanimously
AP 4102	After checking for clarification the advisory board must be composed of no more than 20% college representatives. This is due to the language of Title V. There is a desire to receive clarification on the interpretation of this rule.	Request for more clarification

2:30 pm—Call to Order

AS Vice President chaired the meeting in the absence of the President.

I) Public Comments

- Faculty & Staff Tailgate 5pm Saturday November 16th before the last home football game (against Cerritos CC). Prizes for divisions with most attendees.

II) Study Session: Review of Program Plan Data for faculty prioritization

- Lisa Putnam and Pamela Yeagley presented the Program Planning Report, 2013. This data was prepared as of 10/28/13 and reflects the current semester. In contrast, the 2013 Fall Program Planning Data document has data from the previous three years, including the 2012-13 academic year (i.e. *not* this semester).
 - Lisa explained the terminology used on both reports.
 - Lisa strongly recommended looking at the program plans as well as these figures prior to the faculty prioritization meeting.
- Procedure for the faculty prioritization meeting:
 - Mary Rees and Lori Bennett will co-chair the meeting.
 - Only one vote per rep, and no substitutes except those approved at the beginning of the year.
 - Reps must be present for the full meeting to be able to vote.
 - There will be an introduction by the co-chairs summarizing the task.

- v) Each discipline making a request has a three-minute time allotment (including questions).
- vi) Tally numbers will be assigned for the ballots depending on the final number of requests forwarded for consideration (so many 5's, 3's, and 1's).
- vii) Ballots will be anonymous except for cell phone numbers on the back to enable those counting to call for immediate clarification if needed.
- viii) Final results are submitted to the college president as a recommendation. The President can reorder the prioritization but it is customary not to do so without explanation to the Senate and the Deans' Council.
- c) **Faculty Prioritization Assumptions Document – approved unanimously** with the following alterations:
 “V. If a position is required by state law or mandate such request will be pulled, and not prioritized.”
 Added after Suggested Criteria for Prioritization: “(written in order of importance)”
- d) The Secretary will forward the following to all Council members after the meeting:
 2013 faculty prioritization tally
 Full-time faculty requests document
 2013 Fall Program Planning Data
 Program Planning Report, 2013
 The faculty prioritization assumptions document

III) Approval of Minutes

- a) October 29th, 2013 – approved unanimously with one abstention.

IV) Reports

- a) Committees
 - i) CurCom, Fac/Tech, Prof Dev, Fiscal and EdCAP
 (1) No committees met since last week.
- b) Officer Reports
 - i) Treasurer, Secretary, Vice President
 (1) VP Report: Sabbatical leave proposals are in. The second/recommending meeting of the Sabbatical Leave Committee will be on Friday, November 15th.
 - ii) President – no report.

V) Unfinished Business

- a) AP 4102 - CTE
 - i) After checking for clarification the advisory board must be composed of no more than 20% college representatives. This is due to the language of Title V.
 - ii) Face-to-face ‘in-person’ meetings must occur; but if a member cannot come, they can attend virtually.
 - iii) There was concern about the interpretation of the ‘20% rule’. After full discussion members decided to postpone a vote on the AP until they received clarification from Julius Sokenu, Dean at Moorpark and Chair of the South Coast Regional Consortium for CTEs.
- b) MoU with LaVerne – on hold.

VI) New Business

- a) Constitution and By-laws workgroup (handouts)
 - i) Tabled for next meeting.
- b) ASC Scholarships
 - i) Tabled for next meeting.

VII) Future Topics

- a) Community Service

VIII) Announcements

- a) Y'all Come – November 6th (strategic planning) 2:30 at CCCR
- b) Meet for faculty prioritization November 12th, 2-6pm, at CCCR
- c) Y'all Come – November 15th 12-3:30pm, at CCCR (CTE). Lunch will be provided.
- d) Y'all Come – November 21st (Facilities)