

## ***Distance Education Standing Committee***

### *Moorpark College's Mission Statement*

*With a "students first" philosophy, Moorpark College empowers its diverse community of learners to complete their goals for academic transfer, basic skills, and career technical education. Moorpark College integrates instruction and student services, collaborates with industry and educational partners, and promotes a global perspective.*

### Committee Charter:

The Distance Education Committee makes recommendations on college-wide planning and accreditation issues related to distance education activities.

The specific tasks of this committee are:

- Review and evaluate campus-wide student success and equity data related to distance education
- Develop and promote best practices that contribute to the quality and growth of distance education at Moorpark College
  - Provide guidance on professional development activities related to distance education
- Monitor and document compliance with accreditation standards and state and national regulations

### **Agenda – September 23, 2020** **2:30 PM – 4:00 PM, Zoom Meeting**

Division/Position	Name	Present	Division/Position	Name	Present
<b>Co-Chairs</b>	Matt Calfin		<b>Dean</b>	Howard Davis	
	Shannon Macias		<b>Student Service Council</b>	Claudia Wilroy	
<b>English and Student Life</b>	Diane Scrofano		<b>Instructional Technologist/Designer</b>	Tracie Bosket	
			<b>ACCESS</b>	Michael Ashton (alternate)	
<b>Access, Kinesiology, Athletics, Library, Math, DE &amp; Teaching and Learning</b>	Claudia Gutierrez		<b>Acad. Senate President</b>	Erik Reese	
	Jackie Kinsey		<b>DE Coordinator</b>	Anasheh Gharabighi	
			<b>Associated Students</b>	Kobe Catton	
<b>EATM, Life &amp; Health Science</b>	Ashley Vaughan		<b>GUESTS:</b> Mary Rees Josepha Baca Shandor Batoczki Ruth Bennington Renee Butler Icess Nisce (student worker) Rolland Petrello Cynthia Sheaks-McGowan Wayne Snyder Patti Blair		
	Rachel Messinger				
	Jana Johnson (alternate)				
<b>Physical Science and Career Education</b>	Loay Alnaji				
	Esmaail Nikjeh				
<b>Business, Social and Behavioral Sciences, Child Development and Languages</b>	Brian Herlocker				
	Rex Edwards				
<b>A&amp;R, Counseling, Student Life and Support, EOPS, and Student Health Center</b>	Daniel Aguilar				
	Danita Redd				
<b>Arts, Media &amp; Communications</b>	Becky Brister				
	Suzanne Fagan				

Meeting Calendar Fall 20 4 <sup>th</sup> Wednesday 2:30 (Zoom)	Meeting Calendar Spring 21 4 <sup>th</sup> Wednesday 2:30 in A-138
08/26/20	01/27/21
09/23/20	02/24/21
10/28/20	03/24/21
11/18/20	04/28/21

## *Distance Education Standing Committee*

### AGENDA

Topic	Discussion/Comments	Action
1. Announcements and Comments		
2. Approval of August Minutes	Made the motion to approve: Seconded: Yays: Nays: Abstentions:	
3. Online Class Size Discussion – COVID and Post-COVID - Workgroup		
4. Establishing Moorpark POCR Process – Matt, Anasheh	Made the motion: Seconded: Yays: Nays: Abstentions:	
5. Accessilbity Update - Matt S.'s New Role - Poor Color Contrast of Canvas hyperlinks – Matt S.		
6. Accessibility Team/Support Group		
7. Update on Guidance for Online Evaluations – Matt, Mary		
8. Follow-up from FLEX Week, Training Feedback – Matt, Shannon		
9. Online Instruction Update/Tech Update/Prof. Dev. Courses/@One courses - Tracie, Michael		
10. Certification Alternatives/DE Certification Updates – Tracie, Michael		
11. DDEAC Updates – Matt		
12. 2020-2021 Goals; Review of PY Goals - Shannon		
13. Comments:  Adjournment at ____pm.	Motion to adjourn – , 2 <sup>nd</sup>	