Book VCCCD Board Policy Manual

Section Chapter 4 Academic Affairs

Title AP 4022 COURSE APPROVAL

Number AP 4022

Status

Legal Title 5, Section 55100

Adopted

Last Reviewed

This procedure applies to the processes for approving individual credit and non-credit courses in accordance to Title 5 Section 55100.

Individual degree-applicable credit courses offered as part of an educational program approved by the California Community Colleges Chancellor’s Office shall be:

* Approved by the Curriculum Committees of each college of the District ~~Colleges~~;
* Approved by the Ventura County Community College District (VCCCD) Board of Trustees;
* Submitted to the California Community Colleges Chancellor’s Office for approval.

Course approval of non-degree applicable credit courses and degree-applicable credit courses that are not part of an approved educational program (~~S~~stand ~~A~~alone courses) shall be:

* Approved by the Curriculum Committees of each college of the District ~~Colleges~~.
* Approved by the Ventura County Community College District (VCCCD) Board of Trustees;
* Submitted to the California Community Colleges Chancellor’s Office for approval.

The following limitations apply to ~~Ss~~tand ~~Aa~~lone courses:

* No students may be permitted to count 18 or more semester or 27 or more quarter units of coursework toward satisfying the requirements for a certificate of achievement or towards a major or area of emphasis for completion of an associate degree.
* No group of courses approved which total 18 or more semester or 27 or more quarter units in a single four-digit Taxonomy of Programs Code may be linked to one another by prerequisites or co-requisites.