

**To: All Moorpark College Faculty**  
**From: The Academic Senate**

### **Request for Annual Donations**

As we approach the end of the fall semester, the Academic Senate would like to express our appreciation to those of you who have made annual voluntary contributions towards our expenses. Traditionally, full-time faculty have contributed \$40 each year, and part-time faculty have given \$10. These donations can be made by payroll deduction or by check.

We are very conscious of the challenges faced by faculty due to COVID-19, and we do not want to add to your burdens. If you would like to start an annual donation or just make a one-time gift, there is a form on the next page with instructions. If it is not possible for you to continue your payroll deduction set up in a previous semester, please email the AS Treasurer, Ruth Bennington, [rbennington@vcccd.edu](mailto:rbennington@vcccd.edu), and no further deductions will be made. (No one other than the AS Treasurer and payroll staff will know of your request).

The following is a list of some of the ways we use your contributions to commemorate our faculty and students:

- ❖ **Plaques/Commemorative Bricks** to recognize **50 semesters** of Part-time or Full-time service while at Moorpark College. This is a tradition dating back to 1992. You can find all 182 plaques/bricks just north of our beautiful fountain. We send out a call for “brick receivers” every other year.
- ❖ **The Distinguished Faculty Chair Award** to recognize an outstanding faculty member at Moorpark College.
- ❖ **Scholarships** for outstanding students. Last year the Academic Senate awarded scholarships to three outstanding Moorpark College students.
- ❖ **End of Year Academic Senate Awards & Brunch** Each year awards are given to an outstanding Full-time and Part-time Faculty, a Classified Staff member, and a Manager. Nominations are campus-wide, and then voted on by the Senate Council. The awards are given at the end of year brunch celebration.

These activities celebrate our unified values as Moorpark College faculty who believe in integrity, excellence, innovation, communication, respect and social responsibility. Together, we do what we do, in and out of classrooms, to make this campus a faculty driven institution in support of our students’ success.

Respectfully,

Moorpark College Academic Senate

*Please note: If you already have automatic deductions from your paycheck set up, no further action is required.*

Complete the form(s) from the 2 options below that best suits how you would like to contribute.  
Please complete by **December 16, 2020.**

Please note: If you already have automatic deductions from your paycheck set up, no further action is required.

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Option 1: **Full-Time Faculty Payroll Deduction Form (\$40 per year)**

**To: Moorpark College Academic Senate**

Last name: \_\_\_\_\_ First name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip code: \_\_\_\_\_

Employee ID Number: \_\_\_\_\_

**I hereby authorize Ventura County Community College District to withhold from my pay warrant the donations for the Moorpark College Academic Senate. I understand that this authorization will remain in effect unless changed or terminated by me on thirty days written notice to the District Office and the Moorpark College Academic Senate Treasurer. I also understand that all dues are cancelled upon retirement.**

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

Please scan and send the completed form to Ruth Bennington, Senate Treasurer,  
[rbennington@vcccd.edu](mailto:rbennington@vcccd.edu).

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**Option 2: Check Contribution Form for Part-Time and Full-Time Faculty**

**To: Moorpark College Academic Senate**

Last name: \_\_\_\_\_ First name: \_\_\_\_\_

Amount donated: \_\_\_\_\_

(Suggested donations: Part-time faculty: \$10 per year; Full-time faculty: \$40 per year; any amount is welcomed and appreciated.)

*\*Make check payable to "Moorpark College Academic Senate".*

*Please mail this form and check to:*

Ruth Bennington  
Moorpark College  
7075 Campus Rd.  
Moorpark, CA 93021  
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